

JAI PRAKASH UNIVERSITY, CHAPRA

Rahul Sankrityayan Nagar, Chapra, Saran, Bihar-841302

www.jpv.ac.in

Request for Proposal (RFP)

For

Supply, Installation and Maintenance of All-in-One Desktops, Online UPS,
Workstation, Printer and other ancillary Items

Tender No: 03(Re-Tender)/JPU/GSU-PMUSHA

Dated: 18.06.2026



Issuing Authority

Prof. Narayan Das

Registrar

E-mail: registrar-jpu-bih@nic.in

1. Background Information

1.1. Basic Information

Jai Prakash University was established on 22.11.1990 by the enactment of section 3(b) of the Bihar State Universities Act, 1976, with its headquarters at Chapra, after carving it out from the then Bihar University (now B.R.A. Bihar University), Muzaffarpur. The territorial jurisdiction of the University is stretched over the whole of Saran Division, comprising three districts of Chapra, Siwan and Gopalganj.

Jai Prakash University has functional dimensions to strengthen the development and management of educational infrastructure associated with Pure Science, Commerce, Social Science, and allied professional education in Bihar University promotes quality research and innovation in skilled techniques for mankind. There are four faculties and seventeen Post Graduate Departments of teaching and research, which have proved their excellence in imparting quality education in the field of Higher Education and providing opportunities to the students in carrying out research works of international standard, coping with the needs of the day.

Jai Prakash University invites Supply, Installation and Maintenance of All-in-One Desktops, Online UPS, Printer, Computing Server and other ancillary Items to Jai Prakash University, Rahul Sankrityayan Nagar, Chapra, Saran. This Equipment will contribute towards advancement of academic and administrative work, knowledge and research.

2. Instructions to Bidder Notice Detail /Schedules of Events

Document Control Sheet		
Sl No.	Event Description	Timelines
2.1	Last date and time for Downloading the RFP	Till 05/07/2026 up to 05:00 PM, on the e-Procurement Portal(https://www.eproc2.bihar.gov.in)
2.2	Last date and time for submission (upload) of online bidding document	Till 06/07/2026 up to 05:00 PM, on the e-Procurement Portal(https://www.eproc2.bihar.gov.in)
2.3	Time, Date of opening of Technical Bid	08/07/2026 at 01:00 PM on the e-Procurement Portal(https://www.eproc2.bihar.gov.in)
2.4	Time, Date of opening of Financial Bid	To be announced later on the e-Procurement Portal or website(https://www.eproc2.bihar.gov.in)
2.5	Pre-bid meeting (Date & time)	30.06.2026 at 01:00 PM Venue: In the University or through online link.
2.6	University Contact Person and Number	Prof. Narayan Das, Registrar registrar-jpu-bih@nic.in, 9431294030
2.7	Full Address of University	Jai Prakash University, Rahul Sankrityayan Nagar, Chapra, Saran, Bihar-841302

Note: Bidders are advised to visit the Jai Prakash University, Chapra website www.jpv.ac.in and Eproc2 website on regular basis for any updates. This is a short and re-tender.

- 1 This RFP process will be administered through the state public procurement portal (SPP) (URL: <https://eproc2.bihar.gov.in>). The Bidders are required to submit soft copies of their proposals electronically on the SPP Portal, using valid digital signature certificates of officers duly authorized to submit the bid in e-files. More information for submitting the bids online on the SPP Portal may be obtained at <https://eproc2.bihar.gov.in/>
- 2 All the pages of the bid must be sequentially numbered and must contain the list of contents with page numbers. Any deficiency in the documentation may result in the rejection of the bid. Failure to submit the bid on time could cause a bid to be rejected. The University will not accept delivery of the Bid by fax/e-mail or any other electronic/non- electronic means other than uploading on the procurement portal.
- 3 The corrigendum (if any) & clarifications to the queries from all Bidders will be posted on the www.eproc2.bihar.gov.in. Any such corrigendum shall be deemed to be incorporated into this RFP.
- 4 If a format for a specific document is not provided for in this RFP, the document shall be submitted in a format that makes it legally valid / binding on the Bidder and that is acceptable to the University. In any event, the University shall have the right to seek clarifications, modifications etc. on the document submitted by the Bidder and the Bidder shall be obliged to provide such clarifications and modifications within the timelines specified by the University.
- 5 Interested parties, after careful review of all the clauses of this 'Request for Proposal', are encouraged to send their suggestions in writing to university. Such suggestions, after review, may be incorporated into this 'Request for Proposal' as a corrigendum, which shall be uploaded onto the e-tendering website <https://www.eproc2.bihar.gov.in> and college website (www.jpva.ac.in). All eligible tenders need to be registered on the following portals to generate login credentials and to download the bid documents for online bid preparation / decryption etc.
- 6 To participate in the e-tendering process, the bidders/agencies are required to get themselves registered with Bihar Government Centralized e-Procurement portal, i.e., <https://www.eproc2.bihar.gov.in>, and may contact the helpdesk at the following address, "eProc 2.0 Help Desk Address: m junction services limited, RJ Complex, 2nd floor, Canara Bank Campus, Khajpura, Ashiana Road, P.S. – Shastri nagar, Patna – 800 014, Bihar, Toll Free Number: 1800 572 6571 (Working hours: 8AM to 7PM, all days in week except Sunday and few selected state holidays) or may visit the link at [https:// www.eproc2.bihar.gov.in](https://www.eproc2.bihar.gov.in).
- 7 Tenderer may also download the tender documents (a complete set of documents is available on website) from e-Procurement Portal (<https://www.eproc2.bihar.gov.in>) or our website and submit its tender by using the downloaded document.
- 8 Tender Processing Fee (TPF) need to be paid as applicable through e-Payment mode (i.e. NEFT-RTGS, Internet Banking, Credit / Debit Card).
- 9 The technical and financial bids must be submitted / uploaded through e-Procurement Portal ([https:// www.eproc2.bihar.gov.in](https://www.eproc2.bihar.gov.in)) on or before the date and time specified in the NIT. The Jai Prakash University, Chapra doesn't take any responsibility for the delay / Non-Submission of Tender / Non-Reconciliation of online Payment caused due to non-availability of Internet Connection, Network Traffic/ Holidays or any other reason.


Prof. Narayan Das, Registrar
Registrar
Jai Prakash University
Chapra

2.1. Right to terminate the Process

- i. University may terminate the RFP process at any time and without assigning any reason. University makes no commitments, express or implied, that this process will result in a business transaction with anyone.
- ii. This RFP does not constitute an offer by university. The bidder's participation in this process may result University selecting the bidder to engage towards execution of the contract.

2.2. Submission of Technical Proposal

The bidders should submit their responses as per the format given in this RFP in the following manner:

1. Pre-Qualification Criterion
2. Technical Evaluation Criteria
3. Financial Proposal

Prices should not be indicated in the Eligibility Criterion and Technical Evaluation Criteria but should only be indicated in the Commercial Proposal in the format given in e-procurement portal.

2.3. Site Inspection

Bidders are advised to inspect the site and its surroundings where this equipment are to be installed and satisfy them before submitting their tenders. A bidder shall be deemed to have full knowledge of the work whether he/she inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.

2.4. Acceptance

The Bidder shall provide such packing of the Equipment as is required to prevent damage or deterioration during shipment/equipment. The Bidder shall promptly repair or replace any Equipment that is damaged in transit. The packing, marking, and documentation within and outside the packages shall also comply strictly with the requirements. The Bidder shall insert in each case a packing list, fully itemized to show case number, contents, gross and net weight, and cubic measurement.

If the Equipment fails to meet the specifications as mentioned in this RFP and during warranty period due to faulty part/component, the replacement of faulty part/component must be carried out by the Bidder free of cost. Freight, insurance and other allied expenditure like customs duties etc. for such part/component shall be the liability of the Bidder. Bidder will reimburse to university the cost incurred by University, if any, on replacement of such faulty part/component.

If it becomes necessary for the Bidder to replace or renew any defective portions of the Equipment under this clause, if any defects be not remedied within 15 (Fifteen) days from the

date of communication thereof or within such other specific period as may be allowed by the University in his discretion on application made to that effect by the Bidder, the University may proceed to carry out the work at Bidder's risk and expense, but without prejudice to any other rights which the University may have against the Bidder in respect of such defects.

2.5. Training to University

Bidder shall provide training to the personnel nominated by the University at respective locations to enable them to have sufficient knowledge and skill to effectively manage, maintain, use and operate Equipment and to change/modify program during installation, warranty and O&M period.

On-site training during the installation of the Equipment may be arranged by the Bidder. Arrangement of all training materials such as manuals, drawings, brochures etc. shall be the responsibility of the Bidder.

2.6. Preparation and Submission of Proposal

2.6.1. Proposal Preparation Costs

The bidder shall be responsible for all costs incurred in connection with participation in the RFP process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of proposal, in providing any additional information required by University to facilitate the evaluation process, and in negotiating a definitive contract or all such activities related to the bid process.

University will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

2.6.2. Language

The Proposal should be filled by the bidders in English language only. If any supporting documents submitted are in any language other than English and Hindi, translation of the same in English language is to be duly attested by the Bidders. For purposes of interpretation of the documents, the English translation shall govern.

2.6.3. Pre-Bid Conference

- a) The University shall hold a pre-bid meeting with the prospective Bidders as per information given in the Fact Sheet above.
- b) The Bidders will have to ensure that their queries for pre-bid meetings should reach the point of contact (Nodal Officer) in written form either mail or in form of letter in company's letter head only as mentioned in the schedule of events within the timelines given. Our mail Id is registrar-jpu-bih@nic.in.
- c) The e-mail should necessarily have subject as per the following nomenclature: "Pre-bid Query - RFP University**{Company's Name}"
- d) The queries should necessarily be submitted in the following format in both PDF and Editable MS-Word/ Excel File Format:

Sr No	Name of mobile number of the authorized contact person and address of the bidder	RFP document reference(s). (Section & page number)	Content of RFP requiring clarification	Bidders Query

2.6.4. Evaluation process

A Proposal evaluation committee shall be constituted by the University. The Proposal Evaluation Committee may ask for meetings with the Bidders to seek clarifications on their proposals.

The Proposal Evaluation Committee reserves the right to reject any or all proposals based on any deviations.

Each of the responses shall be evaluated as per the criteria and requirements specified in this RFP.

2.6.5. Tender Opening

The Proposals submitted by bidders will be opened online at Time, Date as mentioned in fact sheet/schedules of events by university officials or any other officer authorized by university, in the presence of such of those Bidders or their representatives who may be present at the time of opening. In the event that no bidders are present, the tender will still be opened as scheduled

The representatives of the bidders should be advised to carry the identity card or a letter of authority from the tendering firms to identify their bonafides for attending the opening of the proposal.

2.6.6. Tender Validity

The offer submitted by the Bidders should be valid for period of 180 days from the date of submission of Tender.

2.6.7. Tender Processing Fee:

Tender Processing Fee as applicable through e-payment mode (i.e. NEFT/RTGS/Credit Card/Debit Card) on eProc2 Portal.

2.6.8. Earnest Money Deposit (EMD):

S. No.	Name of the Equipments	EMD (2%) to be paid in case quoting for all equipments.	
1.	Color Inkjet Production Printer	Rs. 2,00,000/-	Total: Rs. 2,77,000/-
2.	A4 size laser printer & Scanner		
3.	5KVA Invertor with Batteries		
4.	Computer Table		
5.	Air Conditioner 2 Ton 5Star Inverter Split AC		
6.	All In One Desktop		
7.	Workstation	Rs. 77,000/-	
8.	Computing Server and Networking		

- EMD (as per Table No. 2.6.8) for quoted individual or all items through e-payment mode only (i.e. NEFT/RTGS/Credit Card/Debit Card) on E-Proc2 Portal or in form of bank guarantee, well before the last date/time for submission/ uploading of offer/Bid, failing which the bid will be rejected. This EMD will be non-interest bearing and refundable. If the selected bidder fails to submit the requisite performance guarantee or to execute the agreement, this EMD will be forfeited.
- Bidders holding a valid Udyam Registration Certificate issued by the Ministry of Micro, Small and Medium Enterprises (MSME), or Start-up agencies registered with DPIIT, are exempted from payment of EMD. This exemption is applicable to all eligible MSEs as per the Public Procurement Policy for MSEs Order, 2012, subject to the submission of a valid registration certificate with the bid. Agencies must be registered for work of a similar nature.

3. Technical Proposal

3.1. Pre-Qualification Criteria

Only those Bidders fulfilling the eligibility criteria should respond to the RFP. The eligibility criterion for the Bidder to qualify for this stage is clearly mentioned below. Eligibility Criteria are attached to this document. The bidder would need to provide supporting documents as part of the eligibility proof. The technical bids of only those bidders who qualify for the eligibility criteria will be evaluated. Document/s in support of eligibility criteria are required to be submitted along with the Technical Bid. Offers received from the bidders who do not fulfil any of the eligibility criteria are liable to be rejected.

3.2. Technical Evaluation Criteria

Sr. No.	Basic Requirement	Specific Requirement	Documents Required
1	Age of firm/company	The bidder company/Partnership firm/Sole Proprietorship should be in existence for at least 7 years.	Certificate of incorporation/certificate for commencement of business along with the copies of Memorandum and Articles of Association/ Trade License or MSME (latest).
2	Average Annual Turnover of the firm/company in the last three financial years from similar kind of business only.	The bidder should have minimum average annual turnover of Rs. 5 crore in last 3 financial years i.e. 2022-23, 2023- 24 and 2024-25 as per the audited balance sheet available at the time of submission of tender. This must be the individual company turnover and not that of any group of companies.	Copies of the audited balance sheet and Profit & Loss Statement of the company showing the same is to be submitted OR certificate from a CA with a proper UDIN number.
3	Experience of working with Government department/	Bidder must have successfully completed similar nature of work 1. At least 3 Central or State	Work or Purchase Order/ Completion Certificates from the client to prove the similar nature of work done in the past 5 years.

	Educational University/ College in last five financial year.	Government department/PSU/Central University or colleges or any state university or colleges in India. 2. At least 1 single work order of same nature of work (IT products) of Rs. 1 Crore OR Two similar order of Rs 50 lakhs each OR Three similar work order of Rs 75 lakhs each or above in the last 5 years.	
5	The Original Equipment Manufacturer (OEM) of bidder	Bidder should be either an Original Equipment Manufacturer (OEM) of devices/software solutions or authorized dealer/partner of OEM. In case the bidder is an Authorized partner of the OEM, bidder needs to provide Manufacturer Authorization Form (MAF) from OEM stating that bidder is authorized partner of OEM and authorized to participate in this tender and in case the bidder is not able to perform obligations as per contract during the contract period, contracted services will be provided by OEM directly or through its authorized partner without any additional cost. OEM can quote directly or through authorized partners. However, both i.e. OEM & their authorized partner cannot participate in the RFP. In case, both (OEM & his authorized partner) participate, only bid of the OEM will be considered.	Relevant authorization is required. Technical Compliances of Color Inkjet Production Printer with Finisher and computing server and networking should be in OEM letterhead with seal and sign.
6	ISO certification	The bidder or the OEM must be 9001:2015, 14001:2015 and 45001:2018 certified.	Copy of the ISO certificate is to be attached.
7	Should have Service Centre in Bihar	All equipment quoted by the bidder should have service/support centers in Bihar.	Relevant document establishing the same. Mere declaration is not sufficient.

8	Blacklisting of firm	The companies or firms, bidding for this tender, should have not been blacklisted by any of Government Authority or Public Sector Undertaking (PSUs). The bidder shall give an undertaking (on their letter head) that they have not been blacklisted by any of the Govt. Authority or PSUs. In case, in the past, the name of their Company was blacklisted by any of the Govt. Authority or PSUs, the same must have been removed from the blacklist as on date of submission of the tender, otherwise the bid will not be considered.	Declaration required as in the attached format.
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Note: -

- Notwithstanding anything contained in this tender document, technical assessment shall be made at the sole discretion of university and its decision shall be final and not challengeable.
- In case of a tie in the L1 price, the work will be awarded based on the lowest Comprehensive Maintenance Contract (CMC) between the two bidders. In case of further tie, the award of contract shall be done at the discretion of the university and shall be binding to all the bidders.
- Conditional bids shall be summarily rejected.

4. Appointment of vendor

4.1. Right to reject Proposal

University reserves the right to accept or reject any proposal, and to annul the tendering process/Public procurement process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for University action.

4.2. Performance Guarantee

The Jai Prakash University, Chapra will require the selected bidder to provide an irrevocably, unconditionally Performance University Guarantee, within 15 days from the Notification of award, for a value equivalent to 5% of the total cost of ownership. The Performance Guarantee should be valid for a period of **36months** from the date of award of contract. The Performance Guarantee shall be kept valid till completion of the supply order, warranty period. The selected bidder shall be responsible for extending the validity date and claim period of the Performance Guarantee as and when it is due on account of non-completion of the supply order and Warranty period.

In case the selected bidder fails to submit performance guarantee within the stipulated time, the Jai Prakash University, Chapra at its discretion may cancel the order placed on the selected bidder without giving any notice. Further, the university will extend the supply order to the L2 bidder at the L1 price.

Jai Prakash University, Chapra shall invoke the earnest money deposit in case the selected Vendor fails to discharge their contractual obligations during the period or Jai Prakash University, Chapra incurs any loss due to Vendor's negligence in carrying out the supply order implementation as per the agreed terms & conditions.

Post submission of Performance Guarantee by the successful bidder, Jai Prakash University, Chapra shall provide purchase order to the successful bidder.

4.3. Sub-Contracting, Consortium and Joint Ventures

Consortium, Joint venture, AOP (Association of Persons), subletting, Subcontracting and Outsourcing will not be allowed.

4.4. Transition And Exit Plan:

- i. The Selected Vendor shall ensure that the transition is smooth in case the contract is terminated or foreclosed with mutual consent. In addition to the cancellation of contract, the University reserves the right to charge appropriate penalties and liquidated damages from the selected agency.
- ii. All risks during transition stage shall be properly documented to ensure smooth transition without any service disruption.
- iii. The transition plan along with the period shall be mutually agreed between the firm and the University when the situation occurs. Selected Vendor shall be released from the project once successful transition is done meeting the parameters defined for the successful transition.

5. Terms and Conditions: Applicable Post Award of Contract

5.1. Right to Terminate the Process

University reserves the right to cancel the contract entered with the selected bidder and recover expenditure incurred by university under the following circumstances: -

- a) The selected bidder commits a breach of any of the terms and conditions of the bid.
- b) The bidder goes into liquidation, voluntarily or otherwise,
- c) If the selected bidder fails to complete the assignment as per the timelines prescribed in the RFP and the extension if any allowed, it will not be a breach of contract.
- d) The University reserves its right to cancel the order in the event of delay and forfeit the bid security as liquidated damages for the delay.
- e) If deductions of account of liquidated damages exceeds more than 10% of the total contract price.

- f) In case the selected bidder fails to deliver the quantity as stipulated in the delivery schedule, University reserves the right to procure the same or similar product from alternate sources at the risk, cost and responsibility of the selected bidder.

5.2. Liquidated Damages

- g) Not with standing University's right to cancel the order, liquidated damages for late delivery at 1% (One percent) of the undelivered portion of order value per week will be charged for every week's delay in the specified delivery schedule subject to a maximum of 10% of the value of the order value.
- h) Liquidated damages for late commissioning at 1% (One percent) of the order value per week will be charged for every week's delay in commissioning to a maximum of 10% of the value of the order value.
- i) Please note that the above LD for delay in delivery and delay in commissioning are independent of each other and shall be levied as the case may be.
- j) University reserves its right to recover these amounts by any mode such as adjusting from any payments to be made by University to the bidder. Liquidated damages will be calculated on per week basis.

5.3. Limitation of Liability

- a) Neither party shall be liable to the other for any special, indirect, incidental, consequential (including loss of profit or revenue), exemplary or punitive damages whether in contract, tort or other theories of law, even if such party has been advised of the possibility of such damages.
- b) The total cumulative liability of either party arising from or relating to this contract shall not exceed the total amount paid to the Bidder by the client under that applicable statement of work that gives rise to such liability (as of the date the liability arose); provided however, that this limitation shall not apply to any liability for damages arising from (a) Willful misconduct or (b) Indemnification against third party claims for infringement.

5.4. Penalty

- a) The Bidder shall perform its obligations under the agreement entered into with the University, in a professional manner.
- b) The Bidder should perform all the activities as per timelines and parameters stipulated by University in this RFP, failing which University may at its discretion impose penalties on the Bidder as defined in the RFP. The penalties on the delivery will be deducted from the payment to the vendor @1% of the project cost per week subject to a maximum of 10% or termination of the contract.

5.5. Dispute Resolution Mechanism

In case any dispute between the Parties, does not settle by negotiation in the manner as

mentioned above, the same may be resolved exclusively by arbitration and such dispute may be submitted by either party for arbitration within 20 days of the failure of negotiations. Arbitration shall be held in Bihar and conducted in accordance with the provisions of Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof. Each Party to the dispute shall appoint one arbitrator each and the two arbitrators shall jointly appoint the third or the presiding arbitrator.

The Provisions of this RFP shall be governed and construed in accordance with the Laws of India and would come under the exclusive jurisdiction of the Courts in Saran, Bihar.

5.6. Force Majeure

Force Majeure is herein defined as any cause, which is beyond the control of the selected bidder or University as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the contract, such as:

- Natural phenomenon, including but not limited to floods, droughts, earthquakes and epidemics.
- Acts of any government, including but not limited to war, declared or undeclared priorities, quarantines and embargos
- Terrorist attack, public unrest in work area provided either party shall within 10 days from occurrence of such a cause, notifies the other in writing of such causes.

The bidder or University shall not be liable for delay in performing his/her obligations resulting from any force majeure cause as referred to and/or defined above. Any delay beyond 30 days shall lead to termination of contract by parties and all obligations expressed quantitatively shall be calculated as on date of termination. Notwithstanding this, provisions relating to indemnity, confidentiality survive termination of the contract.

5.7. Fraud or Corrupt Practices

- a) The Bidders shall observe the highest standard of ethics during the Bidding Process and after the issue of the Letter of Intent (LOI)/Work Order (WO) and during the subsistence of the Agreement. Notwithstanding anything to the contrary contained in this RFP, or in LOI/WO or the Agreement, the University may reject a bid, withdraw the LOI/WO, debar the bidder for a period of one year from participating in the future projects of the University or terminate the Agreement, as the case may be without being liable in any manner whatsoever to the Bidder, if it determines that the Bidder has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practices. In such an event, the University shall, without prejudice to its any other rights or remedies, forfeit and appropriate the Bid Security or Performance Security as mutually agreed genuine pre-estimated compensation and damages payable to the Authority for, inter alia, time, cost and effort of the Authority, in regard to the RFP, including consideration and evaluation of such Bidders Proposal.

- b) Without prejudice to the rights of the University under Clause above and the rights and remedies which the University may have under the LOI /WO or the Agreement, if a Bidder, is found by the Authority to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Selection Process, or after the issue of the LOI /WO or the execution of the Agreement, such Bidder shall not be eligible to participate in any tender or RFP issued by University during a period of 1 (one) year from the date such Bidder is found by the University to have directly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as the case may be.
- c) For the purposes of this Section, the following terms shall have the meaning here in after respectively assigned to them:
- i. **"Corrupt practice"** means the offering, giving, receiving, or soliciting of anything of value, pressurizing to influence the action of a public official in the process of tendering and execution of the project.
 - ii. **"Fraudulent practice"** means aim is representation or omission of facts or disclosure of incomplete facts, in order to influence the Selection Process.
 - iii. **"Coercive practice"** means impairing or harming or threatening to impairer harm, directly or indirectly, any persons or property to influence any person participation or action in the Selection Process.
 - iv. **"Undesirable practice"** means (i) establishing contact with any person connected with or employed or engaged by University with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Selection Process; or (ii) having a Conflict of Interest.
 - v. **"Restrictive practice"** means forming a cartel or arriving at any understanding or arrangement among Bidders with the objective of restricting or manipulating a full and fair competition in the Selection process.

6. Technical Requirements and Evaluation

- 6.1. The Technical Bid for qualification stage should be complete in all respects and contain all information asked for in this document. Price information should not be submitted along with technical bids, if submitted along with technical bid, offer shall be rejected as non-responsive.
- 6.2. During the period of evaluation, bidders may be asked to provide more details and explanations about information provided in the proposals. Bidders should respond to such requests seeking explanation time frame indicated in the portal or vendor email (provided in portal), if the bidder does not comply or respond by the date, their bid will be liable to be rejected. It is the responsibility of bidder to monitor the websites every now and then in order to ascertain any exceptions are raised or clarifications are sought by University post last date of bid submission. No separate intimation will be made by University to the participated bidders for responding to the clarification sought.

- 6.3. Setting of evaluation criteria for selection purposes shall be entirely at the discretion of the University.
- 6.4. The University may, at its discretion, waive any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any bidder. Wherever necessary, observations on such 'minor' issues (as mentioned above) University may convey to the bidder, asking them to respond by a specified date also mentioning therein that, if the bidder does not respond by the specified date, their bid will be liable to be rejected.
- 6.5. Post technical evaluation, only financial bid of only those bidders will be opened who will comply with all the eligibility criteria, confirm compliance to all the terms & conditions.
- 6.6. The Financial Bid should be submitted online by way of entering the values in the format provided at the site. This must contain all prices in Indian rupees (INR).
- 6.7. The vendors should not offer any options or any conditional offers to the University while giving the price information. The offer should strictly be in conformity with the items as specified by the University. Any deviations may lead to disqualification of the bid.
- 6.8. Prices payable for procurement of hardware to the successful bidders as stated in the Contract shall be firm and not subject to any changes at any circumstances till delivery. CMC charges discovered will be valid till the completion of 3 years contract period.

6.9. Implementation/Delivery

Measurement	Target
Installation and commissioning of all equipment	Within 5 weeks from receipt of purchase order

6.10. Manpower Related Service Levels

The support personnel should be available over phone. On critical situations or when directed by University, the support personnel must be available on site within 4 Days of request from University at the locations. Non-availability of the support personnel as stated above will be treated equivalent to single occasion of non-conformity.

Measurement	Target	Penalty
No of Occasions of Non-Conformity	Up to 5 in year	No penalty
	More than 5 occasions of non-conformity in a Year	0.2% of the Performance Guarantee for every occasion of non-conformity exceeding 5
	More than 25 occasions of non-conformity in a year	0.5% of the Performance Guarantee for every occasion of non-conformity exceeding 25 (in addition to the penalty for exceeding 5 occasions of non-conformity as mentioned above)

7. Details on Scope of Work

The scope of work for this RFP will include the following activities:

- 7.1. The successful bidder should undertake to ensure availability of offered hardware items, as well as maintenance of sufficient inventory of genuine spare parts for a minimum period of 5 (five) years.
 - 7.2. The objective of this RFP is to enter into contract with the successful bidder for supply, installation and maintenance of all equipment listed in this RFP
 - 7.3. The successful bidder should provide the latest available models of hardware items, or system software to meet the RFP requirement. In case the proposed hardware or system software item is not available at the time delivery or for any reason, bidder has to provide the hardware or system software with higher specification or higher version without any additional cost to the University.
 - 7.4. **Warranty:** The successful bidder must provide 3 (Three) years comprehensive on-site warranty on all equipment.
 - 7.5. **CMC:** The bidder must undertake to provide Post Warranty on-site Maintenance Support for supplied hardware items with operating system for a minimum period of 2 years after expiry of warranty period. Bidder should also ensure the availability of spare parts during the CMC period. The bidder shall provide service/support on 6 days in a week for University as per resolution/response time specified in the RFP.
 - 7.6. **Installation:** Successful bidder must arrange for taking backup of existing AIO Desktops, for data migration from the existing machine to new machine in case of replacement of AIO Desktops.
8. Specification of Equipments:

Color Inkjet Production Printer with Finisher Specification

Sr. no.	Product Specification	
1	Color Inkjet Production Printer with Finisher Specification	
	Print Type	Inkjet Printing System
	Ink Type	Oil-based pigment ink
	Print Resolution	Black: 600 dpi×600 dpi Other Colors: 300 dpi × 300 dpi or above
	First Print Time	5sec.or less(A4 long-edge feed)
	Print Speed(A4)	Simplex:165ppm, Duplex: 82ppm
	Paper Size	Duplex: Maximum: 340 mm×550 mm
	Printable Area	314mm × 548mm or better
	Paper Weight	46 gsm to 210 gsm or better
	Paper Feed Tray Capacity	1000 sheet or above in 13"x21"size Total 2500 sheet or above
	Network Interface	Ethernet 1000 BASE-T,100 BASE-TX,10 BASE-T(2ch)
	Memory Capacity	4GB
	Hard disk	512 GB
2	Scanner	
	Scan Speed	100 PPM/200I PPM
	Scan Resolution	600dpi, 400dpi, 300dpi,or 200dpi

	Original Capacity(ADF)	200 sheets
	Data-saving Format	Monochrome: TIFF,PDF,PDF/A Grayscale/Full Color: TIFF,JPEG,PDF,PDF/A
3	Staple Finisher	
	Paper weight Booklet Tray	60 gsm to210 gsm
	Stapling (Max sheets)	100 sheet A4 (200 pages)
	Stapling position	Side & Corner stapling
	Folding Max No. sheets	5sheets(20 pages)
	Booklet Making/ Center stapling	Maximum 20 sheets(80 pages)
	Software	Numbering; Barcode and QR Code
	Warranty	3 Years
4	Online Uninterruptible Power Supply	
	Phase	Single Phase with ground
	Capacity	6000 VA /4800 W 10000 VA /8000W
	Input	
	Nominal Voltage	220 /230/240VAC
	Input Voltage Range	176- 280 VAC (Based on Load at 100%)
	Frequency Range	46 Hz-54 Hz@ 50 Hz System 56 Hz-64 Hz@ 60 Hz System
	Power Factor	*0.99@ Nominal voltage (100%Load)
	Output Voltage	220 /230/240VAC
	Voltage Regulation	±1%
	Frequency Range (Synchronized Range)	47- 53 Hz or 57 -63Hz
	Frequency Range (Batt. Mode)	50 Hz+ 0.25Hzor 60Hz+ 0.3Hz
	Overload	100%- 110%10 min. 110%- 130%1 min. >130%1sec
	Current Crest Ratio	3:1 Max
	Harmonic Distortion	≤ 3 %THD (linear load) ≥ 6% THD(non-linear load)
	Transfer Time	
	AC Mode to Battery Model	0 ms.
	Inverter to Bypass	0 ms.
	Waveform(Batt. Mode)	Pure sine wave
	AC Mode (Overall)	88% 88%
	Standard Model	
	Battery Type	12 V /7AH
	Numbers	16
	Typical Recharge Time	9Hours recover to 90% capacity
	Charging Current(max.)	1A z10%
	Charging Voltage	218.4VDC + 1%
	Long-run Model*	
	Dimensions (442 x190 x 318) (mm) 23 kg	

Operation Temp	0 - 40°C (Battery life cycle will be shortened when temperature is above 25°C)
Operation Humidity	< 95 and condensing
Noise Level	Less than 58 dB@1 meter
SmartRS-232/USB	Supports windows 2000/ 2003/ XP / Vista/ 2008/7 / 8, Linux, Unix and MAC
Optional x SNMP	Power management from SNMP manager and Web browser

Specification of Computer table & Chair

Computer Table:	
Specification	Table of size 900 X 590 X 750 made of MS ERW square tube 18 mm x 25 mm x 1.2 mm thick with pre-laminated top size 1199 X 590 X 750 mm thick with single side one drawers. Drawer unit made of .5mm thick MS CRCA sheet, All steel components have powder coated paint. The Manufacturer OEM preferably have ISO-9001-2015, ISO-14001-2015, ISO-45001-2015, ISO-5001-2018 certificates & ISO-13485:2016 issued by NABCB Accelerated Agency, BIFMA Membership Certificate by CII, SEFA, BIFMA, Level 1/Level 2 Certificate with Screen Shot from BIFMA Website. The Manufacturer/OEM must have indoor Advantage Gold issued by SCS Global Service USA Green Co Certificate issued by CII. Warranty: 3 Years
Computer Chair:	
Specification	Revolving Chair With Arm Centre pivot mechanism; Chair mechanism: Centre pivot mechanism; Mechanism designed with 360 degree-revolving type; Chair included the pneumatic height adjustment; Twin wheel castor material Nylon; Number of twin wheel castor 05 numbers; Twin wheel castor diameter +/- 10 (mm) 50 mm; Pedestal Base Nylon base / Chrome plated MS; Armrest Polypropylene /MS chrome plated; Seat material Pressed and moulded with PU foam; Height adjustment +/- 5 (mm) Up to 100 mm; Backrest is made of One piece injection moulded frame or External lumber support; Density of PU foam used in seat & backrest KG per Cu Meter (± 3) 35; Armrest type Fixed; Backrest & Seat upholstered with Mesh Fabric; GSM/Thickness of fabric ±5% (Gram/Square meter) 220 gram; Back type -Push back; Seat type -Fixed with curved; Type of locking-Upright locking; Locking mechanism Required with upright locking; Overall width (±20 mm) 630 mm; Backrest Height (±20 mm) 550 mm; Backrest Width (±20 mm) 480 mm; Seat Height (±20 mm) 525 mm; Seat Width (±20 mm) 480 mm; Seat Depth (±20 mm) 480 mm; Thickness of MS Plate Joining the under structure with Seat 1 mm (Minimum); Thickness of Plywood used in Seat ± 2 (mm) 12 mm; Pedestal Size (Diameter in mm) ±20 mm 600 mm ; Thickness of Polyurethane Foam Used in Seat in mm (±2 mm) 35 mm; OEM of offered product is ISO 18001:2007/45001:2018 certified; Warranty Support and Product Delivery & Installation 3 year (minimum)

Specification of A4 Size laser Printer

Machine Type	Monochrome A4 Laser multi-functional
Core Functions	Print, Copy, Scan, Send
Control Panel	127mm (5inch) TFT LCD WVGA Colour Touch Panel
Memory	1.0GB RAM

Storage	2GB
Interface Connection	Network standard: 1000Base-T/100Base-TX/10Base-T, Wireless LAN(IEEE802.11b/g/n), Wi-Fi Direct Connection, Others standard: USB2.0(Host)x2,USB2.0(Device) x1
Memory Media	USB memory
PRINT SPECIFICATIONS	
Print Speed (BW)	1-sided:40.0pages/min(A4),2-sided: 33.6 pages/min(A4)
Print Resolution(dpi)	600 • 600
Page Description Languages	Standard: UFR II, PCL6, PCL5, AdobePostScript3
Direct Print	Direct printing available from USB memory Supported file types: TIFF, JPEG,PDF
OS Standard Printing	Android/Windows10/Windows11/Chrome OS / mac OS (11.2.2)/iOS/ iPad OS (As of March 2023)
Operating System	UFR II:Windows10/11,Server2012/Server2012 R2/Server 2016/ Server 2019/Server 2022, MAC OS (10.13 or later) •windows as of FebrUary2o23) / MAC os (As ofMarch2ozs)PCL:Windows10/11,Server2012/Server 2012 R2/Server 2016/Server 2019/Server 2022 *Windows(As of February 2023) PS: Windows10/11, Windows*Server 2012/Server 2012 R2/Server 2016/Server 2019/Server 2022, MAC OS (10.13 or later) *windows•(Asofrebruary2o23)/Mac os (As of March zo23) PPD:Windows10/11, MACOS(10.13or later) •windows/MACosIAsofMarch2o23>
COPY SPECIFICATIONS	
Copy Speed	1-sided: upto40.0pages/min(A4)2-sided: upto33.6pages/min(A4)
First-Copy-OutTime (BW)	Approx.6.1secondsorless(A4)
Copy Resolution(dpi)	300 x 600(DEF) 600 x 600
Multiple Copies	Upto999 copies
Copy Density	Automatic Manual(9 levels)
Magnification	25%-400%(1% increments) Preset reduction/enlargement:25%,50%,70%,100%,141%,200%,400%
SCAN SPECIFICATIONS	
Type	1 PDS
Document Feeder Paper Capacity(A4,80g/W gsm)	Upto50 sheets
	A4R,ASR,A6R,BSR

Supported Media Sizes	Custom size:48.0 x 85.0 mm to216.0 x 355.6 mm
Scan Speed(ipm: BW/CL;A4)	Copy(300 x 600 dpi) 1-Sided scanning(BW):40/20 2-Sided scanning(BW):80/ 40 Send(300 x300 dpi) 1-Sided scanning(BW):50/40 2-Sided scanning{BW):100/80
Scan Resolution(dpi)	Copy: up to 600 x 600 Send:(Push) upto 300x600,(Pull)upto 600x 600
Pull Scan Specifications	Scan Gear MFF or both TWAIN and WIA
SEND SPECIFICATIONS	
Destination	E-mail/Internet FAX(SMTP),SMB,FTP
Address Book/Speed Dials	LDAP (50) /Local (300) /Speed dial (281)
Send Resolution(dpi)	Push:192 x204 (I-FAX) 300x 300 (email/SMB/FTP) Pull: Max. 9 600 x 9600
Communication Protocol	File: FTP(TCP/IP), SMB3.0 (TCP/IP) Email/iFax: SMTP send),POP3(Receive)
File Format	Standard: TIFF, JPEG", PDF (Compact, Searchable) Optional: PDF (Encrypted, Digital Signature) 'Single page only
Network Security	TLS1.3,IPSec, IEEE802.IX authentication, SNI•1Pv3,Firewall Functionality (IP/IIAC Address Filtering), Enabling/Disabling (Network Applications, Remote UI, USB Interface), USB Port separation from LAN
Document Security	Print Security (Secure Print, Encrypted Secure Print, uni FLOW Secure Print"), Scan Security"(EncryptedPDF,Device SignaturePDF4PS), Send Data Security (Restricted E-mail/File send functions, Allow/Restrict Sending from History) "Requires optional uni FLOW Online "Requires optional PoF SECURITY-EJ
Paper Supply Capacity (A4,80g/m*gsm)	StandardCassette:250sheets 1multi-purposetray: 100 sheets, Maximum:900sheets(with Cassette Feeding I 1odule-AH1x1)
Paper Output Capacity (A4,80g/m*gsm)	65 sheets
Supported Media Sizes	StandardCassetteStandardsize:A4,AS,ASR,A6, BS Custom size: 105.0 x148.0 mm upto216.0x355.6mmMulti-purposetray Standard size: A4,AS,ASR,A6,BS IndexCard, Envelope: No.10(COM10),Monarch, ISO-CS,DL] Custom size:76.2 x 127.0 mmupto216.0 x355.6 mm
	Standard Cassette: 60to 120g/m*gsm

Supported Media Weights	Multi-urposetray:60to199g/m'gsmDuplex:60 to 120g/m' gsm
Warm-up Time(Quick Start Mode: N/A)	From Power On:14 seconds or less time from device power-on, until copy ready(not print reservation)
	From Sleep Mode: 4 seconds or less
Dimensions(W x D x H)	420.0 x 460.0 x 375.0 mm
Installation Space(W x D)	420.0 x 881.0 mm Cassette and backdoor opened
Weight Without Toner	Standard: approx.15.6 kg
PAPER SUPPLY OPTIONS	
CassetteFeedingModule-AH1	Papercapacity:550sheets(80gsm)Paper size: A4, A5, ASR, A6, B5 Custom size: 105.0 x 148.0 mm to 216.0 x 356.0 mm Dimensions (WxDxH):399.0x356.0x131.0 mm Weight: approx.3.8kg
ENVIRONMENTAL SPECIFICATIONS	
Power Source	220-240V,50/60Hz, 3.1A
Power Consumption	Maximum: approx. 1280W or Less

Specification for work station:

Component	Specifications
Processor	Intel Core i9 -14900K (24 cores, upto 6 Ghz)
GPU	NVIDIA® RTX™ 2000 Ada Generation (or better version), 16GB GDDR6
RAM	64 GB: 2 x 32 GB, DDR5
Primary Storage	1 TB, M.2 2280, Gen 4 PCIe NVMe, SSD
HDD (Secondary Storage)	2 TB, 7200 RPM, 3.5-inch, SATA, HDD
Cabinet/Form Factor	Tower
Operating system	Ubuntu Server 22.04 LTS/ RHEL/NVIDIA DGX OS
UPS	1 KVA
Battery	Lithium-Ion Battery 40 Ah with BMS, 48 V
Monitor	27" Full FHD, IPS Monitor,
Keyboard/Mouse	USB Keyboard and optical mouse
Chipset	Intel® W680
Memory Slot	Rear Full-height Gen5 PCIe x16 slot
Network (NIC)	2 x 1 GB Base T
Power Supply	80PLUS Platinum Certified
Warranty	3 Years comprehensive on-site warranty

Specification for All-in-One Desktop

Sl. No.	Component	Specifications (Intel Based)
1	Model & make	Brand to be specified by the bidder
2	Processor	Intel® Core i5-12500 Processor (3.0 GHz base frequency up to 4.6 GHz, 18 MB cache, 6 cores, 12 threads) 12th Generation or Higher
3	Chipset	Intel® Q Series or higher
4	Motherboard	Intel Original Motherboard or OEM motherboard
5	Memory	16x1 GB DDR4 -2400MHz or higher RAM upgradeable up to 64 GB or more with minimum 2 DIMM slots
6	SSD	512 GB or Higher
8	Graphics	Intel HD Graphics or higher
9	Network Card	Integrated on Board 10/100/1000 Gigabit LAN
10	Slots	Minimum 2 M.2 or PCI/ PCI-e slots
11	Ports	6 USB Ports; 1 HDMI/DP; 1 RJ 45; 1 Universal audio port / (1 HEAD PH & 1 MIC)
12	Power Supply (SMPS)	120 W External/Internal Power supply or higher watt.
13	Monitor	23.8" FHD (1920 x 1080) wide / flat, 250 Nits, Wide Viewing Angle LED monitor with TCO 8.0 / Energy Star 8.0 (Windows OS) and/or Compliant to Restriction of Hazardous Substances (ROHS) and Extended Producers Responsibility (EPR) instructions issued by Ministry of Environment, Forest and Climate Change, Govt. of India.
14	Keyboard	104 keys Mechanical Keyboard (USB/PS2) Windows compatible
15	Audio	Integrated 2W Audio Speakers
16	Mouse	2 button optical USB Scroll Mouse (OEM branded)
17	Operating System license	Windows 11 Professional 64-bit license with Windows 11 recovery media /CD/dump.
18	Certification	Certification - Genuine Windows 11 License,
19	Compliance	Energy Star8.0(Windows OS)and/or EPEAT Registered and/or compliant to Restriction of Hazardous Substances (ROHS) and Extended Producers Responsibility (EPR) instructions issued by Ministry of Environment,

		Forest and Climate Change, Govt. of India
20	Web Camera	Inbuilt 5 MP web camera.
21	Warranty	3 Years comprehensive on-site warranty

Specification of Air Conditioner 2 Ton 5 Star Inverter Split AC:

Air Conditioner 2 Ton 5Star Inverter Split AC	<ul style="list-style-type: none"> • Split AC: 2 ton capacity • Energy Rating: 5 Star • Warranty: 1 year on product, 1 year on condenser, 5 years on compressor • Tropical inverter (52 degree C) • Lower Pull do time • Low derating (10% higher performance in peak summer) • Dry mode (dehumidification) • Heat mode • Super cool 	
	Capacity	2 Tons
	Annual Energy Consumption	1161.59 Kilowatt Hours
	Noise Level	33 dB
	Installation Type	Split System
	Special Features	Inverter, dust_filter, antibacterial_coating, air_purifier, dehumidifier
	Control Console	Remote Control
	Voltage	230 Volts
	Wattage	6450 Watts
	Certification	5 energy star
	Material	Plastic
	Included Components	1 Indoor Unit, 1 Outdoor Unit, Inter Connecting Pipe, 1 Remote, 1 Manuals, 1 Warranty Card
	Batteries Included	Yes
	Batteries Required	Yes
	Battery Cell Type	Zinc Carbon
	Item Weight	13 kg nearly
	Item Dimensions LxWxH	25.3 x 99.7 x 29.4 Centimeters nearly
Generic Name	Split Air Conditioners (Hot & Cool)	
Miscellaneous Info	Card Copper Pipe Cooling Capacity 7000 W Compressor Rotary with Dehumidification Copper Condenser Coil AC 230 V 50 Hz 1 Year Comprehensive Warranty on AC and 10 Years on Compressor	

Specification of computing server and networking:

S.N.	Component	Specifications
1	CPU	Intel Xeon Gold 6530 Processor 2.1. Ghz160 MBL3 Catch
2	Mother Board	Socket Server Board with GPU Support from same OEM
3	GPU	RTX 5090 32GB
4	RAM	256 GB DDR5 ECC Registered (Expandable upto 1TB)
5	Storage (Primary)	1x 3.84TB NVME SSD
6	Storage (Secondary)	2.4TB X4 SAS 10k RPM
7	RAID Controller	LSI RAID Controller
8	Power Supply	Redundant 2000 W 80+ Platinum PSU
9	Chasis (Server Rack)	42 U Rackmount Server Chasis with High Airflow and Hot swap drive bays
10	Cooling	High Performance server fans and Heatsinks (Liquid Cooling Optional)
11	Network Interface	Dual 10 GbE NIC
12	Management	Support for remote server management
13	Operating System	Ubuntu Server 22.04 LTS/ RHEL/NVIDIA DGX OS
14	Software Stack	CUDA, TensorFlow, Pytorch, cuDNN, Kubernetes, NVIDIA NCCL, and as required by the users at any time may be updated
15	UPS	5 KVA Online UPS
16	Battery	Lithium Ion Battery 75 Ah (Life PO4) x 6 pc
17	Input/Monitor	27" Monitor with USB Keyboard and Optical Mouse
18	Ethernet Switch	24 Port Gigabit Ethernet Switch
19	Expansion Slot	4 PCIe 5.0 x 16
20	Chipset	Intel Xeon 6500-series with P-cores (formerly "Granite Rapids" or GNR)
21	Warranty	3 Years comprehensive on-site warranty

Sr. No.	Name of Items	Total Quantity Required
1	Color Inkjet Production Printer with Scanner and 10kVA Power Supply	1
2	A4 size laser printer with Scanner	3
3	5kVA Invertor with Batteries	1
4	Computer Table & Chair	8 each
5	Air Conditioner 2 Ton 5Star Inverter Split AC	2
6	All In One Desktop	4
7	Workstation	1
8	Computing Server and Networking	2

8.1. Award of Contract

Technically qualified lowest bidder (L1) for total BOQ will be selected. In case of a tie at the L1 price, the work shall be awarded to the bidder with the lowest CMC contract price quoted by the bidder. Further tie, the university decision shall be binding to all.

In case L1 fail to deliver the item in defined time period, Order may give to L2 provided L2 is willing to match L1 Price.

In case L2 bidder is not willing to match L1 price, University will call L3, L4 bidders etc. provided L2 is willing to match L1 Price and supply of item in defined time period under this RFP.

8.2. Installation of Equipment

The items should be installed and demonstrated by the supplier at the site of University.

8.3. Deliverables & Timelines

The Bidder should deliver the Equipment within Five weeks from the date of issuance of purchase Order.

9. Payment Terms and Procedure

9.1. Payment Schedules

The payment amount will be equal to the amount specified in financial bid of the bidder. The payment amount will be equal to the amount specified in the financial bid of the bidder. All payments shall be done through SNA-SPARSH within 21 days from the date of submission of invoice the university. 100% payments will be released only on satisfactory acceptance, installation, commissioning and acceptance test of the of all products as mentioned in the RFP.

10. Other Terms and Condition

10.1. Support

The bidder has to provide good after-sales service/support i.e. timely attending of calls (within maximum resolution time, as specified in this RFP), received from the University where the hardware and other items have been supplied & installed. The desired support time should be uniformly maintained at all the sites. To meet up time the bidder has to maintain sufficient inventory of spare parts at all the support centers/ to avoid unnecessary delay in obtaining the spare parts.

10.2. OEM Authorization

In case the successful bidders are not ready to provide the support during the warranty/AMC period, support will be provided by OEM directly or through their other authorized partners for the remaining period of warranty/AMC of the product the University. An authorization letter from OEM regarding this must be attached with the technical bid.

1. Annexure A – Letter of Acceptance

(Letter to the University on the bidder's letterhead)

To,

Name of Authority,
Designation,
University Name
Address

Dear Sir,

Sub: RFP for Supply, Installation and Maintenance of All-in-One Desktops, UPS, Printer, Workstation, Server and other ancillary Items.

With reference to the above RFP, having examined and understood the instructions, terms and conditions forming part of the RFP, we hereby enclose our offer for the supply, installation and maintenance of All-in-One Desktops, UPS, Printer, Workstation, Server and other ancillary Items, detailed in your above referred in RFP.

We further confirm that the offer is in conformity with the terms and conditions as mentioned in the RFP and all required information are enclosed.

We hereby undertake that the equipment to be delivered to the University will be brand new including all components and that software is licensed and legally obtained.

We understand that the University is not bound to accept the offer either in part or in full and that the University has right to reject the offer in full or in part without assigning any reasons whatsoever.

We understand that

- You are not bound to accept the lowest or any bid received by you, and you may reject all or any bid.
- If our Bid for the above job is accepted, we undertake to enter into and execute at our cost, when called upon by the purchaser to do so, a contract in the prescribed form. Unless and until a formal contract is prepared and executed, these bids together with your written acceptance thereof shall constitute a binding contract between us.
- If our bid is accepted, we are to be responsible for the due performance of the contract.
- Bidder means the bidder who is decided and declared so after examination of commercial bids.

Dated _____ this _____ day of _____ 2026

Yours faithfully,

Signature

Name

Authorized Signatories

(Name & Designation, seal of the firm)

Date:



2. Annexure B - Bidder's Profile Format

Name and full address of the organization	
Details of Registered Office Address Telephone No(s) Fax No(s) E-mail address(Official): Organization website: Year of Incorporation:	
Turn Over of the Organization (in crore) 2022-23: 2023-24: 2024-25:	
Income Tax Registration number(PAN)	
Goods and Services Tax(GSTN):	
Type of organization(Company/LLP)	
Name and addresses and designation of the persons who will represent the Bidder while dealing with the University (Attach letter of authority)	
Has the organization blacklisted by any state or central government entity or any of its undertakings	
(Authorized Signatory) Name: _____ Designation & Authority: _____ Place: _____ Date: _____ Stamp: _____	

N.B. Enclose copies of Audited Balance Sheet along with enclosures

Dated this.....Day of2026

(Signature)

(In the capacity of)

Duly authorized to sign bid with seal for & on behalf of

(Name & Address of the Bidder)

my

Annexure C – Financial Proposal

Table A – Capital Cost

SI No	Name of Items	Total Quantity Required	Price Per Unit including taxes	Total Price
1	Color Inkjet Production Printer with Scanner and 10kVA Power Supply	1		
2	A4 size laser printer with Scanner	3		
3	5kVA Invertor with Batteries	1		
4	Computer Table & Chair	8 Each		
5	Air Conditioner 2 Ton 5Star Inverter Split AC	2		
6	All In One Desktop	4		
7	Workstation	1		
8	Computing Server and Networking	2		
TOTAL				
In Words				

Authorized Signatory:

Place:

Date:

Name & Designation & mail id:

Business Address:



Table B - CMC Cost

S. No.	Name of Items	Total Quantity for AMC	CMC Price Per Unit including taxes	Total Price
1	Color Inkjet Production Printer with Scanner and 10kVA Power Supply	1		
2	A4 size laser printer with Scanner	3		
3	5kVA Invertor with Batteries	1		
4	Computer Table & Chair	8 Each		
5	Air Conditioner 2 Ton 5Star Inverter Split AC	2		
6	All In One Desktop	4		
7	Workstation	1		
8	Computing Server and Networking	2		
			TOTAL	
In Words				

Table C - Total Cost to Ownership

Sl. No.	Description	Total Cost inclusive of Taxes Total Cost (in Rs)
01	Total Cost of Table A	
02	Total Cost of Table B	
03	Total Cost to Ownership (A + B)	

Note

1. The total cost should be inclusive of all charges, freight, duties, insurance, etc, but **including GST**.
2. In case of any discrepancy, price quoted in words will be considered for computation.
3. Cost comparison will be on the basis of total cost of ownership calculated as explained above.
4. The university will not pay any labour charges for transportation or installation of hardware items separately. All such costs, if any, should be absorbed in the above TCO.
5. In case of a tie in the L1 price, the work will be awarded based on the lowest Comprehensive Maintenance Contract (CMC) between the two bidders. In case of a further tie, the award of the contract shall be done at the discretion of the university and shall be binding to all the bidders.

Authorized Signatory:

Place:

Date:

Name & Designation & Mail id:-

Business Address:



Annexure D - Undertaking of Authenticity for IT products

To
Name of the tender issuing authority.

Date:

Sub: Supply of Computer Hardware
Dear Sirs,

With reference to the Computer Hardware being supplied / quoted to you vide our invoice no. / quotation no. / order no. cited above-----

We hereby undertake that all the components/parts/assembly/software used in the Computer Hardware and in other equipment mentioned in this RFP etc. shall be original new components / parts / assembly / software only, from respective OEMs of the products and that no refurbished / duplicate / secondhand components / Parts / Assembly / Software are being used or shall be used.

We also undertake that in respect of licensed operating system if asked for by you in the purchase order, the same shall be supplied along with the authorized license certificate (e.g. Product Keys on Certification of Authenticity in case of Microsoft Windows Operating System) and that it shall be sourced from the authorized source (e.g. Authorized Microsoft Channel in case of Microsoft Operating System).

Should you require, we hereby undertake to produce the certificate from our OEM supplier in support of above undertaking at the time of delivery / installation. It will be our responsibility to produce such letters from our OEM Supplier's at the time of delivery or within a reasonable time.

In case of default and we are unable to comply with above at the time of delivery or during installation for IT Hardware / Software already billed, we agree to take back the Computer Hardware without demur, if already supplied and return the money if any paid to us by you in this regard.

We (system OEM name) also take full responsibility of both Parts & Service SLA as per the content even if there is any defect by our authorized Service Centre / Reseller / SI etc.

Authorized Signatory Sign, Name and Seal:
Designation:



Annexure E - Undertaking by Bidder

SELF-DECLARATION ABOUT NON-BLACK-LISTING

(On the Letterhead of the Bidder and to be submitted/ uploaded online)

Dear Sir,

Subject: Request for Proposal (RFP) for Supply, Installation and Commission of Desktop, UPS, Air Conditioner, Server, workstation and ancillary Equipments.

I, M/s....., (the names and addresses of the registered office) hereby certify and confirm that we or any of our promoter(s) / director(s) are not blacklisted/barred/convicted by any court of law for any criminal or civil offences/declared ineligible by any University or any other entity of GoB or any entity of state government or central government, or any local self-government body or public undertaking in India for participating in future bids for unsatisfactory performance, corrupt, fraudulent or any other unethical business practices or for any other reasons, as on date of submission(upload) of online bidding document.

And that we are hereby, declaring all ongoing litigations where our promoter(s)/director(s) are involved in with any government agency/state/central department/PSU, and as mentioned below:

- 1.
- 2.
- 3.

We further confirm that we are aware that, our application for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered at any stage of the Bidding Process or thereafter during the contract period and the amounts paid till date shall stand forfeited without further intimation.

Dated this.....Day of, 2026

Name of the Bidder/agency.....
Signature of the Authorized Person:.....
Name of the Authorized Person:.....
Designation of the Authorized Person:.....

Yours faithfully,

(Name & signature with stamp of the bidder)



Annexure F - Undertaking by Bidder

(This form should be submitted by those bidders who are claiming waiving off EMD)

To
Name of tender issuing authority

Dear Sir,

Subject: Request for Proposal (RFP) for Agency for Supply, Installation and Commission of Desktop, UPS, Air Conditioner, Server, workstation and ancillary Equipment to Jai Prakash University.

We _____ (bidder name), hereby undertake that we are liable to be suspended from participation in any future tenders of the Jai Prakash University, Chapra for 3 years from the date of submission of Bid in case of any of the following:

1. If the bid submitted by us is withdrawn/modified during the period of bid validity.
2. If any statement or any form enclosed by us as part of this Bid turns out to be false / incorrect at any time during the period of prior to signing of Contract.
3. In case of we are becoming successful bidder and if:
 - We fail to execute the Contract within the stipulated time.
 - We fail to furnish Performance Bank Guarantee within the timelines stipulated in this RFP document.

Yours faithfully,

Date:

Signature _____

Name _____

Authorized Signatories

(Name & Designation, seal of the firm)



Annexure G - Bank Guarantee for EMD

Dear Sirs,

M/s _____ having their registered office at _____ (hereinafter called the 'Bidder') wish to respond to the Request for Proposal (RFP) for Supply, Installation and Commission of Desktop, UPS, Air Conditioner, Server, workstation and ancillary Equipment, self and other associated Bidders and submit the proposal for the same as listed in the RFP document.

Whereas the 'Bidder' has submitted the proposal in response to RFP, we, the Bank having our head office _____ hereby irrevocably guarantee an amount of Rs. _____ as bid security as required to be submitted by the 'Bidder' as a condition for participation in the said process of RFP.

The Bid security for which this guarantee is given is liable to be enforced/ invoked:

1. Withdraws its bid during bid validity period
2. Refuses to honor indicative in financial bid. Bank reserves the right to place order onto Bidder based on indicative prices quoted by them.
3. Declared L-1 Bidder based on the eligibility criteria and fails to submit the performance gurantee within reasonable time (say 3days).
4. Refuses to accept purchase order or having accepted the purchase order, fails to carry out his obligations mentioned therein.

We undertake to pay immediately on demand, to University, the said an amount of Rs. EMD _____ without any reservation, protest, demur, or recourse. The said guarantee is liable to be invoked/ enforced on the happening of the contingencies as mentioned above and also in the RFP document and we shall pay the amount on any Demand made by university which shall be conclusive and binding on us irrespective of any dispute or difference raised by the Bidder.

Notwithstanding anything contained herein:

- 1) Our liability under this Bank guarantee shall not exceed an amount of Rs. _____.
- 2) This Bank guarantee will be valid up to (3 months from the date of issue) _____ ; and a claim period of one month that is _____ there after and
- 3) We are liable to pay the guaranteed amount or any part thereof under this Bank guarantee only upon service of a written claim or demand by you on or before _____.

In witness whereof the Bank, through the authorized officer has sets its hand and stamp on this

_____ Day of _____ at _____

Signature

Name

Designation

Official address:

(Bank's Common Seal)

Attorney as per power of Attorney No. Date:



Annexure H – PROFORMA FOR BANKGUARANTEE FOR PERFORMANCE SECURITY

(To be stamped in accordance with Stamp Act)
Ref: Bank Guarantee No.:

Date:

WHEREAS..... (Name of Bidder) herein after called "the Bidder", has been identified and selected to supply, install and commissioning of Supply and Installation of All in One Desktop, UPS, Air Conditioner, Server, workstation and ancillary Equipment/items and has undertaken, in pursuance of work order number _____, dated ____ (herein after referred to as "the Contract") to supply, install and commissioning of All in One Desktop, UPS, Air Conditioner, Server, workstation and ancillary Equipment/items in University.

AND WHEREAS it has been stipulated in the said Contract that the bidder shall furnish a Bank Guarantee ("the Guarantee") from a Scheduled Bank for the project/performance of the supply, install and commissioning of All in One Desktop, UPS, Air Conditioner, Server, workstation and ancillary Equipment/items as per the purchase order. WHEREAS we ("the Bank", which expression shall be deemed to include its successors and permitted assigns) have agreed to give the University the Guarantee:

THEREFORE, the Bank hereby agrees and affirms as follows:

1. The Bank hereby irrevocably and unconditionally guarantees the payment of, to the University under the terms of their contract dated on account of full or partial non-performance / non- implementation and/ or delayed and/ or defective performance / implementation. Provided, however, that the maximum liability of the Bank towards University, under this Guarantee shall not, under any circumstances, exceed in aggregate.
2. In pursuance of this Guarantee, the Bank shall, immediately upon the receipt of a written notice from University stating full or partial non-implementation and/ or delayed and or defective implementation, which shall not be called in question, in that behalf and without delay/demerit set off, pay to University any and all sums demanded by University under the said demand notice, subject to the maximum limits specified in **Clause 1** above. A notice from University, to the Bank shall be sent by Registered Post (Acknowledgement Due)/ Email at the following address: Attention Mr..... (Mention the official address of the bidder) and email ID _____.
3. This Guarantee shall come into effect immediately upon execution and shall remain in force for a period of **36 months** from the date of its execution.
4. The liability of the Bank under the terms of this Guarantee shall not, in any manner whatsoever, be modified, discharged, or otherwise affected by:
 - a. any change or amendment to the terms and conditions of the Contract or the execution of any further contracts/Agreements.
 - b. any breach or non-compliance by the bidder with any of the terms and conditions of any contracts/credit arrangement, present or future, between bidder and the Bank.



5. The Bank also agrees that University at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against agency and notwithstanding any security or other guarantee that University may have in relation to the bidder's liabilities.
6. The Bank shall not be released of its obligations under these presents by reason of any act of omission or commission on the part of University or any other indulgence shown by University or by any other matter or thing whatsoever which under law would, but for this provision, have the effect to relieving the Bank.
7. This guarantee shall be governed by the laws of India and only the courts of Patna, shall have exclusive jurisdiction in the adjudication of any dispute which may arise here under.

Dated this the.....Day of2026

Witness

(Signature) (Signature)

(Name) (Name)

Bank Rubber Stamp (Official Address)

Designation with Bank

