



BIHAR STATE TEXT BOOK PUBLISHING CORPORATION LTD.

NIT Ref: BSTBPC / E-Tender/Training Module of Police Department/752, dt.../2/08/2026

Bid Document for Printing of Training Module for Police Department and delivering at the place located by the Police Department, Bihar

E-Procurement Portal: <https://eproc2.bihar.gov.in/EPKV2Web/>
Website: <https://www.bstbpc.bihar.gov.in>

Issued by: -

Managing Director

Bihar State Text Book Publishing Corporation Ltd

Pathya Pustak Bhawan, Buddh Marg, Patna – 800 001

Phone: 0612-2221975

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SECTION - I:**INVITATION FOR BIDS (IFB)
E-Procurement Notice**

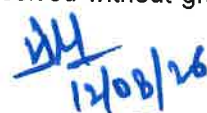
Bihar State Text Book Publishing Corporation Ltd. Invites e-tender under Two Bid System on Government of Bihar e-procurement platform from all eligible Offset Printers, having its Infrastructure in the **State of Bihar** as stipulated in the eligibility criteria of the tender document to print and supply of Training Module (Part -1, 2 & 3) for Police Department (Qty. 20000 each) and delivering at the place located by the Police Department, Bihar. Bidders are requested to refer the bid document for detail of scope, estimated cost, other relevant statutory cost and nature of printing works.

The bidding process shall be conducted in accordance with the terms and conditions laid down in this Bid Document. The provisions of the Bihar Financial Rules, 1950 as amended from time to time and the Bihar Purchase Preference Policy, 2024, as amended from time to time, shall apply.

The tentative dates are given hereunder:

1	Name of the work	Printing of Training Module for Police Department and delivering at the place located by the Police Department, Bihar
2	Tender Notice No	BSTBPC/E-Tender/Training Module of Police Department/ <u>752</u> , dt. <u>12</u> ./08/2026
3	Tender Fee/EMD	1) Tender Processing Fee (Non-Refundable Rs 1,180/ (One Thousand One Hundred Eighty Only) to be paid online. 2) EMD (Refundable): Rs 2,00,000/- (Two Lakh Only) to be paid in the form of Demand Draft/ Bank Guarantee issued by a Scheduled/Nationalized Bank in favour of Bihar State Text Book Publishing Corporation Ltd., Payable at Patna.
4	Online Publication of Bid Document	12/08/2026, 18:00 Hrs
5	Date, Time and venue for Pre bid Meeting	17.08.2026 at 15:00 Hrs at Conference Hall, BSTBPC Ltd, Budh Marg, Patna-01 Please note that all the pre-bid queries needs to be submitted in writing via e-mail at textbookmd@gmail.com latest by 15:00 Hrs of 17/08/2026.
6	Tentative pre bid clarification Upload	On or before 19.08.2026, 18:00 Hrs
7	Last Date and time for submission of bids	03/09/2026, 15:00 Hrs in online mode.
8	Last Date and time for Submission of Hard Copies.	03/09/2026, 15:30 Hrs Note: Only DD/Bank Guarantee, Power of Attorney or any other paper specifically mentioned in the RFP should be submitted in hard copy. No other documents will be accepted in hard copy under any circumstances.
9	Time and date for opening technical bid	03/09/2026, 15:30 Hrs If the due date happens to be a holiday, the bids will be opened on the next working day.
10	Time and date for opening financial bid	To be notified later.
11	Address for Communication	The Managing Director, Bihar State Text Book Publishing Corporation Ltd, Pathya Pustak Bhawan, Budh Marg, Patna-1

The Managing Director of the Corporation reserves the right to amend or withdraw any of the Terms and Conditions in the bid document or to cancel / reject all the tenders received without giving any notice or assigning any reason thereafter.


Managing Director
Bihar State Text Book Publishing Corporation Limited

Instructions to Bidders

A) E-Tendering Process Related General Instructions;**Submission of Proposals through electronic mode only**

1. The bidder shall prepare and submit its offer in accordance with the instructions provided in this section.
2. The bidder shall submit its bid/tender through the e-Procurement platform at www.eproc2.bihar.gov.in.
3. The bidder must possess a valid Class III Digital Signature Certificate (DSC) with signing and encryption capabilities, as well as a user ID for the e-Procurement website, prior to participating in the e-tendering process. Bidders who already hold a DSC may use the same; alternatively, they may obtain a DSC from any authorized agency. For obtaining a user ID, bidders are required to register themselves on the e-Procurement website (www.eproc2.bihar.gov.in) and submit their bids online through the platform. Offline bids shall not be entertained by the Tender Inviting Authority for tenders published on the e-Procurement platform.
4. Bidders shall submit their eligibility and qualification details, technical bid, financial bid, etc., in the prescribed online formats available on the e-Procurement website at the respective stages only. Scanned copies of all relevant certificates and documents in support of eligibility criteria, technical bids, and other related requirements must be uploaded on the e-Procurement website. Each bidder shall digitally/manually sign the supporting statements, documents, and certificates uploaded, thereby taking responsibility for their correctness and authenticity. All required documents for the specific tender must be attached after uploading during bid submission, as per the tender notice and bid document. **It shall be the sole responsibility of the bidder to ensure that all required documents have been uploaded and that the uploaded documents, when downloaded, are legible and readable; failing which, the bid will be rejected. Therefore, bidders are advised to properly scan and upload all documents.**
5. All required documents shall be attached at the designated places as specified in the e-forms.
6. The Tender Processing Fee (TPF) and Tender Document Fee shall be paid only through e-payment modes (i.e., NEFT/RTGS, Credit/Debit Card, or Net Banking). However, the benefit of issuance of the tender document free of cost under the Bihar Purchase Preference (Amendment) Policy, 2026, shall be admissible only to eligible Micro and Small Enterprises (MSEs) along with all industries situated and operating in the State of Bihar, subject to uploading of a valid Udyam Registration Certificate along with the duly updated Annexure page.
7. **SUBMISSION OF HARD COPY**
 - (i) The Earnest Money Deposit (EMD) shall be paid in the form of a Demand Draft (DD) or Bank Guarantee (BG) and the original hard copy of the DD/BG must be submitted. The Micro and Small Enterprises (MSEs) along with all industries situated and operated in Bihar seeking exemption for EMD as well as claiming exemption from payment of the tender document fee under Bihar Purchase Preference (Amendment) Policy, 2026 will have to submit (upload) valid "Udyam Registration Certificate" along with updated Annexure page print. Documents required to be submitted in hard copy shall be delivered to the office of the Managing Director, Bihar State Text Book Publishing Corporation, Budh Marg, Patna – 800001, on or before the date and time specified in Section I, IFB Point 8. Non-compliance with this requirement may result in summary rejection of the tender.
 - (ii) **All copies of Affidavit(s)** specifically mentioned in RFP & Color Print copy of photo of each machine (Photo along with the owner of the printing facility/press) of the press showing time and geo-stamp on the photo must be uploaded at the time of submission of technical bid. All photographs shall be taken after the date of publication of this bid and must be captured on the same day. **BSTBPCL reserve the right to demand hard copy of the said at any time as and when required.**
8. All documents mentioned in paragraphs 7 must also be mandatorily uploaded in online mode, failing which the bid shall be liable for rejection. Bids, along with the necessary online payments, must be submitted through the e-Procurement portal (www.eproc2.bihar.gov.in) before the date and time specified in the NIT/RFP. The Department/Tendering Authority shall not be responsible for any delay or non-submission of tenders or non-reconciliation of online payments, caused due to non-availability of internet connection, network congestion, holidays, or any other reason.

9. The tender shall be opened online through the e-Procurement portal at the venue: Conference Hall, Bihar State Text Book Publishing Corporation Ltd., Pathya Pustak Bhawan, Budh Marg, Patna -800001. Bidders or their authorized representatives who wish to witness the bid opening may remain present during the opening of the bids.
10. Any corrigendum, date extension, change, or amendment notice shall be published on the e-Procurement website and the BSTBPCL website. For support related to the e-tendering process, bidders may contact the following address: e-Procurement Help Desk, Mjunction Services Limited, RJ Complex, 2nd Floor, Canara Bank Campus, Khajpura, Ashiana Road, P.S. Shastri Nagar, Patna-800014, Bihar. Email: eproc2support@bihar.gov.in, Toll-Free Number: 1800-572-6571. Bidders may also visit the "Vendor Info" link at www.eproc2.bihar.gov.in.

B) SPECIAL ATTENTION FOR BIDDERS

- (i) The award of the contract shall be effective from the date of issuance of the work order. As this printing work is of urgent nature and strict timelines must be adhered to, only those printers who can meet, or have the capability to meet, the deliverable timelines stipulated in this bid document are eligible to apply.
- (ii) If at any stage it is found that the tender has been obtained by the bidder through submission of forged or fabricated certificates, documents, or licenses, and/or by concealing facts regarding blacklisting, debarring, or de-registration of the firm by the Government of India, or suspension, cancellation, or non-renewal of the manufacturing license of the bidder's firm, the tender bid/rate contract shall be rejected or terminated, and suitable punitive action may be taken against the firm. The bidder shall bear all costs associated with the preparation and submission of its bid and the Bihar State Text Book Publishing Corporation Ltd. shall in no case be responsible or liable for these costs, irrespective of the conduct or outcome of the bidding process.
- (iii) Bids complete in all respects—including the Technical Bid (available on the e-Procurement portal) and the Financial Bid (available on the e-Procurement portal), along with all supporting documents/annexures as specified in the bid document—must be submitted/uploaded online in the e-Procurement portal by the last date and time for submission of bids mentioned in Section I, IFB point 7. The Technical Bids of all bidders shall be opened online. The Financial Bids of those bidders whose Technical Bids do not fulfill the eligibility criteria or requirements of the bid documents shall not be opened. The date for opening the Financial Bids of technically qualified bidders shall be notified later; however, this date may be subject to change under unavoidable circumstances.
- (iv) The bid document must be digitally signed by a person fully and duly authorized to sign, as declared in the bid. Bidders are required to submit proof of such authorization in the form of a Board Resolution, Authorization Letter, or Power of Attorney, duly notarized before a Public Notary, as part of the Technical Bid documents.
- (v) The bid shall be unconditional and fully consistent with the terms and conditions prescribed in the bid document. Conditional tender shall not be accepted.
- (vi) If a bidder authorizes more than one person to act on its behalf for bid processing, the bid shall be rejected.

INTRODUCTION**1. Background**

- 1.1 The contract will take effect from the date of issuance of the work order. The Training Module (Part -1, 2 & 3) must reach the designated destination points as per stipulated delivery timeline as mentioned in Point 8 (Part-II) of Section VI.
- 1.2 The tentative list and quantity of Training Module (Part -1, 2 & 3) are mentioned in Section VII of the RFP.

2. Eligible Bidders

- 2.1 This Invitation for Bids is open to all printers fulfilling the eligibility criteria as mentioned in Section IV of the Bid Document.
- 2.2 Government-owned enterprises may participate, if they are legally and financially autonomous bodies.

3. Cost of Bid

The bidder shall bear all costs associated with the preparation and submission of its bid and Bihar State Text Book Publishing Corporation Ltd. shall in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

4. Contents of the Tender Document

- 4.1 The details of printing and supply of required Training Module (Part -1, 2 & 3), bid procedures and contract terms are prescribed in the Bid documents. The Bid documents include:
 - a. Invitation for Bids (IFB)/E-procurement Notice; **Section-I**
 - b. Instruction to Bidders (ITB); **Section –II**
 - c. Introduction, **Section –III**
 - d. Eligibility and Technical Qualification Criteria; **Section –IV**
 - e. General Conditions of Contract (GCC); **Section –V**;
 - f. Special Conditions of Contract (SCC); **Section –VI**
 - g. Technical Specification & Package of Requirement; **Section –VII**
 - h. Technical Bid Information – **Form "A"**; **Section-VIII**
 - i. Bid Form; **Section-IX**
 - j. Contract Agreement form; **Section- X**
 - k. Performance Security Form; **Section –XI**
 - l. Proforma of Challan; **Section – XII**
 - m. Certificate of Procurement of Paper; **Section – XIII**
 - n. Affidavit from Paper Miller/Authorized Paper Dealer(s); **Section - XIV**
 - o. Financial Bid - **Form "B"**; **Section – XV**
 - p. Format for statutory Auditor's Certificate for financial Capability; **Annexure – "A" to Sec. IV**
 - q. Affidavit sworn before Public Notary / Executive Magistrate regarding GST, **Annexure – "B" to Sec. IV**
 - r. Format for project Experience; **Annexure – "C" to Sec. IV**
 - s. Authority Letter, **Annexure – "D" to Sec. IV**
 - t. Certificate of printing capacity; **Annexure – "E" to Sec. IV**
 - u. Certificate of Storage Space Area; **Annexure – "F" to Sec. IV**
 - v. Declaration by bidders for non-blacklisting; **Annexure – "G" to Sec. IV**
 - w. Consent letter from the associated CTP unit; **Annexure – "H" to Sec. IV**
 - x. Declaration for printing facility; **Annexure – "I" to Sec. IV**

- 4.2 The Bidder is required to examine all instructions, forms, terms & conditions and specifications in the Bid documents. Failure to furnish any information required as per Bid documents or uploading of a Bid not technically eligible in any respect will be at the Bidder's risk and may result in rejection of his Bid.

5 Clarification of Tender Document

- 5.1 Pre-bid Meeting: Prospective bidders or their duly authorized representatives are invited to attend a pre-bid meeting in the Conference Hall of Bihar State Text Book Publishing Corporation Limited, Buddh Marg, Patna-800001, on the date and time specified in Section I, IFB Point 5. If this date falls on a holiday or is declared a holiday, the pre-bid meeting will be held at the same time and venue on the next working day.
- 5.2 Bidders requiring any further clarification on the Bid Document may seek clarification during the pre-bid meeting in writing, or may send their queries by email to textbookmd@gmail.com no later than the date and time specified in Section I, IFB Point 5.
- 5.3 Any modification in the Bid Documents listed under Sub-clause 4.1, if deemed necessary, shall be made by BSTBPC Ltd. through the issuance of a Corrigendum, Addendum, or Clarification pursuant to Clause 6.

6 Amendment to Bid Documents

- 6.1 Prior to the deadline for submission of bids, BSTBPC Ltd. may, for any reason—whether on its own initiative or in response to a clarification requested by a prospective bidder—modify the Bid Documents by means of an amendment. Bidders are hereby informed that any changes, amendments, or corrigenda to the Bid Documents may be issued up to two days prior to the last date for submission of bids.
- 6.2 All amendments will be uploaded on the websites <https://eproc2.bihar.gov.in/EPSV2Web/> and <https://www.bstbpc.bihar.gov.in>. Such amendments shall be binding on all bidders.
- 6.3 In order to allow prospective bidders reasonable time to take any amendment into account when preparing their bids, BSTBPC Ltd., at its discretion, may extend the deadline for submission of bids.

SECTION IV**ELIGIBILITY CRITERIA**

- 1) This invitation is open to all eligible offset printers having its Infrastructure in the State of Bihar who fulfill the eligibility and qualification criteria specified herein. (Consortiums or joint ventures of printers are strictly disallowed).
- 2) The eligibility criteria and the supporting documents to be submitted by bidders in the technical bid are as follows:-

NOTE: - ALL DOCUMENTS AS MENTIONED HEREUNDER SHOULD BE MANDATORILY UPLOADED THROUGH ONLINE E-PROC PORTAL ONLY. HARD COPY SUBMISSION IS STRICTLY DISALLOWED IN ANY FORM UNLESS OTHERWISE MENTIONED.

S. No	Eligibility criteria for Bidders	Mandatory Documents to be uploaded
B1	Earnest Money Deposit (Refundable) for Rs 2,00,000/- (Rupees Two Lakh only)	An EMD (Refundable): Rs.2,00,000/- (Rupees Two Lakh only) for each class in form of Demand Draft/BG issued by a Scheduled/ Nationalized Bank in favour of Bihar State Text Book Publishing Corporation Ltd., Payable at Patna have to be submitted. (Note: - The Micro and Small Enterprises (MSEs) along with all industries situated and operated in Bihar seeking exemption for EMD under Bihar Purchase Preference Policy, 2026 will have to submit valid "Udyam Registration Certificate" along with updated Annexure page print.)
B2	The Bidder should be an established entity under Companies Act, 1956/2013, or Partnership Act 1932, or Indian Societies Registration Act 1860 or Indian Trust Act 1882, or Limited Liability Partnership Act 2008 or a Proprietorship firm.	For Company Act - Copy of the Certificate of Incorporation issued by the Ministry of Corporate Affairs (MCA) under companies Act, 1956/2013 along with copies of Memorandum of Association (MoA) and Articles of Association (AoA) For Partnership Firm - Copy of the Registration Certificate issued under Partnership Act, 1932, along with Partnership deed. For Limited Liability Partnership (LLP) Firm - Copy of the Certificate of Incorporation issued by the Ministry of Corporate Affairs (MCA) under Limited Liability Partnership Act, 2008. For Society/Trust - Copy of Certificate of registration under Societies Registration Act, 1860 or Indian Trust Act 1882. For Proprietorship firm - A proprietorship firm shall provide Proof of proprietorship of a Printing Press i.e; MSME Certificate or Firm Registration Certificate/ License.
B3	The bidder must have minimum Average Annual Turnover of Rs. 25 Lakh (Twenty-Five Lakh) in last three financial years during FY 2022-23 to 2024-25 related to printing work. [Note: - However, as per Clause 13 (b) of Bihar Purchase Preference (Amendment) Policy, 2026, The criteria of annual turnover of the firm shall be relaxed by 50 % for the Enterprises of State as defined in clause 3(16) provided they meet the technical specifications of the goods or services to be supplied.]	(a) Audited Balance Sheet and Profit & Loss Account (in case of a company, Partnership Firms, Limited Liability Partnership (LLP) Firms and proprietorship firm) for last three financial years during FY 2022-23 to 2024-25. OR Income and Expenditure Account Statement (in case the bidder is registered under the Societies Registration Act, 1860, or the Indian Trusts Act, 1882) for last three financial years during FY 2022-23 to 2024-25. AND (b) A turnover certificate issued by a Chartered Accountant or Company Secretary, in Practice, clearly mentioning Membership Number, UDIN Number, and Date, certifying that the turnover pertains exclusively to printing work. (Refer to Annexure - 'A')

B4	The bidder must possess a valid (i) PAN, (ii) Income Tax Returns for the three Assessment Years 2023–24, 2024–25, and 2025–26, and (iii) GST Registration.	The bidder must provide self-attested scanned copies of (i) PAN Card (ii) Acknowledgment of Income Tax Returns for the three Assessment Years 2023–24, 2024–25, and 2025–26. (iii) GST Registration Certificate (Form GST REG 06) indicating the principal place of business. (iv) GSTR-3B return filed for the month of June, 2026 or for the 1st Quarter of FY 2026–27, as applicable, along with Annual GST Returns (GSTR-9) for the preceding three financial years, i.e., FY 2022–23, FY 2023–24, and FY 2024–25, wherever filing of annual return is applicable as per the provisions of the GST Act. (v) An affidavit sworn before a Public Notary or Executive Magistrate, (Refer to Annexure – 'B').
B5	The Bidder must have successfully completed printing of 50000 (Fifty Thousand) books/ text books/note books/ diary in any one year during preceding three years i.e., 2023-24, 2024-25 & 2025-26 for Central/ State Govt. / Public Sector undertakings / Government Enterprises/ Government aided Institutions/ Private Institutions.	Proof of satisfactory completion shall be provided in the form of a self-attested copy of the work completion certificate issued by the client, or tax invoices raised against the supply. (Refer to Annexure – 'C')
B6	Letter of Authorization to sign bid.	The bidder must duly fill in the authorization form as Annexure – 'D' and upload it. (This requirement is not mandatory in the case of a proprietorship firm where the owner signs the bid personally.)
B7	The bidder must furnish data supporting their daily printing capacity to demonstrate ability to perform the contract and complete supplies within the stipulated delivery period.	The bidder must furnish data supporting their daily printing capacity to demonstrate ability to perform the contract and complete supplies within the stipulated delivery period, on the firm's letterhead, (Refer to Annexure – 'E')
B8	The bidder must operate a printing press facility along with a storage space area of at least 5,000 sq. ft.	The bidder shall produce/upload the following documents for the press and storage facility: • A self-attested copy of a valid rent agreement with the house/property owner if the printing press is located on rented premises, or an allotment letter/lease deed in case of government-leased property; • Alternatively, if the property is self-owned, proof of ownership must be submitted. • Also upload the details regarding storage space area in prescribed format. (Refer to Annexure – 'F')
B9	The bidder must not be blacklisted, debarred, or banned, as on the date of submission/upload of the online bidding document. The bidder must not have been convicted by any court of law for criminal or civil offences, nor declared ineligible by any entity of any State Government, the Government of India, any local self-government body, or any public sector undertaking in India for participation in future bids due to unsatisfactory performance, corrupt or fraudulent practices, or any other unethical business conduct, as on the date of submission/upload of the online bidding document. The bidder shall also declare all ongoing litigations, if any, involving them with any Government agency, State or Central department, or Public Sector Undertaking (PSU).	An affidavit sworn before a Public Notary or Executive Magistrate shall be submitted. (Refer to Annexure – 'G')

B10	The bidder must have the following facilities available in their Printing press along with the facility of Pre-Press, Press and Post-Press related modern printing provisions: I. Pre-Press: a) Desktop Processor/Computer along with A4 size colour ink jet/laser printer with latest version of software used in designing. b) The bidders may satisfy at least one of the following conditions with respect to plate making capabilities i. Whether the bidder owns a CTP/CTCP unit (Double Demy, A1 and such similar size). OR ii. Whether the bidder has consent from a 3rd party having CTP/CTCP units (Double Demy, A1 and such similar size) for its use.	1. Affidavit sworn before Public Notary/ Executive Magistrate for Declaration for Printing facilities in their Printing Press in format as given in Annexure – 'I'.. 2. Mandatory documents for CTP i. The bidder who owns CTP/CTCP, has to submit the scan copy of tax invoice of the CTP/CTCP machine along with affidavit vide Annexure – 'I'. ii. If the bidder has consent from 3rd party for use of their CTP/CTCP unit, the details of plate making capabilities like CTP/CTCP machine and owner details etc. as per Annexure – 'H' to be submitted. iii. Affidavit sworn before Public Notary/ Executive Magistrate for Declaration for Printing facilities in their Printing Press located in Bihar in format as given in Annexure – 'I'. In addition to the Affidavit, the bidder needs to submit scan copy(ies) of Tax Invoice issued on or before opening of the technical bid for the machines purchased in the name of the bidder. 3. Special Attention: The Bidder shall mandatorily upload photo of each machine (Photo along with the owner of the printing facility/press) of the press showing time and geo-stamp on the photo. The photo should have been taken on a date after publication of this bid only and all photos on a single day.
	II. Press: Printing Press should have – a) One unit Four colours Sheet fed Offset Printing Machine 23"x36" or bigger size.	
	III. Post Press a) Cutting machines b) Thread Book Sewing Machine c) Perfect Glue Binding Machine d) Lamination Machine e) Strapping Machine. f) Automatic folding Machine	

{Note: The BSTBPC Ltd. shall have all the rights to disqualify such bidders who have misrepresented any fact in this regard.}

GENERAL CONDITIONS OF CONTRACT (GCC)**1 Language of Bid**

The bidder shall prepare the bid in the English language. All correspondence and documents pertaining to the bid process exchanged between the bidder and BSTBPC Ltd. shall be in English or Hindi. Supporting documents and printed literature furnished by the bidder may be in another language, provided they are accompanied by an accurate translation of the relevant passages into English or Hindi, as specified in the bid document. In such cases, the translation shall prevail for the purpose of bid interpretation.

2 Registration of Bidders on web portal and uploading of bid

- 2.1 The bidder intending to participate in the e-tender issued by Bihar State Text Book Publishing Corporation Ltd. (BSTBPC Ltd.) must register on the e-Procurement portal at <https://eproc2.bihar.gov.in/EPKV2Web/>.
- 2.2 PARTICIPATING IN THE BID ON THE E-PROCUREMENT PORTAL: The bidder intending to participate in the bid must register on the portal by providing information about the firm. This is a one-time activity. During registration, the bidder must attach a Digital Signature Certificate (DSC) to their unique user ID. The DSC used must be a Class III digital certificate issued by a registered Certifying Authority under the Government of India.
- 2.3 In the case of a partnership firm, the majority of the partners must authorize a specific individual through an authority letter signed by the majority of the partners of the firm.
- 2.4 In the case of a private limited company or public limited company, the Managing Director or any other person vested with designated authority must authorize a specific individual through an authority letter or Board Resolution.
- 2.5 This authorized user shall be required to obtain a digital signature certificate.
- 2.6 The digital signature certificate issued to the authorized user of a partnership firm / private limited company/public limited company and used for online bidding will be considered as equivalent to a no-objection certificate / power of attorney to that user.
- 2.7 To log on to the portal, the bidder must enter their username and password. The system verifies the unique ID, password, and DSC combination, and authenticates the login process for use of the portal.
- 2.8 The tender documents will be uploaded by the Tender Inviting Officer on the website <https://eproc2.bihar.gov.in/EPKV2Web/>. Only a brief notification will be published in the newspaper, mentioning the specific website for detailed information. The tender will remain published for a specified period until the last date for submission of bids, as stated in the 'Invitation for Bid,' after which it will be removed from the list of active tenders. Any bidder may view or download the bid documents from the website.
- 2.9 Bids cannot be submitted after the due date and time. The bidder must ensure the accuracy of the bid prior to uploading and should take a printout of the system-generated acknowledgement of submission to confirm successful uploading. Bids cannot be opened before the scheduled date and time of opening.
- 2.10 Each process in the e-procurement system is time-stamped, and the system records the login time of every user, including the bidder.
- 2.11 The Bidder should ensure clarity/legibility of the document uploaded by him or her to the portal.
- 2.12 The bidder should verify the system-generated confirmation acknowledgement to check the status of the submission.
- 2.13 The Bidder should upload sufficiently ahead of the bid closure time to avoid traffic rush and failure in the network.
- 2.14 For all purpose, the server time displayed in the e-Procurement portal shall be the time to be followed by all the users.

- 2.15 A bid may be submitted during the ONLINE BID SUBMISSION stage only by using the Digital Signature Certificate (DSC) that was applied to encrypt the data during the ONLINE BID PREPARATION stage.
- 2.16 The Tender Inviting Officer shall not be held responsible for any failure, malfunction, or breakdown of the electronic system used during the e-procurement process.
- 2.17 SIGNING OF BID: The online bidder shall digitally sign all statements, documents, and certificates uploaded, thereby assuming responsibility for their correctness and authenticity in accordance with the IT Act, 2000. If any information furnished by the bidder is found to be false, fabricated, or bogus, the bidder's EMD/Bid Security shall be forfeited, their registration on the portal shall be blocked, and they may be liable to blacklisting.
- 2.18 SECURITY OF BID SUBMISSION: All bid documents uploaded by the bidder to the portal shall be encrypted.

2.19 RESUBMISSION AND WITHDRAWAL OF BIDS:

- i) Resubmission of bid by the Bidders for any number of times before the final date and time of submission is allowed.
- ii) Resubmission of a bid shall require uploading all documents, including the price bid, afresh.
- iii) If the bidder fails to submit modified bids within the predefined time for receipt, the system shall consider only the last bid submitted.
- iv) If the bidder wishes to withdraw their bid, it must be done before the closing date. Once a bid is withdrawn, the bidder shall not be permitted to participate in the tender.

3. Standard procedure to upload bid: -

First, download the Tender Form, Technical Bid Sheet, and Financial Bid Sheet. Read all terms and conditions carefully. Complete the Tender Form and collect all required documents.

3.1 For Technical Bid Form 'A'

Scan all documents as per Technical tender information **Section-VIII - Form "A"** separately. Scan & upload all documents mentioned in Form "A" with same page in one PDF.

3.2 For Financial Bid Form 'B'

The Bidders have to follow the guidelines given in ITB to fill up the Financial Bid only in online Eproc2 format. The format given in section **"Financial Bid" (Section-XV - Form "B")** is for reference and understanding of bidder only. **Financial Bid, if filled and scanned and uploaded with technical bid will be outright rejected.**

- 3.3 The Bidder must quote the price against per format of 16 pages (with paper) for the respective class or classes (in which the bidder is applying for) in figures and in words at appropriate cell of online financial bid form.

- 3.4 Price quoted rate per farma (i.e. for 16 page) in the financial Bid shall include the cost of paper of the required specification for text and cover as per technical specification (Section-VII) for item(s), printing/thread sewing/perfect glue binding/cover, raw material used for printing, printing inks, packing, handling etc. and transportation up to the place located by the police department within Bihar as per requirements, all applicable taxes and duties, sundry expenses (foreseen or unforeseen) excluding Goods & Services Tax (GST). This shall be quoted in the online mode only. The rate should be exclusive of GST. However, the payment shall be made by the BSTBPC Ltd. to the bidder after deducting TDS and other statutory deductions, if any, at the time of payments. GST will be paid as per Govt. norms. The price quoted by the Bidder shall be fixed for the entire period of contract and no price variation is allowed on any account.

- 3.5 All bidders to note the following instruction for quoting the price:-

- (i) The rate should be quoted in figures as well as in words [e.g. Rs. 70.50 (Rs. Seventy & Paise Fifty Only).
- (ii) If the rates are quoted for more than two decimal places by the bidder, the rates upto two decimal places shall only be taken into consideration for finalization of the Financial Bid.
- (iii) In the event of any discrepancy between the rates quoted in figures and in words, the rates quoted in words shall be treated as final and shall prevail.

The price quoted by the Bidder shall remain fixed for the entire duration of the contract, and no variation in price will be permitted under any circumstances.

4. **Bid Security (EMD)**

- 4.1 All the bidder shall submit the Bid security (EMD) in the digital form/BG for the prescribed sum as mentioned in the Invitation For Bids (IFB) in Section-I.
- 4.2 The Bid security is required to protect the BSTBPC Ltd. against the risk of Bidder's conduct, which would warrant the forfeiture of Bid security.
- 4.3 The Bid security shall be in Indian Rupees and in digital form/BG issued by the Nationalized/Scheduled bank located in India.
- 4.4 The Micro or Small-scale units located in Bihar shall not be liable to deposit earnest money. Micro/small scale enterprise/Bidders which are registered unit located in Bihar seeking exemption for payment of EMD should submit valid copy of "UDYAM RESTRATION CERTIFICATE" (along with updated status).
- 4.5 Any Bid not secured by EMD will be rejected by the BSTBPC Ltd. administration deemed as technically ineligible.
- 4.6 Bid security of the unsuccessful Bidders will be discharged/returned as promptly as possible.
- 4.7 The successful Bidder's Bid security will be discharged after the signing of the Contract and furnishing the Performance Security deposits pursuant to **Section-II Clause 15.**
- 4.8 **The Bid security may be forfeited:**
 - (a) If a Bidder
 - (i) Withdraws its Bid during the period of Bid validity specified by the Bidder on the Bid Form;
Or
 - (ii) Does not accept correction of errors
Or
 - (b) In case of a successful Bidder, if the Bidder fails:
 - (i) To sign the Contract;
Or
 - (ii) To furnish Performance Security in accordance with Section-II Clause-15

3 **Period of Validity of Bids**

- 3.1 Bids shall remain valid for **180 days** from the date of Bid opening prescribed by the BSTBPC. A bid valid for a shorter period shall be rejected by the BSTBPC as not technically eligible.
- 3.2 In exceptional circumstances, the BSTBPC may solicit the Bidder's consent to an extension of the period of validity. The request by the BSTBPC and the responses of Bidders thereto shall be made in writing. The Period of validity of the Bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its Bid security.
- 3.3 In the case of fixed price contracts, in the event that the BSTBPC requests and the Bidder agrees to an extension of the validity period, the contract price, if the Bidder is selected for award shall be the same as the bid price.

4 **Opening of Bids by the BSTBPC**

- 4.1 All the bids received within the specified time would be taken up to be opened online on e-Proc portal by the Tender committee at the prescribed time mentioned.
- 4.2 Bidders or their authorized representatives, who choose to witness the opening of bids, would remain present during the opening of bids.
- 4.3 BSTBPC reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.

5 **Clarification of Bids**

During evaluation of Bids, the BSTBPC may, at its discretion, ask the Bidder for a clarification of its Bid. The request for clarification and the response thereto shall be in writing and no change in substance of the Bid shall be sought, offered or permitted.

6 Preliminary Examination (technical eligibility) and Technical Evaluation

- 6.1 The BSTBPC Ltd. will examine the Bids to determine whether they are complete, properly signed and each page numbered and arranged in order according to the sequence.
- 6.2 After the online opening of Technical Bid Form 'A' the Tender committee members and authorized officials of BSTBPC may go for site inspection of the setup at the Bidder's press. Only after the Bidder qualifies in the preliminary examination (technical eligibility) and technical evaluation, he becomes technically qualified for the financial bid opening.
- 6.3 The BSTBPC or his/her representative will have the right of site inspection of the Bidder's setup, anytime during the entire process of printing work of various items of Police Department.
- 6.4 Prior to the financial bid opening, the BSTBPC will determine the technical eligibility and technical qualification of each Bid with reference to the Bid documents and criteria laid down for technical qualification. For the purpose of these Clauses, a technically eligible bid is one, which conforms to all the terms and conditions of the Bid documents without material deviations.
- 6.5 Tender Committee, if finds it necessary, may call all those Bidders found eligible after preliminary examination of the bids for presentation of their technical bid so that to get absolute clarity on the point of technical eligibility of the Bidders.
- 6.6 Having evaluated the bids on the criteria of technical eligibility on the basis of the technical bids submitted by the Bidders and the presentation of the technical bid, if any, made by them, the tender committee will decide on the bids which qualify the eligibility criteria.

7 Financial Evaluation

- 7.1 The Bids found technically qualified, after scrutiny and evaluation only shall be finally considered for Financial Evaluation.
- 7.2 The Financial Bid Form "B" of the technically qualified Bidder will be opened online on eProc2 portal by the Tender committee.
- 7.3 Bidders or their authorized representatives, who choose to witness the opening of financial bids, would remain present during the opening of bids.
- 7.4 Technically qualified bidder who has provided the lowest financial quote will be declared as L1 bidder. Work order will be awarded as mentioned in the subsequent clause of award of contract.
- 7.5 If there is a discrepancy between words and figures, the amount in words will prevail. If the Printer does not accept the correction of errors, its Bid will be rejected and Bid security may be forfeited.

10. Award of Contract:

- 10.1 Subject to clause 9, the BSTBPC Ltd. will award the contract to the technically qualified Bidder(s) who have quoted the lowest price (L1 rate) for training module under "Name of Work" defined in **SECTION V**.
- 10.2 In view of the stringent timelines associated with this printing and supply work, BSTPCL reserves the right to distribute the work among multiple technically qualified bidders in sequential manner L2, L3..... who are willing to execute the work at the discovered L1 rate, to ensure timely and efficient completion of the assignment.
- 10.3 For this purpose, bidders are advised to refer to Section-VII: Technical Specifications & Requirements, wherein one successful bidder shall be allocated at least one complete item under the "Name of Work". The allocation shall be based on the assessed capacity and willingness of the bidders to undertake the work at L1 rate. The decision of BSTPCL in this regard shall be final and binding on all the bidders. The L1 rate shall be contract rate for other successful bidders also, who are interested in doing printing work on approved lowest evaluated rate.
- 10.4 The Managing Director, BSTBPC Ltd. reserves the right to distribute the work amongst the different successful bidders at the approved L1 rate on the basis of their working capacity.
- 10.5 If L1 bidder denies to complete/take up the work, in such case the work may be awarded to L2, L3.....in sequential manner who ever agrees to complete the supply on approved L1 rate. If the bidder fails to perform the contract, its performance bank guarantee will be forfeited and the process for debar/blacklisting of the firm will be initiated.
- 10.6 In case of tie in the financial bid (i.e., two or more bidders quoting the same L1 rate), the following sequential criteria shall be used for determining the order of preference for award of work:
 - a) In case of a tie, preference shall be given to the bidder with the highest printing capacity per day as mentioned in Annexure – E of Section – IV.

- b) In case of a further tie, the bidder with the highest turnover as per the audited Balance Sheet for FY 2024–25 shall be considered.
 - c) If none of the above criteria resolve the tie, the final selection shall be done through a lottery/draw-of-lots mechanism in the presence of a duly constituted committee. A formal record of the same shall be maintained.
 - d) Under all circumstances, the final discretion regarding the award of work shall rest with the BSTPCL, whose decision shall be final and binding. No correspondence in this regard shall be entertained post-decision.
- 10.7 Depending on the performance of the bidders in supply of items after receiving work order, BSTBPC reserves the right to allot the work to any such bidders showing willingness and commitment to timely supply of items on the L1 rate.
- 10.8 With reference to above clauses, Contract will be awarded on the lowest approved rate (L1). If a bidder fails to perform the contract, his entire performance bank guarantee will be forfeited and the process for blacklisting of the firm may be initiated.
- 10.9 In case the L1 price for any or all of the classes is found unreasonable, the L1 bidder may be asked for price justification and negotiation may be held with the L1 bidder.

11. BSTBPC right to vary Quantities at the Time of Award

The BSTBPC reserves the right at the time of Contract award to increase or decrease by up to 20 (Twenty) percent the quantity of various items of Police Department and delivery thereof as originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions. No time limits extensions would be allowed for supply if quantity will increase at the time of work order.

12. Notification of Award

- a. The BSTBPC will notify the successful Bidder in writing that its Bid has been accepted.
- b. The notification of award will constitute the formation of the Contract.
- c. Upon the successful Bidder's furnishing of performance security pursuant to ITB, the BSTBPC will promptly notify each successful Bidder and will discharge its Bid security after signing of contract agreement, pursuant to ITB.

13. Warranty of Quality:

- 13.1 The Printer warrants that the items made available under this Contract are new, unused, and are manufactured in strict conformity with the standards of the Technical Specifications. The Printer further warrants that the said items shall have no defect arising from design, materials or workmanship or from any act or omission by the Printer. The Printer also warrants that the said items and related materials will have Six months life under general use. In no case shall the quality of the said items be less than that of the dummies/ specimens and samples submitted for technical evaluation.
- 13.2 The BSTBPC Ltd shall promptly notify the Printer in writing of any claims arising under this clause.
- 13.3 Upon receipt of such notice, the Printer shall, on its own costs and within the period specified in SCC and with all reasonable speed, repair or replace the defective items, without any cost to the BSTBPC Ltd.
- 13.4 If the Printer, having been notified, fails to remove the defect(s), the BSTBPC Ltd may proceed to take such remedial action as may be necessary, at the Printer's risk and expense and without prejudice to any other rights which the BSTBPC Ltd may have against the Printer under the Contract.

14. Signing of Contract

- 14.1 The successful Bidder, on receipt of award shall execute an agreement within 03 (Three) days from the day of award of contract in the prescribed form Deposit Performance Security, amounting to 5% of the Contract value.
- 14.2 If the bidder fails to execute the agreement and fails to furnish Security amount as mentioned in Clause -14.1 above, not only the bid security shall be forfeited, but the printer shall also be blacklisted and debarred from participation in future bids.
- 14.3 The agreement shall be executed by the successful bidder at Patna on non- judicial stamp paper of Rs. 1000/- and the successful bidder shall bear all legal expenses of execution of the agreement

15. Performance Security

- a. Within three (03) days from the date of award of contract or receipt of notification of award from BSTBPC Ltd., the successful bidder shall furnish the required performance security equivalent to 5% of the total contract value, in accordance with the General Conditions of Contract and Bihar Financial Rules, 1950 as amended from time to time and the Bihar Purchase Preference Policy, 2024, as amended from time to time and shall remain valid for one (1) year from the date of signing the contract agreement. The performance security shall be submitted in the Performance Security Form (Section XI) provided in the bid documents or in another form acceptable to BSTBPC Ltd.
- b. Failure of the successful bidder to furnish the required performance security shall constitute sufficient grounds for annulment of the award and forfeiture of the bid security.
- c. The proceeds of the performance security shall be payable to the BSTBPC Ltd. as compensation for any loss resulting from the Printer's failure to complete its obligations under the Contract.
- d. The Performance Security shall be denominated in Indian Rupees and shall be in the form of Bank Guarantee or Demand Draft issued by nationalized/ scheduled bank located in India, in the form provided in the Bid documents
- e. The Performance Security will be discharged by the BSTBPC Ltd. and returned to the Printer after successful completion of the period of Contract.

16. Dispute Resolution: -

- 16.1 The bids and any contract resulting there from shall be governed by and construed according to the Indian Laws.
- 16.2 All settlement of disputes or differences whatsoever, arising between the parties out of or in connection to the construction, meaning and operation or effect of this Offer or in the discharge of any obligation arising under this Offer (whether during the course of execution of the order or after completion and whether before or after termination, abandonment or breach of the Agreement) shall be resolved amicably between BSTBPC Ltd and the vendor's representative.
- 16.3 In case of failure to resolve the disputes and differences amicably within 30 days of the receipt of notice by the other party, then the same shall be resolved as follows:
 - 16.3.1 **Conciliation:** - All disputes or differences whatsoever arising between the parties out of or relating to the construction, meaning, scope, operation or effect of this contract or the validity or the breach thereof shall be first settled by way of conciliation and failing which, by way of arbitration in accordance with the Rules of Arbitration of the Indian Council of Arbitration and the award made in pursuance thereof shall be binding on the parties.
 - 16.3.2 The dispute shall be first referred to the Development Commissioner for conciliation who shall conduct conciliation proceedings which will be held at Patna, Bihar.
 - 16.3.3 **Arbitration:** - In case the conciliation proceedings fail, the dispute shall be referred to the arbitration as per the Arbitration Act 1996 with all its subsequent amendments.
 - 16.3.4 All legal disputes will come under the sole jurisdiction of Patna, Bihar. The venue of the arbitration shall be Patna.
- 16.4 The Arbitral award shall be final and binding on both the parties.
- 16.5 Work under the contract shall be continued by the vendor during the arbitration proceedings unless otherwise directed in writing by the BSTBPC Ltd. unless the matter is such that the work cannot possibly be continued until the decision of the arbitrator is obtained. Same as those which are otherwise explicitly provided in the contract, no payment due, or payable by the BSTBPC Ltd. to the vendor shall be withheld on account of the ongoing arbitration proceedings, if any, unless it is the subject matter, or one of the subject matters thereof.

17. Fraud or Corrupt Practices: -

- 17.1 The Bidders shall observe the highest standard of ethics during the Bidding Process and subsequent to the issue of the Letter of Intent (LOI)/Work Order (WO) and during the subsistence of the Agreement. Notwithstanding anything to the contrary contained in this RFP, or in LOI/WO or the Agreement, the BSTBPC Ltd. may reject a bid, withdraw the LOI/WO, debar

the bidder for a period of one year from participating in the future projects of the BSTBPC Ltd. or terminate the Agreement, as the case may be without being liable in any manner whatsoever to the Bidder, if it determines that the Bidder has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practices. In such an event, the BSTBPC Ltd. shall, without prejudice to its any other rights or remedies, forfeit and appropriate the Bid Security or Performance Security as mutually agreed genuine pre- estimated compensation and damages payable to the Authority for, inter alia, time, cost and effort of the Authority, in regard to the RFP, including consideration and evaluation of such Bidders Proposal.

- 17.2 Without prejudice to the rights of the BSTBPC Ltd. under Clause above and the rights and remedies which the BSTBPC Ltd. may have under the LOI /WO or the Agreement, if a Bidder, is found by the Authority to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Selection Process, or after the issue of the LOI /WO or the execution of the Agreement, such Bidder shall not be eligible to participate in any tender or RFP issued by BSTBPC Ltd. during a period of 1(one)year from the date such Bidder is found by the BSTBPC Ltd. to have directly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as the case may be.
- 17.3 For the purposes of this Section, the following terms shall have the meaning here in after respectively assigned to them:-
- 17.3.1 "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value, pressurizing to influence the action of a public official in the process of tendering and execution of the project.
- 17.3.2 "Fraudulent practice" means aim is representation or omission of facts or disclosure of incomplete facts, in order to influence the Selection Process.
- 17.3.3 "Coercive practice" means impairing or harming or threatening to impairer harm, directly or indirectly, any persons or property to influence any person participation or action in the Selection Process.
- 17.3.4 "Undesirable practice" means (i) establishing contact with any person connected with or employed or engaged by BSTBPC Ltd. with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Selection Process; or (ii) having a Conflict of Interest; and
- 17.3.5 "Restrictive practice" means forming a cartel or arriving at any understanding or arrangement among Bidders with the objective of restricting or manipulating a full and fair competition in the Selection process.

18. Termination & Blacklisting: -

- 18.1 The BSTBPC Ltd. may terminate this Agreement and Blacklist/Debar the vendor, in case of occurrence of any of the events specified below. In the event of such an occurrence, the BSTBPC Ltd. may give not less than 30 days written notice of termination to the Vendor:-
- a. If the vendor is in material breach of its obligations pursuant to this Agreement and has not remedied the same within 30 days.
 - b. If the vendor becomes bankrupt, insolvent or goes into compulsory liquidation
 - c. If the vendor, in the judgment of the BSTBPC Ltd., has engaged in corrupt or fraudulent practices in competing for or in executing the contract
 - d. If the vendor submits to the BSTBPC Ltd. a false statement which has material effect on the rights, obligations, or interests of the BSTBPC Ltd.
 - e. If the vendor places itself in position of conflict of interest or fails to disclose promptly any conflict of interest to the BSTBPC Ltd.
 - f. If the vendor fails to provide quality services as envisaged under this Agreement.
 - g. Serious discrepancy and delay in the delivery of services or the performance levels agreed upon, which might have an impact on the functioning of the BSTBPC Ltd.
 - h. Failure of the vendor mobilize manpower, follow local laws, clumsy execution of work, and total disregard to public safety and its own employees.
 - i. Failure to abide by any lawful directions of the BSTBPC Ltd.

Note: - Blacklisting/Debarment of the vendor shall be natural consequence of the termination. The Blacklisting/Debarment shall be for such a period as may be specified by the BSTBPC Ltd.. Provided that before placing the vendor in the blacklist, with or without the termination of the contract, the BSTBPC Ltd. shall issue a notice given 15 days of time to the vendor.

19. Penalties: -

The BSTBPC Ltd. may impose a suitable penalty on the vendor for the failure of such activities as mentioned above. Such penalties shall be deducted from the pending bills/bank guarantee of the vendor. However, the BSTBPC Ltd. shall issue a notice given 15 days of time to the vendor before imposing such penalty.

20. Termination Payments: -

These payments shall mean the amount of payment by either party to the other party upon termination. Upon termination of the contract, the BSTBPC Ltd. may encash and appropriate the performance security/bank guarantee etc. The BSTBPC Ltd. may clear outstanding dues of the second party out of such encashment and/or from the pending bills of the second party. After clearing such liabilities, any valid dues of the second party may be paid thereafter.

21. Blacklisting without termination: -

The BSTBPC Ltd. may blacklist the vendor without terminating the contract for any of the failures or acts of commissions or omissions under this Agreement.

22. Foreclosure with Mutual consent: -

- a) Without prejudices to any provisions of this agreement, the BSTBPC Ltd. and the vendor may foreclose this agreement by mutual consent in circumstances which does not constitute either party's default without any liability or consequential future liability for either party.
- b) Should a Party intend to foreclose this Agreement by mutual consent, the intending Party shall issue a notice to the other Party and upon issuance of such notice, the other Party may within 15 days from receipt of such notice either agree to such foreclosure or raise objection(s) to the same by intimating either of the two possible positions to the intending Party in writing.
- c) In either case of the other Party agreeing to the proposed foreclosure or otherwise, the Parties may negotiate the proposed foreclosure and sign a Supplementary Agreement for foreclosure to the main Contract Agreement within 30 (thirty) days of the date agreeing by both Parties. Foreclosure shall not come into effect unless and otherwise Supplementary Agreement is signed.
- d) Any attempt or endeavour for foreclosure by mutual agreement shall be without prejudice to the rights and obligations of the Parties herein and the factum of such an attempt or exercise shall not stop either of the Parties from discharging their contractual obligations under this Agreement.
- e) For the avoidance of doubt, it is clarified that such foreclosure will be without prejudice to the Vendor and shall not affect the Vendor in any way if it wishes to bid in future projects of the BSTBPC Ltd.

23. Transition and Exit Plan:-

The vendor shall ensure that the transition is smooth in case the contract is terminated or foreclosed with mutual consent. In addition to the cancellation of contract, the BSTBPC Ltd. reserves the right to charge appropriate penalties and liquidated damages from the selected agency.
Further: -

- 23.1 All risks during transition stage shall be properly documented to ensure smooth transition without any service disruption. The transition plan along with the period shall be mutually agreed between the vendor and the BSTBPC Ltd. when the situation occurs. Vendor shall be released from the project once successful transition is done meeting the parameters defined for the successful transition.

24. Force Majeure

- 24.1 Notwithstanding the provisions of GCC Clauses 9 the Printer shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

- 24.2 For purposes of this Clause, "Force Majeure" means an event beyond the control of the Printer and not involving the Printer's fault or negligence and not foreseeable.
- 24.3 Such events may include, but are not limited to, the acts of the BSTBPC Ltd. either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes. If a Force Majeure situation arises, the Printer shall promptly notify the BSTBPC in writing of such conditions and the cause thereof. Unless otherwise directed by the BSTBPC Ltd in writing, the Printer shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

SPECIAL CONDITIONS OF CONTRACT (SCC)**1. Standards**

The Various items of Police Department printed under this Contract shall conform to the standards mentioned in the Technical Specifications mentioned in **Section V**.

2. Use of Contract Documents and Information, Inspection and Audit

- 2.1 The Printer shall not, without the BSTBPC prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of the BSTBPC in connection therewith, to any person other than a person employed by the Printer in performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.
- 2.2 The Printer shall not, without the BSTBPC prior written consent, make use of any document or information except for purposes of performing the Contract.
- 2.3 Any document, other than the Contract itself, shall remain the property of the BSTBPC and shall be returned (in all copies) to the BSTBPC on completion of the Printer's performance under the Contract if so required by the BSTBPC.
- 2.4 The Printer shall permit the BSTBPC or its representative to inspect the Printer's accounts and records relating to the past performance of the Printer and to have them audited by auditors appointed by the BSTBPC, if so required by the BSTBPC.
- 2.5 The Printer shall return to BSTBPC, all material such as press copies of Training Modules, CDs, and Film Positives etc. as soon as the period of Contract is over.

3. Performance Security

- 3.1 Within 03 (three) days of receipt of the notification of contract award, the Printer shall furnish Performance Security in the amount specified in the **SCC Clause-1 of Section IV**.
- 3.2 The proceeds of the performance security shall be payable to the BSTBPC as compensation for any loss resulting from the Printer's failure to complete its obligations under the Contract.
- 3.3 The Performance Security shall be denominated in Indian Rupees and shall be in the form of Bank Guarantee, issued by nationalized/ scheduled bank located in India, in the form provided in the Bid documents
- 3.4 The Performance Security will be discharged by the BSTBPC and returned to the Printer after successful completion of the period of Contract, including the warranty obligation, under the contract.

4. Inspections and Tests

- 4.1 The BSTBPC or its representative shall have the right to inspect and/or to test the Training Module for Police Department at any time and as many times as deemed necessary, until completion of the work under the scope of this RFP to confirm conformity with the Contract Specifications.
- 4.2 The BSTBPC right to inspect test and, where necessary, reject the Training Module for Police Department shall in no way be limited or waived by reason of the Training Module for Police Department having previously been inspected, tested and passed by the BSTBPC or its representative prior to the transportation.
- 4.3 Nothing in GCC Clause 7 shall in any way relieve the Printer from any warranty or other obligations under this Contract.
- 4.4 05(five) copies of each Training Module (Part 1, 2 & 3) for Police Department shall be presented to the BSTBPC, for approval before the start of dispatch to the destination-points without prejudice to any claim for extension of time for delivery.
- 4.5 Training Module for Police Department may also be subject to spot checks on delivery to the destination-points. For this purpose where considered necessary, samples of papers may be drawn and sent to Government Laboratory for carrying out the tests to conform its adherence to the laid down specification. If the Training Module for Police Department fail to meet the laid down specifications, the Printer shall take immediate steps to remedy that deficiency or replace the defective items to ensure to conform it to the technical specifications to the satisfaction of the BSTBPC.

4.6 The corporation may at the expense of the printer, carry testing of paper samples to confirm its adherence to the laid down specification.

4.7 All laboratory charges for both paper samples and book samples have to be borne by the printers.

5. Delivery and Documents

5.1 Delivery at the destination points should be strictly finished **within 45 days from the date of work order. The supplier must get approval of item(s) as allotted from concerned department within 02 days from the issuance of work order.** The terms specified by the BSTBPC in the Award of Contract should be strictly adhered to the Printer.

5.2 Time is the essence of this contract. The time period has to be strictly followed by the bidder at any cost. No negligence shall be shown on the ground of delay at any cost.

Note:- The supplier should strictly adhere to the time schedule specified above as it is a time bound requirement. In the event of delay/ non supply as per requirement, MD, BSTBPC Ltd. reserves the right to terminate the contract at any time without assigning any reasons thereof and the supplier cannot claim any compensation in this respect.

6. Payment

6.1 Payment of 100% of bill amount shall be paid after satisfactory completion of the total work order and successful completion of the contract period as far as possible; However, 90% of the payment will be made within 15 days of the receipt of the invoice along with challans and confirmation of supplied items as per specification by the concerned department, while balance 10% of the payment will be made after receipt of quality testing report of delivered items from Central Pulp and Paper Research Institute, Saharanpur, UP or any other Govt. paper testing laboratory after necessary verifications & deducting penalties (if any). However, 100% payment towards GST will be paid.

6.2 The Printer's request for payment shall be made to the Managing Director, BSTBPC Ltd. in writing, accompanied by an item wise invoice describing, as appropriate, items delivered and the delivery performed at the concerned location(s) in Bihar i.e. receipted challans and e-way bill along with supporting paper invoices i.e. Text Paper/Cover Paper purchase tax invoice with e-way bills issued for supply of paper and upon fulfillment of other obligations stipulated in the contract.

6.3 Mandatory deduction as applicable for T.D.S. and all taxes besides other penal deductions if any imposed shall be recovered from the bills under the contract.

6.4 Payment shall be made in Indian Rupees.

7. Prices

Prices charged by the Printer for the aforesaid work under the Contract shall not vary from the prices quoted by the Printer in its Bid. The price quoted by the bidders should be exclusive of GST. However, the GST as per applicable rate in line with GoI circular shall be reimbursed to the printer(s) upon production of documentary evidence.

8. Assignment/Job sharing:

The Printer shall not assign any part of its obligations to print training module under the Contract to any other printer. Subletting of work is strictly disallowed. In case under force majeure condition or any other mis-happening conditions, part of its obligation to print training module is being assigned to any other printer's then a prior written permission required from the BSTBPC Ltd. will be essential. Failing to do so will attract legal and penal action against the printer. This shall not relieve the bidder from any liability or obligation under the contract.

9. Penalty Clause:

A. Penalty for Delays

9.1 Timely distribution/availability of Training Module for Police Department. A penalty would be imposed for delayed supply. In case of extension in the delivery period with Liquidated Damages, the recovery shall be made on the basis of following percentage of deduction from the value of Training Module for Police Department which the Bidder has failed to supply within scheduled delivery period:-

(i) Delay up to one week from the prescribed delivery period.	@ 0.15 % per day of total contract value.
(ii) Delay from 8 th day to 14 th day of the prescribed delivery period.	@ 0.25 % per day of total contract value.
(iii) Delay from 15 th day onwards	@ 0.50 % per day per day of total contract value.

9.2 However, the maximum penalty that can be imposed for delay in delivery will be restricted to 10% of the total contract value. If penalty reaches to 10% then the contract may be terminated apart from forfeiture of performance guarantee and other penal actions like debar/blacklisting may also be initiated.

9.3 On just and sufficient reason, the MD BSTBPC may either waive or reduce the above penalties and also extend the delivery period.

9.4 The Bidder's who fail to supply the Training Module for Police Department after 30 Days (without valid reason) of the due date of delivery shall be debarred from participating in future tenders of BSTBPC Ltd. and shall be blacklisted and this decision of BSTBPC shall be communicated to other such Governments Agencies as BSTBPC may deem fit.

B. Penalty for deviation in Printing Quality and Size of Book:-

All printed training module must meet the quality standards defined in section V of the RFP to ensure clarity and durability. Defects such as **miss-registration** (misalignment of colors or images affecting readability), inking issues (fading, blotching, uneven ink application), and legibility defects (smudging, offsetting, tilting, scumming, slur, ragged printing, non-uniform ink) will not be accepted. The required printed training module sizes are **A/4 (20.5 x 27.5 cm)** and any reduction in dimensions will lead to categorical rejection. All printed training modules must conform to the specifications outlined in the RFP, and any discrepancies will result in rejection or necessary corrective measures as per Section II clause 13 of the RFP.

Note:

1. Apart from rejection of the lot, BSTBPC Ltd. may also consider to blacklist such suppliers.
2. The BSTBPC Ltd. is the final authority to assess the deviations and their extent.

10 Termination for Default

10.1 The BSTBPC may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Printer, terminate the Contract in whole or part terminate the contract of remaining work/ supply and may award the contract to any eligible Printer/Printers:

- (a) If the Printer fails to perform any other obligation(s) under the Contract.
- (b) If the Printer, in the Judgment of the BSTBPC has engaged in corrupt or fraudulent practices as defined in clause 17 of ITB in competing for or in executing the Contract.
- (c) If the bidder fails to perform the contract within 10 days from execution of agreement, BSTBPC shall have the right to terminate/modify the order and re-allocate the work/balance work to other successful bidder(s) at approved L-1 rate.

10.2 In the event the BSTBPC terminates the Contract in whole or in part, pursuant to GCC Clause 9, the BSTBPC may or may not release the performance security, wholly or partially, upon such terms and in such manner as it deems appropriate and the Printer shall be liable to the BSTBPC for acceptance of any such decision of the BSTBPC.

11. Termination for Insolvency

- 11.1 If the agency becomes bankrupt or otherwise insolvent, it will inform to the BSTBPC Ltd with the 30 days written notice to terminate the contract. The BSTBPC Ltd reserves the right to terminate, without any compensation, whatsoever, to the agency, and BSTBPCL may forfeit the performance security.

12. Termination by Mutual Consent.

- 12.1 In the event the BSTBPC Ltd & agency mutually agrees reasonably to terminate the contract, either party shall give 30 days' written notice to the other party and after the consent of both parties agreement may be terminated without any Legal or Financial Obligation on any Party to the contract.

13 Settlement of Disputes

- 13.1 The BSTBPC and the Printer shall make every effort to resolve amicably by direct informal negotiation for any disagreement or dispute arising between them under or in connection with the Contract.
- 13.2 If, after thirty (30) days, the parties have failed to resolve the dispute or difference by such mutual consultation, then either the BSTBPC or the Party may give notice to the other party of its intention to commence arbitration, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.
- 13.3 Any dispute or difference, in respect of which a notice of intention to commence arbitration has been given in accordance with this clause, shall be finally settled by arbitrator as mutually appointed. However, in this Additional Chief Secretary/Principal Secretary/Secretary, Education Department will act as an arbitrator and all cases of arbitration shall be resolved at this level only.
- 13.4 Arbitration proceedings shall be conducted in accordance with the rules of procedure specified in the ITB Clause-16 in Section-II.
- 13.5 Notwithstanding any reference to arbitration herein the parties shall continue to perform their responsive obligations under the contract unless they otherwise agree.
- 13.6 All the disputes relating to the Bid will be subject to Patna jurisdiction.

14 Applicable Law

The Contract shall be interpreted in accordance with the laws of the Union of India and local State laws. **All the disputes relating to the bid will be subject to Patna jurisdiction.**

15 Taxes and Duties

Printer shall be entirely responsible for payment of all taxes excluding Goods & Services Tax (GST), duties, license fees, octroi, e-way bill, insurance etc., incurred until delivery to the destination-points (Concerned Districts in the State).

16 Packing

The Printer shall provide such packing of the Training Module for Police Department as is required to prevent their loss or pilferage or damage or deterioration during transit to their final destination as indicated in the Contract. The Training Module should be packed in a bundle, wherein every bundle consists of maximum 10 modules of each part. The modules bundle should be tied with strips of minimum 9 mm width making cross of the bundle (strip packing width wise and length wise).

SCHEDULE OF REQUIREMENTS & TECHNICAL SPECIFICATION**A) TECHNICAL SPECIFICATION**

Following are the requirements as per the need of Police Department, Bihar: -

S. No.	Name of work	Size	No. of Pages	Type of Binding	Paper Specification	Text colour	Total No. of items	Unit
1	2	2	3	3	4	5	6	7
1	Part -1	Size - A/4 (20.5X27.5 Cms)	360+4	Thread Sewing & Perfect Glue Binding	Text Paper 80 GSM Maplitho white virgin paper & Cover 300 GSM Art Board (Laminated cover)	1+4	20000 (Twenty thousand)	Book
2	Part -2	Size - A/4 (20.5X27.5 Cms)	390+4	Thread Sewing & Perfect Glue Binding	Text Paper 80 GSM Maplitho white virgin paper & Cover 300 GSM Art Board (Laminated cover)	1+4	20000 (Twenty thousand)	Book
3	Part -3	Size - A/4 (20.5X27.5 Cms)	286+4	Thread Sewing & Perfect Glue Binding	Text Paper 80 GSM Maplitho white virgin paper & Cover 300 GSM Art Board (Laminated cover)	1+4	20000 (Twenty thousand)	Book

B) Specifications for Printing, Binding, Packing, and Supply of Training Module with Cover Paper

1	Ink colour for Text	Black colour ink of good quality to be used for Text matters. The BSTBPC Ltd. will provide Soft copy/ CD's of each parts of training module. The printer shall have to carry out the composing / Designing/ corrections, if directed, in the printing material at his own cost.
2	No. of colours for cover	(i) For outer side – Multicolor. (ii) For inner side – No colour/ White As per design prescribed by Police Department.
3	Type of size in which Text to be printed	As per Soft copy/CDs provided to the printer Or as per direction of BSTBPC Ltd.
4	Type of printing process for Text Printing	Sheet fed offset printing machine.
5	Printing Plates	The plate making shall be done by CTP/CTCP method.
5	Specification of binding	Binding of the Training Modules must be thread sewing perfect glue binding.

6	Printing Paper	The bidders would ensure that the paper of specified quality and quantity will be procured in due time. The bidder will have to use paper from mill/mills whose name they will provide at the time of agreement along with undertaking (affidavit from paper mill in the format to be provided by BSTBPCL-PI see Section XVI) for both text and cover. Printing paper must be as per following specification: For Text - 80 GSM Maplitho White Virgin Paper smooth finished on both side with emblem of the paper mill imprinted as water mark, so, that each page of every book must be imprinted by watermark of the paper mill conforming to BIS Specification 1848 (Part-I):2018 with latest amendments. For cover – 300 GSM Indian Art Board BIS specification 4658:2019 with latest amendments. Paper Specifications: <table><tr><th>Sl.</th><th>Specifications</th><th>Text Paper For 80 GSM Maplitho white virgin paper with mill water mark</th><th>Cover Paper For 300 GSM Art Board (Laminated cover)</th></tr><tr><td>1</td><td>Paper Grammage</td><td>80 GSM</td><td>300 GSM</td></tr><tr><td>2</td><td>Tensile Index Nm/g(Min.)</td><td>CD-20 MD-30</td><td>-</td></tr><tr><td>3</td><td>Brightness percent (Min.)</td><td>82</td><td>80</td></tr><tr><td>4</td><td>Opacity percent (Min.)</td><td>85</td><td>80</td></tr><tr><td>5</td><td>1 minute Cobb test (Max.) Average</td><td>25</td><td>25</td></tr><tr><td>6</td><td>Double Fold (Min.)</td><td>CD – 10 MD – 15</td><td>CD – 10 MD – 15</td></tr><tr><td>7</td><td>Wax Pick</td><td>No pick on 10 A</td><td>Min. 8A</td></tr><tr><td>8</td><td>Smoothness (Bendtsen) ml/mm (Max.)</td><td>300</td><td>75</td></tr><tr><td>9</td><td>Tear Index mN. m2/g (Min.)</td><td>CD-4.0 MD-3.5</td><td>CD-5.0 MD-4.0</td></tr><tr><td>10</td><td>Gloss Percent (Min.)</td><td>-</td><td>65 (Glazed side only)</td></tr></table>	Sl.	Specifications	Text Paper For 80 GSM Maplitho white virgin paper with mill water mark	Cover Paper For 300 GSM Art Board (Laminated cover)	1	Paper Grammage	80 GSM	300 GSM	2	Tensile Index Nm/g(Min.)	CD-20 MD-30	-	3	Brightness percent (Min.)	82	80	4	Opacity percent (Min.)	85	80	5	1 minute Cobb test (Max.) Average	25	25	6	Double Fold (Min.)	CD – 10 MD – 15	CD – 10 MD – 15	7	Wax Pick	No pick on 10 A	Min. 8A	8	Smoothness (Bendtsen) ml/mm (Max.)	300	75	9	Tear Index mN. m2/g (Min.)	CD-4.0 MD-3.5	CD-5.0 MD-4.0	10	Gloss Percent (Min.)	-	65 (Glazed side only)
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10	Gloss Percent (Min.)	-	65 (Glazed side only)																																											
8	Inspection	Inspection procedure is indicated in special conditions of contract.																																												
9	Delivery	Supply of Training Module for Police Department & delivering at the place located by the Police Department.																																												

Very Important Notes:

1. For this purpose where considered necessary, samples of papers may be drawn and sent to Government Laboratory for carrying out the tests to confirm its adherence to the laid down specification. Laboratory testing charge will be borne by the Bidders.
2. Before making the final payment BSTBPC Ltd. may also seek confirmation from the concerned paper mill by sending these samples, other samples drawn during work in progress and the finished goods so as to ensure the correct and prescribed use of Text and Cover Paper by the printer.
3. The Printer shall ensure timely procurement of paper of the specified quality and required quantity for execution of the work. Ordinarily, the Printer shall use paper procured from the paper mill(s) whose names are furnished at the time of execution of the Agreement along with the required undertaking for printing the textbooks and diaries. However, in exceptional or extraordinary circumstances, the Printer may change the paper mill(s), provided that the paper conforms to the specifications prescribed in the RFP. In such cases, the Printer shall inform BSTBPCL in due course about the change of paper mill(s) to enable BSTBPCL to collect paper samples for testing and verification. If at any stage it is detected or brought to the notice of BSTBPCL that the Printer has used paper from any mill other than the one informed to BSTBPCL, or has used paper not conforming to the prescribed specifications, BSTBPCL shall have the right to reject the work/contract, forfeit the Performance Security, and take such other action as may be permissible under the terms and conditions of the Contract.
4. Bihar State Text Book Publishing Corporation Ltd. will provide to the Bidder CDs/softcopy or Manuscript/Design of aforesaid documents. After completion of the job, the Bidders will have to return the CDs/softcopy to Bihar State Text Book Publishing Corporation Ltd, Patna.

SECTION – VIII:**TECHNICAL BID INFORMATION****FORM "A"**

The bidder must carefully review the Eligibility Criteria (Section-IV) and all other requirements mentioned in the bid documents. It is the bidder's responsibility to provide all information specified in the prescribed proforma, along with any other compulsory information required in any section of the bid documents, duly scanned and uploaded in sequential order. All fields are mandatory. Failure to meet any of the criteria shall result in disqualification of the bidder from the financial round of evaluation.

S.N.	Particulars	Document uploaded online
1	Whether the EMD of Rs. 2,00,000/- or Copy of valid "UDYAM registration certificate" if Micro or Small-scale units located in Bihar seeking EMD payment exemption attached. Please mention DD or UDYAM Details) Please refer to Clause B1 of Section II: Eligibility criteria.	
2	The bidder must provide details of the legal status, place and date of registration, and principal place of business of the company, firm, or association, (Refer to Clause B-2 of Section II: Eligibility Criteria).	
3	Self-attested copies of documents showing an average annual turnover of Rs. 25 Lakh during last three financial years during FY 2022-23, 2023-24 or 2024-25, related to printing work must be submitted. (Refer to Clause B-3 of Section II: Eligibility Criteria.)	
4	Self-attested copies of the following documents must be submitted: (i) PAN Card, (ii) Income Tax Returns for three assessment years (AY 2023-24, AY 2024-25, and AY 2025-26), and (iii) GST registration. (Refer to Clause B-4 of Section II: Eligibility Criteria.)	
5	The bidder must have successfully completed the printing of 50000 (Fifty Thousand) books, textbooks, notebooks, or diaries in any one year during the preceding three years i.e. 2023-24, 2024-25 & 2025-26 for Central/State Government, Public Sector Undertakings, Government Enterprises, Government-aided Institutions, or Private Institutions. (Refer to Clause B-5 of Section II: Eligibility Criteria.)	
6	Letter of Authorization to sign bid. (Refer to Clause B-6 of Section II: Eligibility criteria).	
7	The declared printing capacity (finished goods) of the printer may be verified by the Corporation before completion of the technical evaluation. (Refer to Clause B-7 of Section II: Eligibility Criteria).	
8	Documentary evidence of the printing press facility, along with storage space laid out in an area of at least 5,000 sq. ft. , must be provided. (Refer to Clause B-8 of Section II: Eligibility Criteria).	
9	An Affidavit/Declaration by the bidder, as per Section-XI, sworn before a Public Notary or Executive Magistrate after the date of publication of this tender, must be submitted. (Refer to Clause B-9 of Section II: Eligibility Criteria.).	
10	Details regarding the printing press, including facilities for Pre-Press, Press, and Post-Press operations , must be provided. (Refer to Clause B-10 of Section II: Eligibility Criteria.)	

Signature of the authorized signatory

Full name & address of the Bidder with seal

SECTION VIII

BID FORM

Date:

Bid Reference/Invitation for Bid (IFB) No:

From

M/s.....

To:

The Managing Director,
Bihar State Text Book Publishing Corporation Ltd.,
Pathya Pustak Bhawan, Budha Marg,
Patna-800 001

Dated.....

Subject: Printing and Delivery of Printing of Training Module for Police Department and delivering at the place located by the Police Department, Bihar.

Dear Sir,

I/We.....

.....am/are submitting herewith my/our bid for printing, binding, packing and supply of Training Module for Police department.

1. I/We have carefully read the conditions laid down for the bid and the contract and in case my /ours rates are approved and work is allotted to me/us, I/We hereby agree to abide by all of them. The conditions attached to the Bid form have been signed by me/us in token of their acceptance.
2. I/We hereby also agree to carry out faithfully, all other instructions from you which are not contrary to any of the terms and conditions of the contract, or which do not put me/us to any additional financial burden beyond what is implied by the terms of the contract.
3. Earnest Money Deposit (EMD) for Rs..... (Rupees.....) has been submitted.
4. I/We hereby solemnly declare that the information given by me/us in this letter and in the enclosures to the tender form is correct, and in case any information given by me/us is found to be incorrect, the Managing Director, Bihar State Text Book Publishing Corporation Ltd, Patna will have the right to forfeit the Bid Security deposited with my/our Bid herewith.

Yours faithfully,

(Signature of Proprietor /Partner / Managing
Director with Rubber Seal of the
Firm/company)

CONTRACT / AGREEMENT FORM

THIS AGREEMENT made theday of....., 2026 between Bihar State Text Book Publishing Corporation Limited, Pathya Pustak Bhawan, Budha Marg, Patna-800 001 (hereinafter "the Corporation") of the one part and (Name of Printer) of (City of Printer) (hereinafter called "the Printer") of the other part.

WHEREAS the Corporation is desirous that certain services viz., (Brief Description of Services) and has accepted a bid by the Printer for the supply of Books and services in the sum of (Contract Price in Words and Figures) (Hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. This Agreement will be effective from.....to..... However, it may be extended for a further period by mutual agreement in writing between the parties on the same terms and conditions as specified in the NIT i.e. BSTBPC / E-Tender/Training Module of Police Department /___, dt...../08/2026.
2. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
3. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) Notice Inviting Tender or Invitation of Bid (hereinafter to be referred as "NIT" or "IFB" bearing tender notice no. BSTBPC / E-Tender/Training Module of Police Department/___, dt...../08/2026 along with the bid document and all corrigenda issued thereof in the bid document will be treated as part of the agreement.
 - (b) The Bid Form, the Proforma for Price bid, Proforma of undertaking & affidavit submitted by the Bidder;
 - (c) The Description of works;
 - (d) The Terms & Conditions of Contract;
 - (e) The Corporation's Notification of Award.
 - (f) The work order issued to the printer contained in **Letter No Dated/.../2026**
- 3.1 The Party to the second part that is the Printer undertakes to provide a performance security deposit of **Rs./- (Rupees)** only to the party of the first part, i.e. the Corporation by mode of DD/Bank Guarantee vide **DD/BG No. dated/.../2026** in favour of the Corporation which shall be returned/refunded to the Printer on expiry/termination of the agreement after adjusting any dues of the Printer against the Corporation or any loss caused to the Corporation by the act of the Printer.
- 3.2 The first Party, i.e. the Corporation has issued a work order/ Supply order to the Printer clearly indicating the title of the books, printing specifications, no. of copies, size of the books, packaging & delivery instructions. This work order is to be accepted by the printer without any conditions and no request for modification of terms of contract as

part of the Printer will be acceptable. The Printer will be responsible for executing the work as per the said work order.

- 3.3 The Printer shall at all times, during the Continuance of this agreement, obey and observe all directive and instructions which may be given from time to time by the Corporation within the Framework.
- 3.4 The Printer shall not publish and distribute any copies more than that has been directed by the Corporations and shall not transfer the manuscript to the 3rd party without the Consent of the Corporations.
- 3.5 The Corporation reserves the right to deduct or hold payment of Printer's bills against any losses sustained by it an account of act, omissions or commissions of the Printer.
5. In consideration of the payments to be made by the Corporation to the Printer as hereinafter mentioned, the Printer hereby covenants with the Corporation to provide the goods and services and to remedy the defects therein in conformity with all aspects of the provisions of the Contract. If the printer performs any work in a manner contrary to the specifications or any of them, he shall bear all the costs arising or ensuring therefrom and shall be responsible for all the loss to the corporation.
6. The corporation may at the expense of the printer, carry testing of paper samples to confirm its adherence to the laid down specification.
6. All laboratory charges for both paper samples and book samples have to be borne by the printers.
7. If any deviation from the prescribed standard is found then penal action including termination will be taken in accordance with the provisions of the NIT.
8. The Corporation hereby covenants to pay the Printer in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
9. In case of disputes/difference arising between parties to this agreement relating to any matter arising out or connected with this Agreement or Contract, such disputes or difference shall be first thing to be resolved through mutual discussion and consent. However, if the dispute shall remain unresolved then it will be entertained heard & finalized as per the provisions of the Arbitration & Conciliation Act, 1996 (as amended up to date). In case the conciliation proceedings fail, the dispute shall be referred to the arbitration as per the Arbitration Act 1996 with all its subsequent amendments.
 - 9.1 All legal disputes will come under the sole jurisdiction of Patna, Bihar. The venue of the arbitration shall be Patna.
 - 9.2 The Arbitral award shall be final and binding on both the parties
10. All the disputes relating to the present agreement will be subject to Patna jurisdiction.

Brief particulars of the work and services which shall be supplied / provided by the Printer are as under:

SL. NO.	BRIEF DESCRIPTION OF SERVICES	QUANTITY TO BE SUPPLIED	PER BOOK SET PRICE	TOTAL CONTRACT PRICE	DELIVERY TERMS

TOTAL VALUE:

DELIVERY PACKAGE:

IN WITNESS whereof the parties hereto have caused this agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Executed by the

said..... (For the Corporation) [Seal, Sign, Name, Designation, Date]

in the presence of:.....

Signed, Sealed and Executed by the

said..... (For the Printer) [Seal, Sign, Name, Designation, Date]

in the presence of:.....

Witness:

1.

2.

PERFORMANCE SECURITY FORM

To:

The Bihar State Text Book Publishing Corporation Ltd.,
Pathya Pustak Bhawan,
Budha Marg,
Patna-1.

WHEREAS

(Name of Printer) hereinafter called "the Printer" has undertaken, in pursuance of Contract No..... dated,.....2026 for Printing, Binding & Supply of.....(Description of various items and binding) hereinafter called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Printer shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Printer's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Printer a Guarantee:

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Printer, up to a total of (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Printer to be in default under the Contract and without cavil or argument, any sum or sums within the limit of (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until theday of.....2026

Signature and Seal of Guarantors

.....

.....

Date.....2026

Address:

PROFORMA OF CHALLAN

(Name and address of the Bidder)

Work order No:.....

Challans no:

Date:

Name & Address.....

Sl. No.	Name of the various items ordered	No. of Various items received	Date of Receiving	Remarks

Note:

- a. Challans will be printed in A4 Size only for maintaining the uniformity.

Signature of:**Representative of Supplier**

Full Name.....

Date.....

Mobile No:.....

Signature & stamp of:

Full Name.....

Date.....

Mobile No:.....

SECTION- XIII

(THIS CERTIFICATE SHOULD BE PRINTED IN MILL's LETTER HEAD ONLY)
(Bidder to fill this document while billing only)

No:

DATE:

CERTIFICATE OF PROCUREMENT OF PAPER
TO WHOM SO EVER IT MAY CONCERN

This is to certify that M/s has procured
..... MT of Maplitho ____GSM paper smooth both side having a following specification, vide our
Invoice No: Dated for the purpose of Printing of Training Module for Police
Department as per the Tender No. BSTBPC / E-Tender/Training Module of Police Department/____,
dt...../08/2026 awarded by Bihar State Text Book Publishing Corporation Ltd. vide its Order No:
.....Dated

Sl. No.	PERTICULARS	SPECIFICATION
1	Manufactured Date	
2	Invoice Amount	
3	Reel Width	
4	Brightness	
5	Opacity	
6	Cobb, Max average	
7	Smoothness ml/min, (Bends ten) Max	
8	Colour	
9	Type of Pulp	

Signature with seal of

Authorized person of the Paper Mill/Dealer

Note:-

- 1) This certificate should only be signed and the same should be uploaded in the e-portal.
- 2) This certificate is not required at bidding stage.
- 3) This is only a acceptance of the format from the bidder

SECTION – XIV

FORMAT-1 (IN CASE OF AFFIDAVIT BY PAPER DEALER)
AFFIDAVIT FROM PAPER DEALER

I/we _____ do hereby declare that I/we are proprietor/partner/director of the firm _____ bearing firm GST Number _____ authorised dealer of _____ (paper manufacturing mill) since _____ vide authorisation detail as below:-

Ref Number: _____ Date: _____ (Plz attach the dealer certificate/Letter having mention BIS Certification/license of Paper mill)

- a. I/we _____ have read and understood the application form submitted by the Prospective bidder and thus declaration is being made carefully and I/we declare to abide the same.
- b. That M/s _____ (Name and address of the Bidder) have desired to procure 80 GSM Maplitho White Virgin Paper smooth finished on both side with emblem of the paper mill imprinted as water mark conforming to IS 1848:2007 or as latest amended & Cover - 300 GSM Indian Art Board BIS specification 4658:2019 with latest amendments for Printing & Supply of Training module of Police Department, Bihar. This is to confirm that we can supply aforesaid paper in time the required quantity of paper of prescribed technical specifications mentioned in the bid document of e-tender no. BSTBPC/E-Tender/Training Module of Police Department/____, dt...../08/2026 of Bihar State Text Book Publishing Corporation Ltd. from the Paper manufacturing mills whose samples of papers have been provided by us to the Bidder.
- c. That I/We declare that the _____ MT of 80GSM Maplitho White Virgin Paper with Watermark of paper mill and _____ MT 300 GSM Indian Art Board paper will be supplied by us to M/s _____ (Name of the Bidder) with reference to the the bid for Printing & Supply of various items of Police Department, Bihar as per mutually agreed terms and conditions between us and Bidder.
- d. That I/We will supply 80 GSM Maplitho White Virgin Paper smooth finished on both side with emblem of the paper mill imprinted as water mark conforming to IS 1848:2007 or as latest amended for text paper.
- e. That I/we will supply 300 GSM Indian Art Board BIS specification 4658:2019 with latest amendments for Cover Paper.
- f. That my/our firms have not been blacklisted/debarred by any Government department/Agencies/Undertakings nor are any such action in process against the firm.

Deponent

VERIFICATION

That the information given by me/us about the (name of the Bidder) _____ is true and correct. That the contents of Para a to f of the declaration made by we/us are correct and believed to be true and nothing concealed he rein.

Deponent

FORMAT-2 (IN CASE OF AFFIDAVIT BY PAPER MILL)
AFFIDAVIT FROM PAPER MILL

I/we _____ do hereby declare that I/we are proprietor/partner/director of the firm _____ bearing firm GST Number _____ Having BIS Certifications/License.

- a. I/we _____ have read and understood the application form submitted by the Prospective bidder and thus declaration is being made carefully and I/we declare to abide the same.
- b. That M/s _____ (Name and address of the Bidder) have desired to procure 80 GSM Maplitho White Virgin Paper smooth finished on both side with emblem of the paper mill imprinted as water mark conforming to IS 1848:2007 or as latest amended & Cover - 300 GSM Indian Art Board BIS specification 4658:2019 with latest amendments for Printing & Supply of Training module of Police Department, Bihar. This is to confirm that we can supply aforesaid paper in time the required quantity of paper of prescribed technical specifications mentioned in the bid document of e-tender no. BSTBPC/E-Tender/Training Module of Police Department/____, dt...../08/2026 of Bihar State Text Book Publishing Corporation Ltd. from the Paper manufacturing mills whose samples of papers have been provided by us to the Bidder.
- c. That I/We declare that the _____ MT of 80 GSM Maplitho White Virgin Paper with Watermark of paper mill and _____ MT 300 GSM Indian Art Board paper will be supplied by us to M/s _____ (Name of the Bidder) with reference to the the bid for Printing & Supply of various items of Police Department, Bihar as per mutually agreed terms and conditions between us and Bidder.
- d. That I/We will supply 80 GSM Maplitho White Virgin Paper smooth finished on both side with emblem of the paper mill imprinted as water mark conforming to IS 1848:2007 or as latest amended for text paper.
- e. That I/we will supply 300 GSM Indian Art Board BIS specification 4658:2019 with latest amendments for Cover Paper.
- f. That my/our firms have not been blacklisted/debarred by any Government department/Agencies/Undertakings nor are any such action in process against the firm

Deponent

VERIFICATION

That the information given by me/us about the (name of Bidder) _____ is true and correct. That the contents of Para –a to f of the declaration made by we/us are correct and believed to be true and nothing has concealed herein.

Deponent

SECTION – XV:

SECTION-VII

**FINANCIAL BID
FORM-'B'****BIHAR STATE TEXT BOOK PUBLISHING CORPORATION LTD.**

(A Govt. of Bihar Undertaking)

Pathya Pustak Bhawan, Budh Marg, Patna-800001

Printing of Training Module for Police Department 2026 and delivering at the place located by the Police Department, Bihar

Refer Section V of the RFP

BSTBPC / E-Tender/Training Module of Police Department - 2026/ ~~15~~ dt. 12/08/2026

NAME OF THE BIDDER

ADDRESS OF THE BIDDER

Following are the requirements as per the need of Police Department, Bihar

Package No.	Name of work	Size	Type of Binding	Paper Specification	Colour	Total No. of items	Rates Per Farma (With Paper)	
					Text + Cover		In Figure	In Word
1	2	3	4	5	6	7	8	
1	Training Module (Part-1, Part-2 & Part-3)	Size - A/4 (20.5X27.5 Cms)	Thread Sewing & Perfect Glue Binding	Text Paper 80 GSM Mapliho white virgin paper & Cover 300 GSM Art Board (Laminated cover)	1+4	20000 Each (Twenty thousand Each)		

Note:

- (a) Bidder must quote rate per farma i.e. for 16 Page. The rate shall be inclusive of the printing, packaging, transportation and delivery at the respective locations within Bihar excluding GST.
- (b) In case any difference/confusion in the rate quoted and written 'in figures' and 'in words', the rate quoted and written 'in words' shall prevail.
- (c) It is again clarified that the bidder shall not be paid anything extra other than the rate quoted above in column 8 for storage, packaging, transportation, loading/unloading, delivery etc. Please refer clause-3, Section-II.

[This is just an indicative format of the financial bid, to be used for information purpose ONLY. Actual financial bid format is available on <https://eproc2.bihar.gov.in>, and has to be submitted online through the e-proc portal only. Any submissions in hard-copy will lead to rejection of the submitted bid.]

ANNEXURES TO SECTION – IV:

ANNEXURE – ‘A’

Format for Statutory Auditor's Certificate for Financial Capability of the bidder

We have verified the Annual Accounts and other relevant records of M/s
..... (Name of the bidder)
and certify the following :-

						In Rs.
Sl. No	Particulars	2022-23	2023-24	2024-25	Total	Average Turnover
1.	Annual Turnover exclusively related to printing works only.					
2.	Net Worth					

(Note: Any Three FYs shall be considered for the purpose of evaluation of eligibility criteria)

Signature and Seal of Statutory Auditor

Name Membership No

Address

UDIN No. & Date

Instructions:

For the purpose of this Certification:

1. The financial year would be the same as one normally followed by the bidder for its Annual Report.
2. The bidder shall provide the audited annual financial statements as required for this Tender document. Failure to do so would result in the Proposal being considered as non responsive.
3. A certificate from the Statutory Auditor should be provided as supporting document certifying the Qualification Statement submitted by the Bidder.
4. For the purpose of this Tender document, Net Worth shall mean: $\text{Net Worth} = \text{Assets} - \text{Liabilities}$.
5. Experience (Financial Capability and Experience) of only the Bidder shall be considered. Experience of associate company/parent company/subsidiary company shall not be considered for qualification purposes.
6. Turnover and net worth of the bidder shall be certified by his statutory auditor who should mention his name, address and membership number. Turnover certificate shall be based on the audited accounts of the bidders, or based on the returns filed with the tax authority.

ANNEXURE – 'B'

AFFIDAVIT

I/We..... proprietor / director/ partner of

M/s.....Address.....

.....do hereby certify that I have filed the latest return

of GSTR 3B/ GSTR Quarterly Return for the month/Quarter of _____ 2026 and also the annual return for the

FY 2022-23, 2023-24 and 2024-25.

Further I/We Declare as follows:-

1. That No Amount of tax is due for payment, either of State or Central Government, with relate to service or goods supplied by me/us to the Bihar State Text Book Publishing Corporation at any point of time under the provisions of VAT Act/ Service Tax rules/ GST Act.
2. That If any liability occurs to me/us with respect to the provisions of VAT Act/ Service Tax rules/ GST Act. read with rules made there under, Notifications/ Circulars/ Orders etc. issued by the concerned department from time to time, shall be paid by me/us in accordance with provisions of VAT Act/ Service Tax rules/ GST Act/Rules/ Notifications/ Circulars/ Orders etc.
3. That Subject to Terms & Conditions of tender document, no amount of any indirect tax i.e. arising from VAT Act/ Service Tax rules/ GST Act shall be claimed or raised demand by me/us from the Bihar State Text Book Publishing Corporation relating to work executed to the Corporation by me/us pursuant to any previous tenders/work orders.
4. That Subject to Terms & Conditions of tender document, I/We shall not pursue any claim or raise any demand relating to indirect tax i.e. VAT Act/ Service Tax rules/ GST Act from the Bihar State Text Book Publishing Corporation, before any Authority/ Tribunal/ Court in India in regard to work executed in relation with previous tenders/work orders issued by the Corporation time to time, for which Invoice(s)/ Tax Invoice(s) have been submitted to the Corporation and payment received there from either in full or Part.
5. That I/We have read the contents of this declaration and fully understood the same.

**Name & signature of the authorized signatory of the
Firm/Partner of the Firm/ Director/ Proprietor.
With rubber stamp**

Place & Date

ANNEXURE – 'C'

Work Experience Certificate

Format for Project Experience Certificate of Printing and Supply of Minimum 50000 Books/ Textbooks/ note books/diary in any one year during the preceding five years i.e. 2023-24, 2024-25 & 2025-26.

Date

I/We M/s..... (Name of the Bidder) enclose the following certificates/Invoices in respect of completion of textbooks/books/note books/diary during any one year during the preceding five years i.e. 2023-24, 2024-25 & 2025-26 concluding on 31st march 2026.

Sl. No.	Date of commencement of the project	Total number of books	Work Order/Invoice Reference and date	Contract Amount in Rs.

Note: Enclose -Self attested copies of work Order(s) and work completion(s)/ Tax invoice(s)

Place & Date:

**Name & signature of the authorized signatory of the Firm/Partner of the Firm/ Director/ Proprietor.
With rubber stamp**

ANNEXURE – 'D'

AUTHORITY LETTER
(Not mandatory in case of Proprietary Firms)

Certified that I/We..... director/partner of
M/s.....Address.....
.....hereby
authorize to Sh.to sign the tender documents on my / own
behalf.

**Name & signature of the authorized signatory of the
Firm/Partner of the Firm/ Director/ Proprietor.
With rubber stamp**

Place & Date

ANNEXURE – 'E'

CERTIFICATE REGARDING PRINTING CAPACITY

S. No.	Machine Specification	No. of Available Machines	Company Name with Model Number	Year of Make	Type of Machine (i.e. Super Folder/ Standard Folder or else)	Printing Capacity (No. of Farma impression per hour)
1	One unit Four Colour, Sheet fed Offset Printing Machine 23"x36" or bigger size					

[Note: - Bidders shall provide the printing capacity of each machine and each type of machine in separate tables, in the format prescribed above.]

UNDERTAKING / DECLARATION

I/We, _____, having our registered office at _____, hereby solemnly affirm and undertake that the above printing machine(s) deployed for execution of the work under **Training Module for Police Department** shall be used **exclusively** for the printing work assigned under this contract.

I/We further undertake that:

1. The said printing machine(s) shall remain exclusively dedicated to the execution of such printing work during the entire period of the contract.
2. No commercial, private, government, institutional, or any other printing work, whether for ourselves or any third party, shall be undertaken on the said machine(s) during the currency of the contract.
3. I/We shall not divert, lease, assign, or otherwise utilize the said machine(s) for any purpose other than the such printing work without the prior written approval of the Competent Authority.
4. I/We acknowledge that any breach of this undertaking shall constitute a material breach of the contract and shall render us liable for appropriate action, including termination of the contract, forfeiture of security deposit/performance security, blacklisting/debarment, and any other action as permissible under the terms of the tender and applicable law.

I/We hereby declare that this undertaking is true and binding upon us.

Name & signature of the authorized signatory of the
Firm/Partner of the Firm/ Director/ Proprietor.
With rubber stamp

ANNEXURE – 'F'

CERTIFICATE REGARDING STORAGE SPACE AREA OF AT LEAST 5,000 SQ. FT.

This is to certify that M/s _____, having its registered office at _____, is operating/possessing a storage facility for printing-related work at the following location:

Sl. No.	Address of Storage Facility	Total Storage Area (in sq. ft.)	Nature of Possession (Owned/Leased)	Purpose of Use	Supporting Document
1					
2					
3					

It is further certified that the above storage space is functional, accessible, and suitable for storage of paper, printed materials, and other allied materials required for execution of printing work under the tender.

The total available storage area is not less than _____ sq. ft., in compliance with the tender requirement.

The bidder has submitted supporting documents in respect of the said premises, including:

1. Ownership/Lease Agreement
2. Electricity Bill/Property Tax Receipt
3. Photographs of Storage Facility
4. Any other relevant supporting documents

This certificate is being issued for submission against the tender floated by BSTBPCL vide e-Tender no. BSTBPC / E-Tender/Training Module of Police Department/____, dt...../08/2026.

Authorized Signatory of Bidder

Name: _____

Designation: _____

Name of Firm: _____

Seal & Signature: _____

Date: _____

Place: _____

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ANNEXURE – ‘G’

Affidavit

DECLARATION BY BIDDER

Format for Affidavit certifying that the Entity/Promoter(s)/Director(s)/Partner(s)/Members of the Entity are not blacklisted. (To be executed on a Stamp Paper of INR 1000 and sworn before a First Class Magistrate or Notary.)

Affidavit

I, M/s (name and address of the registered office), hereby certify and confirm that our organization, or any of our Promoter(s), Director(s), Partner(s), Proprietor, or Officials of the Trust/Society, are **not blacklisted, debarred, or convicted** by any court of law for any criminal or civil offences, nor declared ineligible by BSTBPC Ltd., or by any other entity of the Central Government, State Government, their undertakings, or any local self-government body, or any public sector undertaking in India for participation in future bids, for unsatisfactory performance, corrupt, fraudulent, or any other unethical business practices, or for any other reasons, as on the date of submission of the online bidding document.

And we hereby declare all ongoing litigations in which our organization, or any of our Promoter(s), Director(s), Partner(s), Proprietor, or Officials of the Trust/Society, are involved with any Government Agency, State/Central Department, or Public Sector Undertaking (PSU), as detailed below:

- 1.
- 2.
- 3.
- 4.

We further confirm that we are aware that our application for the captioned project shall be liable for rejection if any material misrepresentation is made or discovered at any stage of the bidding process or thereafter during the contract period. In such an event, any amounts paid up to that date shall stand forfeited or be recovered without further intimation.

Dated this.....Day of. , 2026

Name of the Bidder/agency:

Signature of the Authorized Person:

Name of the Authorized Person:

Designation of the Authorized Person:

ANNEXURE – 'H'

Consent Letter from the Associated CTP Unit (To be provided on Associated CTP/CTCP Units Company Lettered) This Annexure is Compulsory only for Associated CTP/CTCP unit

To,

M/s(Name of the Bidder)

Address.....

Subject : Consent letter for allowing usage of CTP/CTCP Unit for Plate making facilities owned by M/s
(Associated CTP/CTCP Unit Firm Name)

Dear Sir,

I the undersigned provide my consent for utilizing the CTP/CTCP unit at my premises situated at(Address of the Associated CTP/CTCP Unit) for the purpose of Textbook Plate making being done under the BSTBPC / E-Tender/Training Module of Police Department/____, dt...../08/2026

We have also provided details of the original software's required for CTP/CTCP Plate making. We hereby commit that we will prioritize the work of Plate making with required accuracy for M/s(Name of the Bidder).

We also assured that the software's to be used for plate making are original & legally owned by us. We would further like to state that all the information provided below is true and we shall provide the required access to the BSTBPCL officials for any inspection purpose at any time during the period of contact validity.

CTP Unit Details:

Sr No	Particulars	Response
1	Name of the CTP/CTCP Unit (Company Name)	
2	Name of Proprietor/Partner/ Director	
3	Address of the CTP/CTCP Unit	
4	Contact details of the CTP/CTCP Unit	
5	Distance of CTP/CTCP Unit from Printing Location (In meters)	
6	Experience in CTP/CTCP Plate making	

B Details of CTP Machine

Sr No	Type of Machine (Thermal/ Violet/Other)	Make	Size
1			
2			

Place
Date

Signature of Company Representative
Name and Designation

ANNEXURE – 'I'

DECLARATION FOR PRINTING FACILITY

(Affidavit on Non – judicial stamp paper of Rs.1000/- attested by notary public)

(Please refer Clause-B10 of Eligibility Criteria, Section-IV)

I, M/s, (the name and addresses of the registered office) hereby certify and confirm that we have the required facilities available in our Printing press located at, (address of the Printing press of all units) with the facility of Pre-Press, Press and Post-Press related modern printing provisions:

ESSENTIAL CRITERIA

Sl. No.	Machines/equipment	Number of Machines		Company name	Year of make
		As per RFP	Available with Printer		
1.	One Desktop processor (Core i5 & above) along with A-4 size colour inkjet/ laser printer with latest version of licensed software used in designing.	1			
2.	One Computer-to-Plate (CTP) or Computer-to-Conventional-Plate (CTCP) machine with processor {Double Demy, A1 and such similar size} (Owned or 3rd party)	1			
3.	One unit Four Colour Sheet fed Offset Printing Machine 23"x36" or bigger size	1			
4	Cutting Machine	1			
5	Thread Book Sewing Machine	1			
6	Perfect Glue Binding Machine	1			
7	Strapping Machine.	1			
8	Lamination Machine	1			
9	Automatic folding Machine	1			

We further confirm that we are aware that, our application for the captioned project would be liable for rejection in case it is found not having the aforementioned specification during the time of physical inspection of the Printing Press by the technical evaluation committee of Bihar State Textbook Publishing Corporation Limited, Patna (BSTBPC Ltd). Further, we understand that during the currency of the contract, the BSTBPC Ltd shall have the right to undertake random inspection of the facility and if found ineligible then contract stands cancelled and amount paid till date shall be forfeited without further intimation.

Name of the Bidder/agency:

Signature of the Authorized Person:

Name of the Authorized Person:

Designation of the Authorized Person: