



**INVITATION OF
EXPRESSION OF INTEREST (EOI)
FOR EMPANELMENT OF
AGENCY FOR COMPREHENSIVE
REPAIR AND MAINTENANCE
OF WATER SUPPLY SCHEME UNDER
NAGAR PANCHAYAT, KOPA (BIHAR)**

Date: 25/08/2026

District: SARAN, BIHAR

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Government of Bihar
URBAN DEVELOPMENT & HOUSING DEPARTMENT
OFFICE OF THE EXECUTIVE OFFICER, NAGAR PANCHAYAT
KOPA, SARAN.

EXPRESSION OF INTEREST

EOI NIT NO- 03/2026-27

EOI FOR EMPANELMENT OF AGENCY FOR PROVIDING SKILLED MAN POWER SERVICES AS AND WHEN AND WHERE REQUIRED WITH ALL EQUIPMENTS & MACHINERIES(OUTSOURCING) FOR REPAIR & MAINTENANCE OF WATER SUPPLY SCHEME KOPA NAGAR PANCHAYAT "PEYJAL NISCHAY YOJNA" UNDER NAGAR PANCHAYAT KOPA, SARAN.

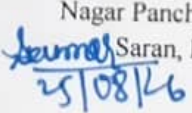
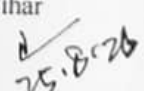
Important Information

- a) Download of EoI documents: From (15/09/2026) to (22/09/2026) upto 15.00 Hrs
- b) Last date of online submission of EOI: (22/09/2026) upto 15.00 Hrs.
- c) Pre Bid meeting:- (16/09/2026) at 11:00 Hrs in the office of Executive Officer
Nagar Panchayat, Kopa
- d) Date & Time of opening of Technical Bid:- (24/09/2026) at 15:00 Hrs

Date & time of opening of Financial Bid: - Will be intimated to the technically responsive bidders at a later date.

Complete details and Terms & Conditions of EoI are available on

Website: <https://eproc2.bihar.gov.in>


Executive Officer
Nagar Panchayat, Kopa
Saran, Bihar



Government of Bihar
URBAN DEVELOPMENT & HOUSING DEPARTMENT
OFFICE OF THE EXECUTIVE OFFICER, NAGAR PANCHAYAT
KOPA, SARAN.
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Executive Officer, Nagar Panchayat, Kopa, Saran invites duly constituted Proprietor Firm, Partnership firm, Limited Company, any other entity registered under Indian Laws or Departmental Registered/Reputed Agency to participate for empanelment of agency for comprehensive repair & maintenance of water supply scheme under Nagar Panchayat, Kopa and submit their EOI for initial period of two years, which may be extended on the basis of performance for another one year on mutual consent of both parties. The EOI should be submitted in two bid system i.e. (i) Technical Bid and (ii) Financial Bid.

The prescribed EOI document and the copy of Terms & Conditions can be downloaded from the website <https://eproc2.bihar.gov.in> or may be obtained from office of Executive Officer, Nagar Panchayat, Kopa on any working day (except Sunday) from date (15/09/2026) to date (22/09/2026) up to 15:00 Hrs on zero payment.

The EOI and accompanying documents complete in all respect should be submitted in a sealed envelope addressed to the Executive Officer, Nagar Panchayat, Kopa and mentioning over it **EOI for empanelment of agency for providing skilled man power services as and when and where required with all equipments & machineries(outsourcing) for repair & maintenance of water supply scheme kopa nagar panchayat "peyjal nischay yojna" under nagar panchayat kopa, saran.**

to be uploaded online on e-proc 2 within the prescribed time limit as stated in NIT from (15/09/2026) to (22/09/2026) upto 15:00 Hrs.

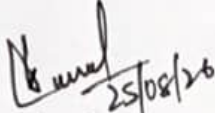
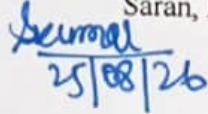
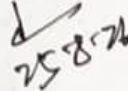
The technical bid of EOI will be opened on (24/09/2026) at 15:00 Hrs at office of Executive Officer, Nagar Panchayat, Kopa. The bid received after schedule date and time of submission or submitted without requisite bank draft shall not be accepted. The under signed reserve the right to accept or reject any or all EOI without assigning any reason thereof.

Important Dates

- a) Download of TENDER documents with the copy of Terms & Conditions: From (15/09/2026) to (22/09/2026) up to 15.00 Hrs
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Executive Officer
Nagar Panchayat, Kopa
Saran, Bihar



EOI FOR EMPANELMENT OF AGENCY FOR PROVIDING SKILLED MAN POWER SERVICES AS AND WHEN AND WHERE REQUIRED WITH ALL EQUIPMENTS & MACHINERIES(OUTSOURCING) FOR REPAIR & MAINTENANCE OF WATER SUPPLY SCHEME KOPA NAGAR PANCHAYAT "PEYJAL NISCHAY YOJNA" UNDER NAGAR PANCHAYAT KOPA, SARAN.

EOI Notice No.:-03/2026-27

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Government of Bihar
Urban Development & Housing Department
Nagar Panchayat, Kopa

EOI NOTICE NO.:- 03/2026-27

EOI FOR EMPANELMENT OF AGENCY FOR PROVIDING SKILLED MAN POWER SERVICES AS AND WHEN AND WHERE REQUIRED WITH ALL EQUIPMENTS & MACHINERIES(OUTSOURCING) FOR REPAIR & MAINTENANCE OF WATER SUPPLY SCHEME KOPA NAGAR PANCHAYAT "PEYJAL NISCHAY YOJNA" UNDER NAGAR PANCHAYAT KOPA, SARAN.

1. INTRODUCTION

1.1 BACK GROUND:

Government of Bihar under Atmnirbhar Bihar Programme (Har Ghar Nal ka Jal) is committed to provide potable drinking water to every households, schools, educational institutions etc. of the Bihar and the Pey Jal Nishchay Yojna is providing high quality, potable drinking water to all the 38 districts of Bihar. As on Jan, 2022 approximately 3100 urban wards have been completed with Household Tap Connection .They are functional and providing safe drinking water to 14,49,229 households. Other institutions work is under progress in the remaining urban wards and roughly 92% households have access to safe-tapped drinking water. Considering the importance of effective Operation and Maintenance system of piped water supply scheme, a comprehensive policy has been approved by the State Cabinet which mandates Department to ensure functionality of schemes in all days of the year. **Detail of O&M Directive for piped water supply schemes under ULBs has already been communicated vide Departmental Resolution -cum- memo no. 551 dated 01.11.2021.** It could be accessed from the website of the Department.

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1.2 Operation and Maintenance of Piped Water Supply -

Appropriate operation and maintenance management of water supply schemes is essential for designated service delivery of safe water throughout the designed life of the scheme. Lack of proper O&M management quickly leads to deterioration of the water system. State Government is committed for the effective service delivery and consumer satisfaction. Under the Atmanirbher Bihar Ke Saat Nishchay – 2, the resolution has been taken to build an accountable and transparent system of piped water supply service delivery for the infrastructure created under 'Har Ghar Nal Ka Jal'. Accordingly resolution containing Directive of Operation and Maintenance of Piped Water Supply Schemes has been issued by the Urban Development and Housing Department (UDHD) which defines a very clear responsibility of each and every stakeholder from Pump Operator to Officers of the Department. The SCADA/IoT Devices are being installed to check real time functionality of the schemes.

As per this policy mandate specific timeline of repairing, maintenance and restoration of water supply has been specified and respective officers are made responsible in following manner:

Nature of grievance	Grievance redressal time	Executing officers	Review officer
Leakage in water supply schemes Major	3 to 5 days	City Manager/ Junior Engineer/Assistant Engineer	Executive Officer/ Executive Engineer
Minor	12 to 24 hour		
Defect in electro mechanical equipment.	24 hour		
Repair of house connection/ stand post	24 hour		
General maintenance	24 hour – 3 days		
Cleaning of ESR/PVC Tank	15 days if cleaning has not been done for last 6 months.		
Providing/removing Functional House connection (FHTC)	3 days to 30 days depending upon laid/to be laid pipeline.		
Water quality test	3 days.		
SCADA / IoT repairing & restoration	24 hour		
Major Repairing			
1	Installation of new boring in case of bore failure and networking with raising main		
2	Installation work of new Motor (show separate rate HP wise and type of Motor Pump)		
3	Construction/ Installation of new Steel/RCC staging		
4	Installation of additional OHT/PVC Tank		
5	Extension of distribution network along with house connection		
6	Restoration of damaged pipeline more than 100m length during natural calamity.		
7	Change of filter media of IRP as per manufactures guideline		
8	Any other (please specify)		

Implementation of effective O&M system for piped water supply schemes is prime responsibility of contracting agency and they are supposed to have a round 'o' clock Maintenance Team for immediate redressal of grievances and up-keeping of piped water supply scheme. To monitor the function of this system and bridging the gap at performance of Maintenance Team of O&M Agency, the Urban Local Body intends to hire the services of Agency having trained manpower to meet the repairing and maintenance requirements of piped water supply schemes in provided time period.

Executive Officer, Nagar Panchayat, Kopa, Saran invites proposal from duly constituted Proprietor firm, partnership firm, limited company or departmental registered/reputed Agency for providing manpower & material as and when and where required with all equipment and machineries for comprehensive repair and maintenance of water supply scheme under Nagar Panchayat, Kopa for the period of two years, which would be extendable for next more years on mutual agreement of both parties.

Nagar Panchayat, Kopa, Saran has been entrusted with the responsibility of providing drinking water to the urban areas in Kopa, Saran District. Ground water is used as a main source for water supply in the district. Main purpose is to hire manpower & supply materials as and when and where required with equipment & machineries at Nagar Panchayat, Kopa level for comprehensive repair and maintenance of water supply scheme under Nagar Panchayat, Kopa if the scheduled contractor/agency fails to maintain the scheme during breakdown in the prescribed Time Line. This is a STAND BY arrangement. It is proposed to hire service of **operators-cum-chowkidar, plumber, electrician, fitter-cum-mechanic, mason, welder, helpers etc. under each Urban Local Body as per multiples of 40000 populations** with all necessary equipment as and where required on outsourcing basis in ensuring efficient & effective operation of various urban water supply scheme. Therefore, Urban Local Body intends to hire manpower & supply of materials as and when and where required with equipment and machineries for comprehensive repair and maintenance of water supply scheme under Nagar Panchayat, Kopa from registered

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contractor/reputed agencies for efficient & effective operation of various urban water supply under Nagar Panchayat, Kopa.

These terms of reference (TOR) define the service required from the registered contractor /firm, who is to be engaged to assist the Nagar Panchayat, Kopa in efficient repair and maintenance of various urban piped water supply scheme as and where required.

The status of water supply schemes in the Nagar Panchayat, Kopa are as follows:-

Name of ULB	Population	Nos. of Scheme	Nos. of Ward	HP/ Pipeline/ House Connections	Support manpower required						Total
					Operator cum-Chowkidar	Plumber (Welder)	Electrician	Fitter-cum-mechanic	Mason	Helper	
Nagar Panchayat, Kopa	18779	24	13	3673	24	1	1	1	1	2	30

Note: Above manpower requirement is not limited, may increase or decrease as per requirement.

2. SCOPE OF WORK & BRIEF DISCRIPTION OF TASK:

The Man Power outsourced by agency shall provide, as and where required, the following services to ensure efficient and effective operation of various water supply schemes across the wards of Nagar Panchayat, Kopa.

The firm/ Agency shall be responsible for providing skilled, experienced & competent man power with all equipment & machineries to deploy for repairing of pipeline, valves & electrical and mechanical equipment including starter, motor pump, any other electrical faults in transformer, electrical wiring from pole to meter etc. for maintaining urban piped water supply scheme .

- ELECTRICIAN**- Carry out maintenance of all type of electromechanical machineries such as motor-pump, starter, panel etc. and all other types of electric equipment installed at pumping station as per direction of Engineer in charge.
- PLUMBER (WELDER)**- Carry out repairing of pipe line and leakages both major and minor, all type of valves, repairing offer rule ,tightening of mechanical joint, house connection and other pipe related work etc.
- FITTER-CUM-MECHANIC**-carry out lowering and installation of pump after it is repaired and other mechanical jobs etc.
- MASON**- Carry out civil maintenance / construction as required.
- HELPER**-Mainly helping plumber/fitter / electrician / mason during repair of minor and major works.

(f) OPERATOR CUM- CHOWKIDAR – For pump operation and monitoring of water piped scheme.

Note: The Departmental Resolution -cum- memo no. 551 dated 01.11.2021 will be part and parcel of this EoI document.

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**DESIRED PROFILE OF MAN POWER TO BE OUTSOURCED FOR COMPREHENSIVE
REPAIR AND MAINTENANCE OF WATER SUPPLY SCHEME UNDER NAGAR
PANCHAYAT, KOPA.**

- (a) Should be duly trained and accredited from skill development courses of Bihar Skill Development Mission (BSDM)/National Skill Development Corporation (NSDC) (equal opportunity would be given to person traditionally engaged in this work at local level also).
- (b) Should be physically & medically fit & mentally sound & their age not less than 18 years.
- (c) Should have attentive attitude.
- (d) Should accept assigned task and complete the work, without any further guideline and should be willing to take responsibility on his own for the betterment.
- (e) Plumber / Electrician/ Fitter cum Mechanic / Mason should have at least 1 year experience in their respective works.

4 TENDER FEE & EARNEST MONEY DEPOSIT: No tender fee and EMD required as it is an EoI for procuring services of manpower as and when and where basis. Only Beltron processing fee will be charged online.

5. SECURITY DEPOSIT: The firm or Agency on whom contract will be placed will have to deposit 25000.00 (Twenty five thousand) security deposit in form of FDR/Bank Guarantee drawn on any scheduled bank in Bihar only in the favour of "Executive Officer, Nagar Panchayat, Kopa" payable at (Kopa) issued within 14 Days from the date of contract. The Security Deposit should remain valid for a period of 60 days beyond the date of completion of all contractual obligations.

6. ELIGIBILITY CRITERIA: -

- 1. The bidder must be legally constituted Proprietor firm, partnership firm, limited company, registered under any Indian Laws or Departmental registered agency, which possess the required licenses. Registrations etc. as per law valid at least for 12 months from the date of the opening of Tender for providing man power services & supply of materials as and when and where with equipment's and machineries for comprehensive repair and maintenance of urban water supply under Urban Local Body (Nagar Panchayat, Kopa). The Bidder should not have been blacklisted or de-barred by any government or non-government institution.
- 2. There should be no case pending with the police against the proprietor/firm/Partner or the company (bidder). An undertaking in this regards to be provided along with technical bid of EOI.
- 3. The Bidder shall have the following registrations and details of the same be provided in the Technical Bid :

- Labour License from competent authority.
- PF Registration
- ESI Registration
- GST registration
- PAN/TAN Number
- Company registration
- Contractor Registration from any one of Bihar Public Work Department (PWD) i.e Contractor registration from PHED, BCD, RCD, WRD etc.

Note:-Proof in support must be enclosed for above eligibility criteria.

7. PROCEDURE FOR BIDDING:- The EOI should be submitted in two bid system (Technical bid and Financial bid) Technical bid along with the cost of bid document (if downloaded from website) and necessary document be put in one envelope and the Financial Bid should be put in separate another envelope, clearly indicating "Technical Bid " and "Financial Bid" with the details of the Bidder. Both sealed technical & financial Bid envelopes should be put in one envelope and must be super scribed "EOI for empanelment of agency for providing skilled man power services as and when and where required with all equipments & machineries(outsourcing) for repair & maintenance of water supply scheme kopa nagar panchayat "peyjal nischay yojna" under nagar panchayat kopa, saran." with the name, address & phone no of the Bidder and thereafter bidder must submit these sealed technical & financial Bid envelopes to Nagar panchayat Kopa office as per date provided in EOI . The bid document should be uploaded online in due time. The Technical bid will be opened in the office of undersigned on same day at the time specified for the same in presence of all Bidders or their authorized representatives.

- The agency is advised to do a complete survey at his own of the water supply premises and area before offering rates. No compensation on account of any difficulties will be entertained at a later date after award of contract.
- The technical Bid shall be opened first and only the eligible bidders in technical evaluation decided by department authority shall participate in the financial bid which shall be opened on the date further fixed by the department authority.
- In case the Bidder is partnership, documents submitted must be signed separately by each partner or in the event of the absence of any partner. It must be signed on his behalf by a person holding a power of attorney authorizing him to do so. In the case of a company, the tender documents shall be signed in the manner laid down in the said company's article of the Association. The signatures on the bid document will be deemed to be the authorized signatures.
- An index page showing contents / annexure & page no should be annexed first followed by relevant documents with proper page numbering & signed by the owner of the firm or his authorized signatory as token of acceptance of terms & conditions. In case the bid documents are signed by the authorized signatory, a copy of the power of attorney/ authorization may be enclosed along with EOI.
- The Bidder must be ensuring that the condition laid down for submission of offers is complete and correctly filled. The rates and units shall not be over written and shall be in both figures and words.
- In case two or more bidders are found to have quoted the same rates, decision shall be taken in accordance with the relevant provision of Bihar Public Works Department Code.

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7. Any changes with respect to this tender will be notified through

Website : <https://eproc2.bihar.gov.in> only

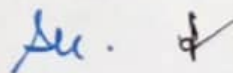
8. The undersigned and other higher officials of Department UDHD Bihar reserve the right to accept or reject any or all tender without assigning any reason thereof.

7. TERMS & CONDITIONS:-

1. The Bidder must provide information about the firm in the format as annexed in Annexure-I and should be enclosed with Technical Bid.
2. Urban Local Body, Nagar Panchayat, Kopa requires trained man power & supply of materials as and when and where required (Plumber, Electrician, Fitter, Mason, Helper staffs) with all necessary equipment and machineries only for comprehensive repair and maintenance of water supply scheme under Nagar Panchayat, Kopa in district-Saran as per requirement given in Annexure-II. This man power is to be provided as per present departmental guide line as in Urban W/s- one mason / welder, one plumber, one electrician, one mechanic-cum-fitter & two helpers (as per requirement).
3. The number of persons required is only indicative. The services may be required only when it is necessitated. The services required may be of plumber/helper/fitter or electrician or all man powers at a time. It should be clearly understood that it is not a daily basis requirement or job of man power. The payment to the service provider will be made only on JOB BASIS and man power provided to execute that Job. The Price format (Financial bid) to be provided as per Annexure-III.
4. The agency will have to provide safety item to his deployed man power as required under the law at his own cost. Urban Local Body shall not pay extra charge to the agency against this item.
5. **The agency will have to provide vehicle (with fuel) to his deployed manpower for attending break down calls at his own cost.**
6. The Engineer in-charge shall have the right to replace or remove any person without assigning any reason whatsoever and the substitute shall have to be provided by agency within two days.
7. The provided man power should have good moral character. No criminal case be pending against any of the persons deployed by agency. The agency should ensure that his worker does not smoke, not indulge in drinking alcohol or intoxicants or in gambling.
8. The details of the persons deployed by the agency with Bio-data (their present and permanent address with contact details, educational qualification details, specimen signature, two passport size photographs, proof of identity, proof of address, Aadhar Seeded Bank Account details and declaration which spell that provided manpower is not charge sheeted/has crime records etc.) shall be supplied to the Urban Local Body for records.
9. The agency shall be responsible for obtaining necessary licence, permit, consent, sanction etc. as may be required under applicable laws, rules and regulations of central or state government in force of time to time for doing such work. The agency shall comply with all these regulatory provision of the government under the contract without any liability and responsibility whatsoever it may be.

10. The agency shall be liable for fully fidelity of the personnel to be provided and in case any pilferage/damage/theft/shortage is caused to the govt. property due to the carelessness of the deployed person, the value of property as assessed shall be recovered from the payment due to the agency under the contract. If some amount is still found recoverable, the agency shall deposit the same within 15 days from service of notice by the undersigned.
11. The agency shall not pay less than the minimum wages to the person engaged by him as approved under effective minimum wages act, Govt. of Bihar.
12. The payment to the agency will be made after submission of bill/ invoice in triplicate at the settled rates to office of Urban Local Body on monthly basis after signed by concerned & site-in-charge (Junior Engineer or City Manager), Assistant Engineer & Executive Engineer.
13. Under no circumstances, agency is entitled to claim any charges over and above charges prescribed in the term of his contract.
14. The agency personnel shall be used for providing service/support as specified by undersigned. In case any personnel of the agency is found engaged in doing any work other than the above or found not capable/useful for work, the agency shall withdraw him/her from service and arrange for replacement immediately at their own cost.
15. Any extra expenditure for getting the work from other agencies due to failure of the agency to provide support within the schedule time as mentioned in the order will be recovered from the agency through security deposit or pending bill or other dues if any or by raising claim.
16. For deployment of man power with equipment for repair & maintenance as per requirement, the selected bidder shall forward the list of their deployed staffs to the office of undersigned through concerned Assistant Engineer.
17. In case the agency fails to provide the list of candidates & fail in repair & maintenance within stipulated period, the contract will be terminated, security deposit amount will be forfeited and work will be got done from alternative sources at the risk and cost of the defaulting agency.
18. Insurance/Medical or any other expenses to the persons deployed by agency will not be borne by Urban Local Body. It will be the sole responsibility of the agency. The agency will submit the insurance, documents required
19. The Urban Local Body (Nagar Panchayat, Kopa) reserves the right to forfeit the security deposit that may be considered reasonable for unsatisfactory service or delay in providing service. The decision of the undersigned/ Superintending Engineer, UDHD (related division) will be final in this regard.
20. TDS, Labour cess and other taxes as applicable will be deducted from agencies bill as per Govt. rule & instruction issued from time to time.
21. The GST (if claimed by the agency) will be reimbursed only after the submission of proof of payment of GST.
22. The performance security amount shall be released without interest after 3 months of completion of the contract period only after being satisfied of the successful completion of the contract and no liabilities

- from the agency or its employees at the time of realising performance security. In case of any complaint, the security deposit shall be discharged only after adjusting all dues, liabilities of the workers etc.
23. In case of any change of constitution of the agency under this contract, the right of Urban Local Body should not suffer.
24. All person engaged under this contract by the agency shall be employees of agency. Urban Local Body shall not have any liability /responsibility to absorb the person engaged by the agency and/ or to extent any type of recommendation etc. for obtaining any job in Urban Local Body/UDHD or elsewhere.
25. Agency shall maintain all records/registers as required to be maintained under various labour laws and other statutory laws in force and as amended from time to time.
26. A local representative of agency shall be in-charge of the entire contract and shall be responsible for the efficient rendering of the services under the contract, while working at the Govt. Premises. They shall work under the directives and guideline of the Urban Local Body/UDHD.
27. The man power deployed by the agency shall maintain office decorum. They shall be courteous, polite and cooperative and able to operate the water supply pump set. The agency shall also verify the character antecedent before deploying any person in the services.
28. The person deployed by the agency will not participate in any activity prejudicial to the interest of UDHD/Govt. of India/ any State Govt./or any Union Territory.
29. In case any personnel of the agency is implicated in any law suit or is injured by any person or group of persons agitating mob etc., during the course of performing his duty / their duties for Urban Local Body, it shall be the sole responsibility of the agency to defend its personnel in the court of law or to extend all medical and financial help etc. without any cost to the Urban Local Body.
30. In case Urban Local Body is implicated in any law/suit on account of not fulfilling of any or all obligations under any law or due to performing the duties by any personnel of the agency, all cost of defending such suit settlement of claims penalty etc. shall be borne by the agency or recovered from the due amounts payable to the agency and/ or from the security deposit held by undersigned.
31. In the event of any accident and / or injury, in respect of which compensation may become payable under the workman's compensation Act-VIII of 1923 including all amendments thereof, Urban Local Body shall have full powers to retain out of any sums payable/becoming payable to the agency, any sum as may be deemed sufficient to meet such liability on respect of award of compensation from the competent authority under the said act, and the same shall be adjusted from this amount. Any shortfall shall be recovered and any excesses shall be refunded. The opinion of the undersigned/ competent authority shall be final in regard to all matters arising under this clause.
32. The decision of the undersigned/Superintending Engineer, UDHD Circle, (related) in regard to interpretation of the Terms & Condition and the Agreement shall be final and binding on the agency.
33. An agreement shall be signed with the designated/authorized person of the successful agency.
34. The undersigned/Superintending Engineer, UDHD Circle, (related) shall be the sole authority to decide and judge the quality of service rendered by the Agency and all other matters and his decision shall be final and binding.



35. At the end of contract period /termination of the contract, the agency shall be handed over the charge to the new service provider (appointment by Urban Local Body/Department) without any hindrance. In case of non-compliance the security deposit shall be forfeited.
36. The contract will be valid for a period of two year and can be extended to further one year, if agreed to by both the parties.

8. MODE OF PAYMENT: The payment (s) made to the contractor are subject to deduction of tax (s), Cess levied by Government as per rules from time to time and will be made after the completion of assigned work every month within seven days after submission of bill duly signed by EE, AE & JE concerned and submitted to the Executive Officer ,Nagar Panchayat, Kopa. Further, the agency shall furnish a copy of deposition of monthly EPFO/ESIC challan / returns etc. with next bill, failing which amount as deemed fit will be with hold in the next subsequent bill.

10 QUANTUM OF LIQUIDATED DAMAGES & PENALTY:

The Contractor shall disburse monthly payment in his/her Aadhar seeded Bank Account to its deployed manpower latest by 10th of every month, failing which penalty of Rs.1000/- per day will be imposed up to 15th of the month and thereafter the contract shall liable to be terminated. Security Deposit/ Performance Bank Guarantee shall be forfeited and Bank guarantee will be en-cashed.

Whenever and wherever it is found that the assigned work is not performed up to the entire satisfaction of the Urban Local Body(Nagar Panchayat, Kopa), it will be brought to the notice of Contractor and if no action is taken immediately, penalty of Rs. 500/- per day per complaint will be imposed.

11 TERMINATION—The contract may be terminated by giving one month notice, in case the agency:

- a. Assigns or sub contracts any of this service.
- b. Violation/Contravention of any of the Terms and Conditions mentioned herein.
- c. Does not improve the performance of the services in spite of instructions.
- d. Any violation of instruction/agreement or suppression of facts.
- e. Contractor being declared insolvent by competent court of law.

If agency willing to exit this contract, a two month notice in advance should be produced by the agency.

On termination of the contract, it shall be the responsibility of the agency to remove his man, machinery and materials within 7 days as per order. Urban local body/Department shall not indemnify any loss caused to the agency by such terminations, whatsoever it may be.

During the notice period for termination of the contract in the situation contemplated above, the agency shall keep on discharging his duties till the expiry of notice period.

- 12 PENALTY:--In case of pre mature termination of the contract due to any of the clauses of termination, the security amount shall be forfeited.
- 13 ARBITRATION:--In case of any dispute or differences arising on Terms and conditions, the same shall be settled by reference to arbitration by the sole Arbitrator to be appointed by the undersigned/Competent authority of Department.
- 14 JURISDICTION:--In case of any dispute, the jurisdiction shall be the related District Court and High Court at Saran only.

Read and accepted

(full name, signature & Stamp of the Bidder)

ANNEXURE-I

(To be submitted on letter Head of the registered agency)

TECHNICAL BID

PERFORMA FOR EMPANELMENT OF AGENCY FOR PROVIDING SKILLED MAN POWER SERVICES AS AND WHEN AND WHERE REQUIRED WITH ALL EQUIPMENTS & MACHINERIES(OUTSOURCING) FOR REPAIR & MAINTENANCE OF WATER SUPPLY SCHEME KOPA NAGAR PANCHAYAT "PEYJAL NISCHAY YOJNA" UNDER NAGAR PANCHAYAT KOPA, SARAN.

Technical bid should indicate following information along with the self attested photocopies of supporting documents:

1. Name of Firm/Agency: _____

2. Registered address: _____

3. Branch Address, If any: _____

4. Phone/Fax No: _____

5. Email Address: _____

6. Type of organization : _____

(Whether legally constituted proprietor/Partner/private limited/limited/Corporate Body attached proof)

7. Name of Proprietor/Partner/

Director of organisation/Firm: _____

Payment Details:-

DD No- _____

Date- _____

Amount- _____

Bank- _____

Sl.No	Documentary proof of	Registration No with Date & validity up to	Proof Attached (if yes then page no.)
1	Proof of incorporation/inception of the agency		
3	ESI Registration Proof		
4	PAN Card (Photo copy of certificate to be enclosed)		
5	Income Tax return for the last 3 years and Audit Report for the same last 3 year (UDIN No is compulsory for audit report)		
6	GST registration proof		
7	AFFIDAVIT (affirming the information furnished in the bidding document is correct to the best of his knowledge and belief)		
8	NOC for Debar and blacklist (Attach Undertaking)		
9	Proof of registration with the labour commissioner		
10	Contractor Registration from any one of the Bihar Public Works Department i.e RCD(Road Construction Department), BCD (Building Construction Department), WRD (Water Resource Department), PHED (Public health Engineering Department) etc		

Name and Signature of the authorized
person of the Firm along with seal

Annexure—II
Requirement sheet as existing in the
Urban Local Body

Requirement of man power as and when and where required with all equipment and machineries for
Comprehensive Repair & Maintenance of Water Supply Scheme under Nagar Panchayat, Kopa.

Name of ULB	Popula tion	Nos. of Schem e	Nos. of Ward	HP/ Pipeli ne/ House Conne ctions	Support manpower required						Total
					Opera tor cum- Chow kidar	Plumb er (Weld er)	Elect ricia n	Fitter -cum- mechan ic	Maso n	Helpe r	
Nagar Panchayat, Kopa	18779	24	13	3673	24	1	1	1	1	2	30

Note: Above manpower requirement is not limited, may increase or decrease as per requirement.

Annexure—III

FINANCIAL BID-A

PERFORMA FOR SCHEDULE RATE FOR PROVIDING MAN POWER SERVICES AS AND WHEN AND WHERE REQUIRED WITH EQUIPMENTS AND MACHINERIES FOR COMPREHENSIVE REPAIR AND MAINTENANCE OF WATER SUPPLY SCHEME UNDER NAGAR PANCHAYAT, KOPA.

Sl. No.	Component of Rate	Statement	Rated Quoted by bidder if not written(both in figure and word)
1	Basic wages including Variable Dearness Allowance (VDA)(Rate per person for one day)	"Minimum wages" must be followed as per Govt. of Bihar Minimum wages act.	
	a) Plumber (Welder) – 1 no	551.00	
	b) Electrician- 1 no	551.00	
	c) Fitter-cum-mechanic – 1 no	551.00	
	d) Mason – 1 no	551.00	
	e) Helper – 1 no.	452.00	
	f) Operator- 1 no.	551.00	
2	Rate for Minor Repairing (excluding manpower cost)		Bidder shall quote rate in % equal to or below on MRP
a)	Repairing of Motor Pump per HP		
b)	Repairing of Starter FSAD (Fully Automatic Star – Delta) 415 V, 50 Hz		
	i) Start Push Button		
	ii) Stop Push Button		
	iii) Volt meter		
	iv) Ammeter		
	v) Contractor		
	vi) Start Capacitor		
	vii) Running Capacitor		
	viii) Push to Volt		
	ix) Indicator		
	x) MCB		
	xi) Terminal Block		
c)	Installation of New Starter (Single/Three Phase of standard brand like Crompton /L&T /BCH etc)	Based on MRP /SOR of BCD/PHED and other works department of Bihar Govt.	
	1 HP		
	2 HP		
	3 HP		
	5 HP		
	7.5 HP		
	17.5 HP		
	20 HP		
	25 HP		
	30 HP		
	60 HP		
d)	Repairing of Stabilizer		

e)	Restoration of Rising Main/Delivery Main (per meter)	Rates Based on SOR of BCD/PHED and other works department of Bihar Govt.	
	HDPE Pipe 63 mm	168.77	
	HDPE Pipe 90 mm	340.84	
	HDPE Pipe 110 mm	363.00	
	G.I. Pipes 50 mm dia	360.00	
	G.I. Pipes 65 mm dia	415.00	
	G.I. Pipes 80 mm dia	525.00	
f)	Repairing of Pump Chamber (per Sq feet)		
g)	Leakage detection & repairing in distribution network (per leakage point)	Rates Based on MRP/SOR of BCD/PHED and other works department of Bihar Govt.	
h)	Laying of new pipes in water distribution network (per meter)		
	HDPE Pipe 40 mm (PE 100 – PN 08)	58	
	HDPE Pipe 50 mm (PE 100 – PN 08)	89.40	
	HDPE Pipe 63 mm (PE 100 – PN 10)	173	
	HDPE Pipe 75 mm (PE 100 – PN 10)	245.20	
	HDPE Pipe 90 mm (PE 100 – PN 10)	351.40	
	HDPE Pipe 110 mm (PE 100 – PN 10)	520.60	
	HDPE Pipe 125 mm (PE 100 – PN 10)	671.00	
	HDPE Pipe 140 mm (PE 100 – PN 10)	840.20	
	HDPE Pipe 160 mm (PE 100 – PN 10)	1096.80	
	HDPE Pipe 180 mm (PE 100 – PN 10)	1392.20	
	HDPE Pipe 200 mm (PE 100 – PN 10)	1717.60	
	HDPE Pipe 225 mm (PE 100 – PN 10)	2168.20	
	G.I. Pipes 15 mm dia	95.00	
	G.I. Pipes 20 mm dia	130.00	
	G.I. Pipes 25 mm dia	196.00	
	G.I. Pipes 32 mm dia	225.00	
	G.I. Pipes 40 mm dia	290.00	
	G.I. Pipes 50 mm dia	360.00	
	G.I. Pipes 65 mm dia	415.00	
	G.I. Pipes 80 mm dia	525.00	
i)	Provision for PCC road cutting & its restoration (cum meter)	4958.60	
j)	Ferrule replacement(C.I. Brass ferrule with mouth cover		
	15 mm nominal dia	301.60	
	20 mm nominal dia	347.70	
	25 mm nominal dia	447.00	
h)	House Connection/ Stand post repairing		
	i) Providing and laying MDPE pipe 20 mm dia nominal bore: 6m with proper position including all specials by compression fitting/electrofusion all complete.	120.00	
	ii) Providing & fixing GI Pipe complete with GI fittings and clamps all complete -15 mm nominal bore	227.70	
	iii)Brass Ferrule with mouth cover- 15 mm nominal dia	301.60	
	iv)Female adopter for adjoining the ferrule to MDPE pipe	50.00	
	v) Female adopter for adjoining the MDPE pipe to GI pipe	75.00	
	vi)HDPE electrofusion service saddle including all complete job as per direction of E/I	400.00	
	vii) Brass bib cock of approved quality: 15mm nominal bore	303.80	

	viii) Plastic bib cock approved quality: 15mm nominal bore	Rates Based on MRP/SOR of BCD/PHED and other works department of Bihar Govt.	
i)	Providing new house connections from water supply distribution line all complete as per standard	2031.27	
j)	Restoration work of Check Valve/Stop Valve/Gate Valve		
k)	Repairing of Gate Valve Chamber/Sluice Valve Chamber in respect of distribution network	Rates Based on MRP/SOR of BCD/PHED and other works department of Bihar Govt.	
l)	Repairing of OHT/PVC Tank (per litre capacity)	Rs. 2.5 per litre	
m)	Cleaning of OHT/PVC Tank (per 1000 litre)	1000	
n)	Repairing of Steel/RCC Staging Structure work (per kg steel)	Rates Based on SOR of BCD/PHED and other works department of Bihar Govt.	
o)	SCADA / IoT repairing & restoration	Rates Based on MRP	
	Any other (please specify)		
3	Rate for Major Repairing (excluding manpower cost) a. Installation of new boring in case of bore failure and networking with raising main b. Installation work of new Motor c. Installation of new OHT/PVC Tank d. Construction/Installation of new Steel/RCC staging e. Extension of distribution network along with house connection f. Restoration of damaged pipeline more than 100m length during natural calamity g. Change of filter media of IRP as per manufactures guideline h. Installation of new electric transformer i. Any other major work related to Water Supply Scheme not mentioned above.	Based on estimate by Urban Local Body	Agency shall quote discount in percentage based on estimated cost
4	Equipment Rate Per Hour (excluding Labour Cost)		
Sl.	Equipment (Including Fuel and all types of manpower and other charges)		
1	Backhoe Loader (JCB) (Per Hour)	Rates Based on SOR of BCD/PHED and other works department of Bihar Govt.	
2	Skid Loader (Per Hour)		
3	Crane (Per Hour)		
4	Jack Hammer (Per Day)		
5	Pump Set (Per Hour)		
6	Tractor (Per Hour)		
7	Any other		
5	Total Cost for a day	1(a)+1(b)+1(c)+1(d)+1(e)+1(f)	
6	GST (Goods & Services Tax)	On Sl. No. 2&5- as per latest GST rate	
7	Total Cost of Service for a day (Bidder should quote rate in rupees as a service charge for a day of mentioned work above)	On Sl. No2+5	

Note:-

- (i) EOI will be evaluated on basis of lowest (L1) of Agency total bid value of (Sl.No- 5&7) quoted by the bidder.

Sl. 2

1

- (ii) All the technically qualified bidders will be empanelled for the above work on L1 rate and an undertaking for the same will be taken from the bidder at L1 rate. The work will be given to other empanelled bidder only if L1 bidder will not agree to perform the task or
- (iii) In case of revision of minimum wages (SI No-1 above), bidder has to pay its employees as per the latest minimum wage circular issued by Govt. of Bihar
- (iv) GST and other taxes rates will be as per latest govt. rules
- (v) Total no. of man power may be vary from time to time and it may vary as per requirement. The undersigned reserves the right to reduce or increase the manpower deployment, if considered necessary.
- (vi) Minor and Major repairing work mentioned in Sr. 02. & Sr. 03 are not exclusive. The purpose of this financial bid is to obtain quote of maximum number of items/work. Any kind of work (minor/major) or items not mentioned in the above list if required in future shall be done/supplied by Agency based on prevalent market price or SOR released by different works department of Govt. of Bihar.
- Bidder must comply with circular cum memo no 2988 dated 23.03.2023 of Finance Department of Bihar.

ANNEXURE-IV

Executive Officer

Nagar Panchayat, Kopa

[Signature]
25/08/24 4/5-8-24

(CONRS-1000/- Non judicial stamp paper to be signed by the bidder, before rendering services to the UDHD)

(CONTRACT AGREEMENT)

This agreement is made on _____ between _____, which expression shall unless exclude by repugnant to context include his successors and assignees) and _____ (heremafter called the contractor which expression shall unless excluded by or repugnant to context, include his successors and assignees) on the other part. The agreement shall remain valid from _____ to _____

1. Whereas Nagar Panchayat, Kopa has invited EoI for providing man power services as and when and where required with all equipment's & machineries for comprehensive repair & maintenance of water supply scheme under Nagar Panchayat, Kopa.
2. Nagar Panchayat, Kopa has approved the bid for the work at an amount of _____ the work is to be carried out as per direction of the competent authority.
3. The scope of service to be rendered under each item can be increased or decreased as per requirement, to be decided mutually between Nagar Panchayat, Kopa and contractor and the monthly payable for that item increased or decreased as per the rate already approved.
4. The contract period shall be initially for _____ with effect from _____ to _____, which can be extended further _____ on mutual consent of both the parties.
5. It shall be the sole responsibility of contractor to ensure effective service and if there is any loss/shortage of any material during the course of their duties of account of dishonesty, theft, connivance or due to any cause other than natural calamity. The same shall be recovered from the agency.
6. The contractor will take all steps as required under law in case of any loss or other contingency in consultation with the Nagar Panchayat, Kopa/department.
7. The contractor has to furnish a performance security of an Amount Rs. _____ (Rupees _____ only) in shape of Bank guarantee in prescribed format to _____ No _____ duly pledged and renewed up to _____ in favour of _____, which shall carry no interest.

[Signature]

8. That in case of any dispute arising between the parties with respect to the contract, interoperation of the terms or any claim whatsoever, the Nagar Panchayat, Kopa or any person appointed by him shall be the sole Arbitrator to decide the matter and the provisions of Arbitration and Conciliation Act 1996 shall be applicable. The contractor shall have no objection to the designated arbitrator or other appointed person as arbitrator by him. The place of arbitration proceedings shall be at(Saran).
9. All safety equipment and machinery or equipment for manpower services as required will be provided by the agency.
10. The contractor will not sub-let the contract of these services to any other agency or individuals.
11. The contract amount of this work is as per the rate approved with services charges.
12. The contractor will be responsible for compliance of various statutory obligation like minimum wages act, workman compensation act and other laws enacted from time to time.
13. The contractor shall maintain absolute security with regard to all the matter that comes to his knowledge by virtue of this contract.
14. The responsibility for execution of work on national holidays and Sundays would be of the contractor.
15. Since the personnel will be employees of the contractor, the Nagar Panchayat, Kopa will not have any concern or relation with them either directly or indirectly all statutory obligation shall be discharged by the contractor and there shall be no liability of Nagar Panchayat, Kopa in that respect.
16. Contractor will ensure that the staffs one periodically changed to ensure better out-put and better result.
17. It is clearly understood by both the parties that this agreement is a commercial agreement and is not creating any employment.
18. The workman of the contractor shall have no privacy of the contract with the company and these shall be no master servant relationship between the Nagar Panchayat, Kopa and the contractor's workman of any nature whatsoever.
19. Any loss due to negligence, if proved, of deployed staffs will be compensated by the contractor.
20. Contractor or his representative will remain in constant touch with concerned official of Nagar Panchayat, Kopa for better understanding and effective work.
21. That the terms of tender which have not been mentioned in the contract shall also apply and form part of contract for all the intents and purposes.
22. Decision of competent Authority in regard to interpretation of the Terms and conditions and the contract agreement shall be final and binding on the contractor.
23. That in case if the contractor withdraws from the contract within the period of contract, the department shall forfeit the security amount without any refund.
24. That in case of any loss being suffered by Nagar Panchayat, Kopa/Department or the violation of the terms and conditions of contract, the Nagar Panchayat, Kopa/Department shall have right to deduct all claims against contract for the security and Department shall have right to forfeit and deduct the claim amount from security amount partly or entirely as per the claim.
25. The agency will have to provide vehicle(with driver &fuel) to his deployed man power for attending breakdown at his own cost.

(B) **Termination**—The contract may be terminated by giving one month notice, in case the agency:

- a. Assigns or sub contracts any of this service.
- b. Violation/Contravention of any of the Terms and Conditions mentioned herein.
- c. Does not improve the performance of the services in spite of instructions.
- d. Any violation of instruction/agreement or suppression of facts.
- e. Contractor being declared insolvent by competent court of law.

If agency willing to exit this contract, a two month notice in advance should be produced by the agency.

See. 2

On termination of the contract, it shall be the responsibility of the agency to remove his men, machinery and materials within 7 days as per order. Nagar Panchayat, Kopa shall not indemnify any loss caused to the agency by such terminations, whatsoever it may be. During the notice period for termination of the contract in the situation contemplated above, the agency shall keep on discharging his duties till the expiry of notice period.

(C) **Penalty:--** The Contractor shall disburse monthly payment to its deployed manpower latest by 10th of every month, failing which penalty of Rs-1000/- per day will be imposed up to 15th of the month and there after the contract shall liable to be terminated .Security Deposit/Performance Bank Guarantee shall be forfeited and Bank guarantee will be en-cashed.

Whenever and wherever it is found that the assigned work is not performed up to the entire satisfaction of the Urban Local Body (Nagar Panchayat, Kopa), it will be brought to the notice of Contractor and if no action is taken immediately, penalty of Rs.1000/- per day per complaint will be imposed.

(D) **Arbitration:-** In case of any dispute or differences arising on Terms and conditions, the same shall be settled by reference to arbitration by the sole Arbitrator to be appointed by the Nagar Panchayat, Kopa/UDHD.

THIS WITNESS WHEREOF Both the parties have set and subscribed their respective hands with their seal at (.....) in the presence of the witness.

For Nagar Panchayat, Kopa

Witness:-

1.

2.

For Agency

Witness:-

1.

2

Annexure-V

AFFIDAVIT

1. I, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned also hereby certifies that neither our firm M/s _____ has been blacklisted nor has abandoned any work in any government department, in India nor any contract awarded to us for such works have been rescinded, during last five years prior to the date of this bid.
3. The undersigned hereby authorizes and request(s) any bank, firm or corporation to furnish pertinent information deemed necessary and requested by the Nagar Panchayat, Kopa/Department to verify this statement or regarding my (our) competence and general reputation.
4. The undersigned understand and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the Nagar Panchayat, Kopa/Department Project implementing agency.

(Signed by an Authorized Officer of the Firm)

Title of Officer

Name of Firm

Sec. ✓