

INVITATION FOR BIDS

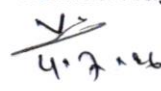
REQUEST FOR PROPOSAL

Mahua Nagar Parishad invites online proposals for "**Empanelment of Agency for Providing Consultancy Services to Mahua Nagar Parishad**".

Details of schedule for the bid are given below: -

Sl.No	Activity	Timeline & Address
01	Online Sale/Download date of Tender documents	From 21.07.2026 (10:00 Hrs.) Till 31.07.2026 (14.00Hrs) (www.eproc.bihar.gov.in)
02	Pre-bid Meeting date (Only two members per bidder are allowed).	21-07-2026 (16:00 Hrs.) (Mahua Nagar Parishad Office)
03	Last date for submission of Bids (online) and hard copy.	31-07-2026 Till 15.00 Hrs.
04	Last date for submission hard copy.	03-08- 2026 At 15:00 Hrs.
05	Opening of Bids	03-08- 2026 At 16:00 Hrs.
06	Date of opening of Commercial bids	To be informed later to technically qualified bidder.
07	Cost of Bidding Document (Tender Fee)	Tender Fee Rs 5,000 Non-Refundable) to be paid through EMD) in favor of "Mahua Nagar Parishad" Payable at Mahua.
08	EMD	Rs 50,000 (Rupees Fifty Thousand only) (Refundable) in the form of Bank Guarantee BG/EMD in the name of "Mahua Nagar Parishad".

RFP document shall be available on website : www.eproc.bihar.gov.in
For Queries & Clarifications, send e-mail to : nagarpanchayatmahua@gmail.com


Executive Officer
Mahua Nagar Parishad


Instructions for Online Bid Submission

1. The RFP document containing the project profile, invitation for qualification and criteria for evaluation may be obtained from the website: www.eproc.bihar.gov.in
2. For support related to e-tendering process, bidders may contact at following address "e- Procurement HELP DESK, First Floor, Plot No.- M/22, Road No.-25, Sri Krishna Nagar, Bank of India Compound, Patna-800001, Contact No: 0612-2523006; 7542028164". Vendor may visit www.eproc.bihar.gov.in.
3. Detailed N.I.T can be seen of website www.eproc.bihar.gov.in.
4. MNP will not be responsible, in case of any delay, due to any reason whatsoever, in receipt of Bid Documents by the Bidders.
5. The Owner reserves the right to reject any or all Bids or cancel/withdraw the Invitation for Bids (IFB) without assigning any reason whatsoever and in such case, no Bidder/ intending Bidder shall have any claim arising out of such action.
6. For participating in e-tendering process, the contractor shall have to get themselves registered to get used ID, Password and digital signature. This will enable them to access the website www.eproc.bihar.gov.in and download/participate in e-tender.
7. Those who are not registered in e-tendering systems, they may contact "e-Procurement HELP DESK, First Floor, Plot No.- M/22, Road No.-25, Sri Krishna Nagar, Bank of India Compound, Patna-800001, Contact No: 0612-2523006; 7542028164" for registration.
8. MNP intends to undertake a competitive bidding process in order to shortlist and qualify suitable Bidders, who shall be eligible for evaluation of their price bids towards selection of the successful bidder in terms of the RFP for award of the project.
9. The detail of the bidding process and summary of the scope of works for the project is included in the RFP document.
10. Any clarifications may be sought online through the tender site, through the contact details or during pre-bid meeting if any. Bidder should take into account the corrigendum if any published before submitting the bids online.
11. In the unlikely event of the server for www.eproc.bihar.gov.in being down for more than two consecutive hours (in the period from midnight to closing time for receipt of tenders) on the last date of receiving of bid, the last date of the same shall be extended

by concerned authority only to the next working day till the last receiving time stipulated in the original NIT.

12. The bidders are requested to check their file size of uploaded documents at the time of submission & they should ensure that work file is uploaded. If they feel that the complete file is not uploaded then they should click on cancel & update the same

13. Before submission. The bidders should satisfy themselves of download ability/visibility of the scanned & uploaded file by them.

14. The bidders must use MS Office- 2003 version. File size should be less than 5MB and should be in M.S. word, M.S. Excel, PDF and JPEG Formats.

15. No claim shall be entertained on account of disruption of internet service being used by bidders. Bidders are advised to upload their bids well in advance to avoid last hour's technical snags.

16. In exceptional circumstances, the competent authority, MNP may solicit the Bidder's consent to an extension of the period of validity.

17. Bids that are rejected during the bid opening process shall not be considered for further evaluation, irrespective of the circumstances.

18. The bidders shall submit their eligibility and qualification details, technical bid, financial bid etc., in the online standard formats given for respective tenders in e-Procurement website (www.eproc.bihar.gov.in) at the respective stage only. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria / technical bids and other certificate /documents in the e-Procurement website. The bidder shall sign on the supporting statements, documents, certificates, uploaded by him, owning responsibility for their correctness /authenticity.

19. Corrigendum/ Addendum, if any, will be published on the website itself.

20. Bidder should submit the Tender Fee/ EMD/BG, pre-qualification bid and The Financial bid online. The hard copy of Tender Fee/ EMD/BG should be posted/couriered/given in person to the Tender Inviting Authority, within bid submission due date and time as indicated in the tender.

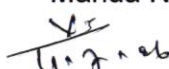
21. The bidder has to select the payment option as offline to pay the Tender FEE/ EMD as applicable and enter details of the instruments.

22. The details of the DD/any other accepted instrument, physically delivered, should tally with the details available in the scanned copy and the data entered during bid submission time, otherwise submitted bid shall not be acceptable or liable for rejection.

23. A bid processing fee of 1180 (Non-Refundable) to be paid only through e-Payment modes i.e. Internet Payment Gateway (Master or Visa Card) /Internet Banking/NEFT or RTGS towards charges for online processing charges of Beltron.

24. For any queries regarding Tendering process, the bidders may contact at address as provided in the tender document.


Executive Officer
Mahua Nagar Parishad


4.7.2016