

SOUTH BIHAR POWER DISTRIBUTION COMPANY LIMITED : PATNA

(General Administration & HR Department)

NOTICE INVITING TENDER

NIT No. 50/PR/SBPDCL/2026

(Through e-procurement mode only - www.eproc2.bihar.gov.in)

Online tenders are invited by South Bihar Power Distribution Company Limited for deployment of security personnel as detailed below:-

Sl. No	Description of Work	Quantity	Cost of tender Documents (in Rs)	Estimated Cost including GST@18% (in Rs)	Earnest Money (in Rs)
1.	Deployment of private security guards/gunmen for providing proper security at different cash collection centres Power-sub-stations/Stores and other offices under jurisdiction of SBPDCL for a period of one year.	Total- 408 nos (Lathi Party-339 Nos. & Gunmen-69 Nos.) (Quantity may vary as per requirement)	17,700/- (15,000 + GST @18%)	120605286/-	2412106/-

The timeline for the above tender is as follows :

Last Date of Online Submission of bid along with Tender Cost & processing fees:	10.07.2026 up to 18:00 Hrs
Last Date of submission of EMD and hard copy of receipt of BSEDCL processing fee & tender cost	13.07.2026 up to 15:00 Hrs
Date of opening of Techno-Commercial Bid(Part-1)	15.07.2026 after 11:00 Hrs
Date of Pre Bid Meeting:	03.07.2026 15:00 Hrs, Venue: SBPDCL, Vidyut Bhawan, Patna

BSEDCL Processing fee & tender cost are mandatory to be paid through online mode i.e. Internet Payment gateway (credit/debit card), net banking, NEFT/RTGS. Bids along with necessary online payments must be submitted through e-payment portal www.eproc2.bihar.gov.in before the date and time specified in the NIT. EMD in prescribed format and hard copy of receipt of BSEDCL processing fee & tender cost must be submitted to General Manager (HR/Admin) SBPDCL, Vidyut Bhawan, Patna within specified time failing which bid of the firm shall be summarily rejected. The department does not take any responsibility for the delay/non-submission of tender/non-reconciliation of online Payment caused due to non-availability of Internet Connection, Network Traffic Holidays or any other reason. **Date of opening of price part: To be notified after Technical Bid Evaluation at www.eproc2.bihar.gov.in**

- For queries related to the tender, email at dgmhrsbsdcl@gmail.com till date 01.07.2026

e-tendering introduced in BSPHCL for tenders above Rs. 25 lakh.

For registration login to www.eproc2.bihar.gov.in and Eproc2 Helpdesk Details : Toll Free Number: 1800 572 6571, Email id : eproc2support@bihar.gov.in, Working Hours: 8 AM to 7 PM (All days in week except few selected state holidays).

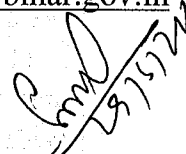
While participating in e-tendering process, the contractor shall have to get himself/herself registered to get user ID, Passwords and digital signature. This will enable them to access the Website : www.eproc2.bihar.gov.in only

For complaints regarding corruption Vigilance Help Line No.- 9431821485, 0612-2504969.

Consumers can deposit electricity bills via Sahaz Vasudha Centre or <http://bills.sbsdcl.in/>

"विवादों के निष्पादन के लिए लोक अदालत का लाभ उठावें"
"परस्पर सहमति से न्यायिक निर्णय प्राप्त करें"
"समय पर खर्च की बचत करें।"

Note:- Subsequent information/notification/corrigendum will be available only on website of EPROC and/or SBPDCL ie www.eproc2.bihar.gov.in and/or www.sbsdcl.co.in.


General Manager (HR/Admn.)
SBPDCL, Patna

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SOUTH BIHAR POWER DISTRIBUTION COMPANY LIMITED : PATNA

(General Administration & HR Department)

TENDER DOCUMENT FOR

SECURITY PERSONNEL

NIT NO.: 50/PR/SBPDCL/2026

**Cost of Tender Document : Rs. 17,700/-
(Inclusive of GST @18%)**

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TENDER NOTICE NO.: 50/PR/SBPDCL/2026

1. **Background/Introduction:-**

SBPDCL is a subsidiary company of BSPHCL, wholly owned corporate entity incorporated under the Companies Act, 1956/2013 on 1st November, 2012, after restructuring of erstwhile B.S.E.B. Presently, the company is carrying on intra-state distribution of electricity under license issued by Bihar Electricity Regulatory Commission. The company is operating through its four Supply Area offices i.e., Patna, Central, Gaya & Bhagalpur.

SBPDCL invites e-Tenders from reputed Private Security Agencies for deployment of private security guards/gunmen for providing proper security at different Cash Collection Centers/Power sub-stations/Stores and other offices under jurisdiction of SBPDCL for a period of one year from the date of issue of work order.

2. **Invitation of Tender :-**

The General Manager (HR/Admin), 2nd Floor Vidyut Bhawan, Patna hereby invites e-tenders through e-procurement made in the prescribed format, i.e., in two parts Technical part and Financial part as (T-I & F-I) for selection of security agency/company/firms for providing private Security Guards to the company after referred as "SBPDCL" from the reputed and experienced security agencies/firms/companies and having a annual turnover of not less than Rs. 3.5 crore in each of the last three financial years up to 31-03-2025 in this sector. The tender should be submitted in the original downloaded document duly signed and stamped on each page. Any photocopy or typed copy of the downloaded document will be treated as invalid. Online tenders duly signed and stamped by the tenderer along with original demand draft should be submitted on or before 10.07.2026 on 18.00 hrs, The name of the firm, NIT No., due date and details of cost of bid document and earnest money deposit should be clearly indicated on the cover of the envelope (T-1 & F-I) and addressed to General Manager (HR/Admin.), SBPDCL, Vidyut Bhawan, Patna. The details of proposals are as follows:-

<u>E-TENDER NOTICE NO.:..... /PR/SBPDCL/2026</u>	
Name of Work	Deployment of private security guards/gunmen for providing proper security at different cash collection centers/ Power sub-stations/Stores and other offices under jurisdiction of SBPDCL for period of one year.
Earnest Money deposited	Rs. 24,12,106/- (Rs. Twenty four lakh twelve thousand one hundred six only) in the form of Bank guarantee/pay order/demand draft of a scheduled bank in favour of Sr. Manager (F&A) SBPDCL, Patna.
Sale of Tender	Form the date of e-tendering advertisement 22.06.2026
Last date & time of submission of tender	Up to 06:00 PM 10.07.2026

Opening of tender	11:00 AM on 15.07.2026 in the chamber of General Manager (HR/Admin), SBPDCL, 2nd Floor, Vidyut Bhawan, Bailey Road, Patna
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Note:- (A) SBPDCL will not be responsible for loss and postal delay.

(B) Right to accept or reject any or all the offers without assigning any reason whatsoever is reserved by the General Manager (HR/Admin), SBPDCL.

(C) Tender document is not transferable.

3. Scope of work :-

(A) The bidders will have to provide private security guards /gunmen for proper security at different cash collection centers/Power sub-stations/Stores and other offices under jurisdiction of SBPDCL.

(B) The requirement of a total of 408 Nos. of security personnel [Lathi Party - 339 Nos. and Armed Guard-69 Nos.] in the tender notice & General Conditions are tentative & subject to increase or decrease at the time of finalization of tender. The Distribution Company reserves the right to cancel part or whole of tendered quantity of the security personnel under any special circumstances. Tenderer should quote for 100% of the tendered quantity failing which the tender will be rejected.

4. Period of Contract:-

Requests for proposals are invited from reputed, eligible and experienced agencies/firms/companies for providing Armed/Unarmed Private Security Guards and Supervisors for one year from the date of issue of L.O.A., which may be extended for another six months or one year, subject to satisfactory performance and mutual consent.

5. Terms and Condition of Contract:-

(a) The agency/firm/company will have to abide by all the provisions of all applicable statutes including labour laws, taxation laws, ESIC, EPF and other laws applicable to its establishment during the period of its engagement and shall be responsible and accountable for breach /violation of any of the provisions of any act, rules, regulation, notifications, circulars issued from time to time by the Government. The agency/firm/company shall provide an undertaking to this effect prior to commencement of the job and indemnity Bond to SBPDCL against any breach of statutes/law etc. Agencies/ Firms shall provide rates which shall be effective for period of 12 months from the date of commencement of the contract. Rates of labour along with VDA shall be applicable as per Minimum wages+VDA notified by the Labour Department, Government of Bihar.

(b) The security agency/firm/company will ensure that its staff will not at any time divulge/disclose or make known any information or matter relating to the affairs of SBPDCL.

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- (c) The security agency/firm/company will ensure that all its personnel are physically and mentally fit. The minimum age of security personnel should be 22 (Twenty-two) years and the maximum age of security personnel should not be 45 (Forty-five) years.
- (d) The Security agency/firm/company will ensure that its personnel are properly trained to carry out their duties.
- (e) All security personnel of the company/firm/agency must carry proper photo identity cards name-plates at all times.
- (f) In case of negligence, dereliction of duty, disorderly behavior or other misconduct by security personnel of the agency/firm/company the agency/firm/company will take proper disciplinary action against such personnel.
- (g) The agency/firm/company will raise the bill in the first week of each month for the duties performed during the month immediately preceding, enclosing previous ECR of its personnel.
- (h) The agency/firm/company will ensure timely payment of wages to its personnel and deposit ESIC/EPF contributions with the concerned department.
- (i) The agency/firm/company will provide additional manpower in any number within a reasonable time, but not exceeding one month, if so required on the written requisition of SBPDCL, Patna at the approved rates and terms and conditions.
- (j) SBPDCL, Patna is not bound to accept the lowest or any tender, nor to assign any reason thereof.
- (k) SBPDCL, Patna reserves the right to accept, reject, or cancel any tender without assigning any reason whatsoever and the decision of SBPDCL, Patna in awarding the work shall be final, subject to jurisdiction of courts at Patna.
- (l) SBPDCL, Patna has the right to increase or decrease the manpower deployment after giving one month's notice in writing.
- (m) Exercising strict vigilance to protect assets and property from damage, loss, destruction, and theft.
- (n) Ensuring proper flow of visitors and preventing unauthorized entry into the Store/office premises.
- (o) Round-the-clock patrolling of the specified area.
- (p) Ensuring and recording essential details of incoming and outgoing goods/persons separately.
- (q) The security Guard of the security agency/firm/company must be fully equipped with proper uniform including summer, winter, and rainy season uniform, lathies, whistle, torch etc.

- (r) No case should be pending with the police against the Proprietor/firm/Partner/KMP of the Company (Bidder). An undertaking in this regard should be provided in the Technical Bid.
- (s) The Bidder should have the following Registration in its name and the details of the same must be provided in the Technical Bid; (1) Entity Registration (2) EPF Registration. (3) ESIC Registration (4) GST Registration. (5) PAN of the Firm/Proprietor. (6) ISO Certificate. (7) Police verification, deployment details and statutory compliance details of 408 security guards must be submitted before signing the agreement.
- (t) The bidder must have a minimum workforce of 200 employees/security guards, including at least 50 licensed gunmen, supported by EPF/ESIC records or payroll documents.
- (u) Jurisdiction of Court:- In case of any dispute, The jurisdiction of the court shall be Patna.
- (v) Financial qualification requirement:-
- (1) Turnover in each of the last 3 financial years should not be less than Rs. 3.5 crore.
 - (2) Net worth during last 3 financial years should be Positive.

6. Other details to be provided by the tenderer :-

- (a) Constitution of the organization whether the organization is a Public Limited Company, Private Limited Company, partnership firm and Proprietorship firm may be indicated. Joint ventures/Consortiums are not allowed.
- (b) Name, address, and occupation of Chief Executive Officer/Partners/Proprietors may be provided.
- (c) In case of limited company, provide a copy of the Articles and Memorandum of Association and in case of Partnership Firm, provide a copy of registered Partnership Deed.
- (d) A copy of the latest income tax clearance certificate may be provided.
- (e) A copy of the income tax permanent account number and GSTIN Certificate must be provided.
- (f) Furnish the brief profile of former commissioned officers of the Defence forces/Former Gazette Officers of the Police or other Paramilitary Forces working in the agency/company indicating name, last rank held in Defence/Police/Paramilitary Services and their present job assignment in the agency/company.
- (g) Index sheet must be prepared and attached as per prescribed checklist/documents.
- (h) Technical Bid and Financial bid format are attached as T-1 & F-1 in separate sealed envelope. The same format Shall be furnished for SBPDCL's ready reference.

(i) Audited Annual Accounts for the last 3 financial years and CA certificate regarding turnover and Net worth for the last 3 financial years up to March, 2025. UDIN must be mentioned on the Audited Annual Accounts and CA Certificate.

(j) GSTR-9 (i.e., Annual GST Return for the last 3 financial years must be provided)

7. Compensation Package:-

(a) In the event of failure or inability to provide security personnel as per deployment plan/requirement, SBPDCL, Patna may deduct penalty up to 5% of the monthly invoice value of the wages apart from deduction of daily wages for each day of absence security personnel.

(b) If even after taking all necessary precautions any loss, damage, theft of property belonging to SBPDCL, Patna and its employees takes place within the specified area, it will be construed that such mishap has taken place due to negligence on part of the agency/company and it shall be liable to compensate for 100% of the damage/loss/theft.

8. Earnest Money Deposit (EMD):

8.1 Proposal should necessarily be accompanied by an Earnest Money Deposit for an amount of Rs. 24,12,106/- (Rs. Twenty four lakh twelve thousand one hundred six only) Through account payee Demand Draft/Banker's Cheque/RTGS/NEFT/Bank guarantee to the bank account as per bank details provided in the term sheet EMD shall remain valid for a period of ninety (90) days beyond the final proposal/bid validity period.

8.2 EMD shall not bear any interest payable by the Authority to the Applicant.

8.3 The EMD of the successful Applicant shall be retained by the Authority until the Security Deposit is submitted by the successful Applicant. The EMD of unsuccessful Applicants shall be returned after expiry of the final proposal/bid validity period and, in any case on or before the 90th day after the award of the contract.

8.4 The EMD shall be forfeited and proposal of Applicant shall be cancelled in the following cases:-

(a) If any information or document furnished by the Applicant turns out to be misleading or untrue in any material respect, or

(b) If the successful Applicant fails to execute the Work Agreement within the stipulated time.

9. Performance Security Deposit:

(a) The successful bidder shall submit the Performance Security Deposit within 2 weeks from the date of issue of LOA/Work Order, equivalent to 10% of annual Contract Value for the work term-or 5% performance Security Deposit for SSI-registered units of Bihar instead of 10% Performance Security Deposit in the form of Demand Draft/Banker's Cheque/Bank

Guarantee in the name of SBPDCL/ RTGS/NEFT to the bank account as per details provided in the LOI. Performance Security Deposit should remain valid for the ninety (90) days beyond the date of expiry of work period.

- (b) The Performance Security Deposit shall be submitted by the Applicant before signing of the agreement. The PSD shall not bear any interest payable by SBPDCL to the successful bidder/service provider. The EMD shall be refunded to the successful bidder upon receipt of the Security Deposit.
- (c) Exiting the agreement after payment of the Performance Security Deposit Security, even without providing personnel, shall lead to forfeiture of security Deposit and all other payment made.
- (d) In case the agency caused any physical damage to the property of the SBPDCL or has any undue practices, the SBPDCL shall have discretionary rights to execute the repair of damages and recover the amount from the lessee or adjust the equivalent amount from the submitted Security Deposit.

10. Minimum Eligibility Criteria

1. The bidder must be a legally registered Public/Private Limited Company, Partnership Firm, or Proprietorship Firm. Joint Ventures/Consortiums are not allowed.
2. The bidder must have experience in providing security services to Government/Semi-Government/PSUs/reputed organizations with at least 03 years of similar work experience.
3. The bidder must have a minimum annual turnover of Rs. 3.5 Crore in each of the last 03 financial years and positive net worth during the same period.
4. The bidder must have a minimum workforce of 200 security personnel, including at least 50 licensed gunmen.
5. The bidder must possess valid PSARA License, Labour License, EPF, ESIC, GST, PAN, Shops & Establishment, Professional Tax (where applicable), Contract Labour Registration, and ISO Certificate.
6. The bidder must submit Audited Annual Accounts, CA Certificate with UDIN, Income Tax Return, and GSTR-9 for the last 03 financial years.
7. The bidder/firm/agency must not be blacklisted/debarred, and no criminal/police case should be pending against the Proprietor/Partner/KMP. Required affidavit/undertaking and Character Certificate must be submitted.
8. The bidder must submit License, Police Verification, and ESIC details of 408 Security Guards before signing of the agreement.



9. The bid must remain valid for at least 180 days, and only bidders securing minimum 60 marks in technical evaluation shall qualify for opening of the Financial Bid.

11. Marking Criteria

SI No.	Other Eligibility Criteria	Marks Distribution	Maximum Marks
01.	Minimum Average Annual Turnover (MAAT) of the company for the last 03 years (FY 2022-23, 2023-24, 2024-25)		20
	a) Between Rs 350/- Lakh to Rs 500/- Lakh	10	
	b) More than or equal to Rs. 500 Lakh	20	
02.	General Experience of Firm		40
	Less than 03 Projects	30	
	03 or more Projects	40	
03.	Experience in years		15
	Between 03 to 12 years	10	
	12 or more than 12 years	15	
04.	Experience in Similar Projects in Energy/ Infrastructure sector for providing security personnel on an outsourcing basis within last 3 years		25
	Cumulative value of Similar Projects of Rs.350 lakh but less than Rs. 500 lakh	20	
	Cumulative value of Similar Projects more than or equal to Rs. 500 lakh	25	

The "Financial Bid Sheet" of only those tenderers shall be opened who qualify in the Minimum Eligibility criteria as mentioned in the tender document and secure at least 60 marks in marking criteria

Note- Non-Profit Companies/Agencies are not allowed to participate in this tender.

SBPDCL reserves the right to cancel the order/contract in part or in full for default or delayed supply of security personnel without assigning any reason at any time.

Subsequent information/notification/corrigendum/Addendum, if any, will be published on website of EPROC and/or SBPDCL, i.e., www.eproc2.bihar.gov.in and/or www.sbpdc.co.in

12. Terms of Payment :-

- (a) (i) The bill for payment in triplicate shall be submitted by the agency positively within the 1st week of every month.

(Two copies of bill will be submitted to Respective controlling officer and one copy of bill will be submitted to the Sr. Manager (F&A), South Bihar Power Distribution Company Ltd., Hqr, Vidyut Bhawan, Patna).

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(ii) Bill for Payment will be submitted by the Agency in the following format:-

Sl. No.	Circle Name	Name of office	No. of security Personnel	Name of security personnel	Total Working days	Present Days	Absent Days	Total of days Present	Amount payable (₹)

(iii) Representative of the SBPDCL, where the Security Personnel are deployed, will send the absentee details of the Security Personnel to the Respective Circles or Controlling Officer of the SBPDCL in the following format:-

Sl. No.	Circle Name	Name of office	No of security Personnel	Name of security personnel	Total Working day	Present Days	Absent Days	Total days Present

(iv) Controlling Officers will check and verify the payment of bill of the Agency on the basis of the absentee submitted by the representative of the SBPDCL and will make payment to the Agency accordingly and inform the SBPDCL, Company Hqr. for the same.

(v) The Bill shall be payable to the successful bidder (concerned Agency).

(vi) It will be the responsibility of the successful bidder (concerned Agency) to make payment to the manpower working under this contract through cheque or RTGS/NEFT and not in cash

(b) The agency shall compulsorily to deposit statutory liabilities to the Competent Authority deducted under ESI Act, EPF Act and Minimum Wages Act.

(c) The agency has to submit a certificate regarding deposit of statutory deducted amount to the competent Authority under ESI Act, EPF Act and Minimum Wages Act. In the event of failure of the same, the payment of bill to the agency will be stopped

(d) The services of the security guards/gunmen deployed by the agency will be utilized for 24 hours under the administrative control of concerned authority of SBPDCL, Patna.

For billing purposes, one security personnel shall be considered for 26 payable days per month. Security personnel have to be given one rest day after every six days of work. The weekly rest period shall be reckoned as paid time subject to deployment of substitute security personnel by the agency as per applicable Labour Laws. If security personnel are absent from duty, the payment amount shall be proportionately deducted from their monthly payment. No overtime payment will be made to any of the security personnel by the company.

(e) PAN No. must be quoted in the tender document. All statutory deductions such as income tax etc. will be deducted as per rules from the running bill of the agency.

- (f) The period of service of the selected agency shall not be more than one year subject to approval of the SBPDCL. If the work is found unsatisfactory, the contract will be terminated on 48 hours notice.

13. Agreement :-

The successful tenderer/bidder shall execute Contract agreement with GM. (HR/Adm.) SBPDCL, Patna within 2 weeks from the date of issue of LOA/Work Order. The successful Bidder shall submit CPG/Performance Security before Signing of the Contract agreement.

14. Tendering procedure

Award and Signing of Agreement

1 Overview of Selection Process :-

- 1.1 The proposals received for Selection of security agency/company for providing manpower shall be evaluated according to eligibility criteria and financial proposal of eligible Applicant and the work order shall be allotted to eligible Applicants solely on basis of highest overall score (H1) obtained under the weighted average method. Under weighted average method the price score shall be given 60% weight and technical score shall be given 40% weight. Technical score shall be calculated as per technical evaluation sheet. Price score shall be calculated by applying following formula:-

$$\text{Price score} = \frac{\text{lowest Bid price}}{\text{Bid price}} \times 100$$

Overall Score under weighted average method will be calculated as below:

$$\text{Overall Score} = (60\% \text{ of price score}) + (40\% \text{ of marking criteria}).$$

- 1.2 Applicants need to clearly indicate the Tender (RFP) Title Outer Envelope and Inner Envelope of the proposal
- 1.3 Bids will be opened by the Bid Opening Committee on the scheduled date, time and at the venue indicated in the Term Sheet or as amended later, in the presence of bidders who wish to attend the bid opening.
- 1.4 Technical bid will be opened first and short listing of eligible Applicants will be done based on receipt of the requisite forms, documents, and EMD as per pre-qualification. Proposals not enclosed with requisite details, forms, documents, or EMD shall be rejected. In case any applicant submit, more than one proposal, all proposals of such applicant shall stand cancelled. Enclosures of Envelope-1 should not include the financial proposal, in case the financial proposal is included in Envelope-1, the proposals of such applicant shall be declared non responsive and shall stand cancelled.
- 1.5 Financial bid- of eligible Applicants shall be opened. Eligible Applicant shall be ranked as per highest overall score under Quality and Cost-Based Selection method.

- 1.6 From the time the proposal is opened till the time the Applicant is invited for allocation/allotment (shall be communicated through LOI/Notice by the Authority), the applicant should not contact the Authority regarding the ranking of proposals or recommendation for award of contract may result in rejection of the applicant's proposal.
- 1.7 No request for alteration, modification, substitution or withdrawal shall be entertained by Authority in respect of proposal already submitted by the applicant.
- 1.8 At the time of prequalification evaluation of tender, Evaluation Committee may ask for any document (submitted or not submitted) for ascertaining eligibility of the bidder if it thinks fit in the public interest. However, only those documents will be considered for evaluation which are issued on or before the last date of submission of tender.

2 Evaluation of eligibility Criteria:

2.1 Evaluation of Eligibility of the Applicant

- a) Documents would be checked for adherence with the prescribed criteria
- b) By submission of the proposal, it shall be deemed that the applicant has accepted all terms and conditions as prescribed in this RFP.

2.2 Prior to evaluation of proposals, the Authority shall determine whether each proposal is responsive to the requirements of the RFP by opening the Envelope-1. A proposal shall be considered responsive only if :-

- a) It is received by the Authority on or before the specified date and time, including any extension thereof.
- b) It is accompanied by the EMD in accordance with the proposal document;
- c) It is signed, sealed, bound and marked (tender title, name of applicant and submission address) as stipulated in this RFP document;
- d) It is accompanied by separately sealed financial proposal;
- e) It contains all the information (complete in all respects) as requested in the RFP;
- f) It does not contain any condition or qualification;

2.3 The Authority reserves the right to reject any proposal which is non-responsive

2.4 The Authority shall evaluate the responsive proposals on the basis of the eligibility criteria and ranking system defined in this RFP.

2.5 Notwithstanding anything contained in this RFP, The Authority reserves the right to accept or reject any proposal, or to annul the bidding process or reject all Proposals, at any time without any liability or any obligation for such rejection or annulment.



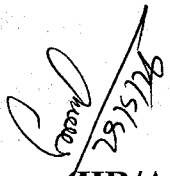
3 Confidentiality

The tender shall be submitted in two part, T-I will be **Technical Bid** and F-1 will be **Financial Bid**, kept in two separate envelopes, These two envelopes shall be placed inside a bigger envelope, sealed with lac & Properly super scribed. It should be clearly mentioned technical bid and address of firm on the first envelope and Financial bid and address of the firm in the second envelope.

- 3.1 The technical bid shall be submitted in T-1 format along with all the prescribed documents mentioned in the eligibility criteria.
- 3.2 The Financial bid shall be submitted in F-1 format. The price should be quoted all tax separately with total.
- 3.3 H1 will be selected and awarded.
- 3.4 Eligible tender after technical qualification (H2,H3, H4....) may be given an opportunity to provide same manpower or service as per tender at H1 price, if the performance of the H1 tendered is not satisfactory or in case as the company may think fit.

Encl :

1. Technical Part Annexure 'I'
2. Financial Part – "Annexure-"II"


General Manger (HR/Admn.)
SBPDCL, Patna

SOUTH BIHAR POWER DISTRIBUTION COMPANY LIMITED : PATNA

(General Administration & HR Department)

TECHNICAL PART

Annexure 'I'

Name of Department	:	SOUTH BIHAR POWER DISTRIBUTION COMPANY LIMITED
NIT NO	:	50/PR/SBPDCL/2026
Name of the work	:	Deployment of private security guards/ Gunmen for providing proper security at different cash collection centres/power sub-stations/stores and other offices under jurisdiction of SBPDCL for a period of one year from 01-06-2026 or from the date of issue of work order.
Quantity	:	Total-408 Nos. (Lathi Party-339 Nos. & Gunmen 69 Nos.) (Quantity may vary as per requirement)
Date of online selling of BOQ (Date and Time)	:	22.06.2026 (11:00 Hrs)
Last date of online submission (Date and Time)	:	10.07.2026 (up to 18:00 Hrs)
Date of opening of Technical Bid (Date and Time)	:	15.07.2026 (after 11:00 Hrs)
Estimated cost (in Rs.)	:	12,06,05,286/-
Earnest Money (in Rs.)	:	24,12,106/-
Cost of BOQ (in Rs.)	:	17,700/- (15,000+GST @18%)

1	Name of the tenderer		
2	Father's Name of the tenderer		
3	Full address of the tenderer with E-mail id & Mob. No.		
4	Amount of Earnest money paid with No. & date of D.D.		
5	Tender notice No. with due date:		
6	Quantity Offered	Lathi party	
		Gunmen	
7	Fulfillment of Eligibility Criteria		
	(i) Registration under companies Act/DGR/partnership deed.		
	(ii) Registration under ESI Act		
	(iii) Registration under PSAR Act		
	(iv) MAAT of Agency Min Rs. 350 Lakh		
	(v) Registration under EPF Act		
	(vi) Registration under Shops and Establishment Act		
	(vii) Registration under Professional Tax Act		
	(viii) Registration under Services Tax Act/GST Act		
	(ix) Registration under Contract Labour (R&A) act, 1970		
	(x) Providing security services in a Government offices/Semi government offices or any reputed Public Sector Enterprises.		
	(xi) Similar type of work experiences in a reputed company for at least 03 year		
(xii) License of 408 security guards must be submitted before signing of agreement.			
8	Validity of the offer (it should not be less than 180 days from the date of opening of Techno-Commercial part)		
9	Acceptance of the General conditions		
10	Acceptance of the terms of payment		
11	Any deviation from the tender specification		
12	Whether document enclosed:-		
	(i) up-to-date labour license		
	(ii) undertaking to follow the provision and wages under Minimum Wages Act, 1948		
	(iii) Up-to-date Income Tax return Acknowledgement Certificate.		
13	work.		

	<p>(i) Affidavit that the agency/ firm is not presently blacklisted/ debarred by any utility/ Distribution Company / Any department of State Government or Centre Government.</p> <p>(1) Suspension/Sanction/Prohibition (2) Integrity Pact (3) Power of Attorney</p>		
	(ii) Proof of registration.		
	<p>(iii) Proof of payment of Cost of Tender document.</p> <p>Proof of payment of Cost of Tender processing fee.</p> <p>Hard copy of BC/DD against EMD or in case of online submission of EMD, Receipt of payment.</p>		
	(iv) Audit Report of the last 03 financial years up to March, 2025 along with Audited Annual Accounts of respective financial years (As per eligibility criteria) with UDIN of statutory/Tax Audit.		
	(v) Photo copy of PAN No.		
	(vi) Up-to-date Character Certificate from S.D.O/D.M/SP.		
	(vii) Photocopy of E.P.F code holder		
	(viii) Service Tax registration certificate/GST Registration Certificate		
	(ix) Police verification certificates of 408 security guards must be submitted before signing of agreement.		
	(x) ESIC of 408 security guards must be submitted before signing of agreement.		
	(xi) CA Certificate regarding MAAT (Turnover) for last 3 financial years up to March-2025 with UDIN		
	(xii) GSTR-9 of last 3 financial years		
14	Whether all papers of tender are signed and stamped by the tenderer		
15	Remarks if any		

Signature/Seal

SOUTH BIHAR POWER DISTRIBUTION COMPANY LIMITED : PATNA

(General Administration & HR Department)

Annexure 'II'

FINANCIAL PART					
NIT NO		50/PR/SBPDCL/2026			
NAME OF THE WORK		Deployment of private security guards/gunmen for providing proper security at different cash collection centres/ Power-sub-station/Stores and other offices under jurisdiction of SBPDCL for a period of one year from the date of issue of work order.			
QUANTITY		Total- 408 Nos. (Lathi Party- 339 Nos. & Gunmen-69 Nos.) (Quantity may vary as per requirement)			
ESTIMATED COST (IN RS.)		12,06,05,286/-			
EARNEST MONEY (IN RS.)		24,12,106/-			
1	NAME OF THE TENDERER				
2	FATHER'S NAME OF THE TENDERER				
3	FULL ADDRESS OF THE TENDERER				
4	NAME OF THE WORK				
5	TENDER DUE DATE NOTICE NO. & DUE DATE				
6	No of security Guard (Lathi Party, Semi Skilled) offered				
7	No. of Security Guard (Gunmen, skilled) offered				
8 Wages of Security Personnel Details					
Category of Security Personnel	Wages of Security personnel @ per day per person	EPF @13% of "B" (C=B*13%)	ESI @3.25% "B" (D=B*3.25%)	Total Remuneration (E=B+C+D)	Security Agency Services Charge @ 3.85% of B per person per day
<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>
A Security Guard (Lathi Party) (skilled)	551	71.63	17.91	640.54	21.21
Security Guard (Gunmen) (Highly Skilled)	672	87.36	21.84	781.20	25.87

NOTE:-

- (a) Minimum service charge of 3.85% will be admissible. If Admissible service charge go below 3.85% the bid of bidder shall be summarily rejected.
- (b) GST shall be paid extra, as applicable on submission of invoice and required documents, Documentary evidence for the same shall be submitted to South Bihar Power Distribution Company Ltd with the invoice.
- (c) The payment shall be made on conclusion of the calendar month only on the basis of no. of working days for the duty has been completed by each security personnel.
- (d) The P.F. and ESI benefits (both employee and employer share) shall be reimbursed over and over and above on the monthly remuneration mention above.
- (e) The PF and ESI contribution of SBPDCL would be paid as a separated component to the service provider/ Agency who would deposit and provide proof of same to SBPDCL every month.
- (f) The wage/ remuneration amount payable shall follow all government regulations, like minimum wages rules etc. Accordingly it can be enhanced/ modified from time to time, and the service provider would bring such requirement of revision to the notice of SBPDCL.
- (g) Contract will be awarded to agency, having secured highest marks (H1) and is substantially responsive to the Bidding Document. In case the H1 bidder fails to execute the contract then the contract may be awarded to H2 or other responsive bidder on H1 bidder price.
- (h) In case of tie a lottery system will be carried out for selection of the Bidder in the presence of Tender Evaluation Committee and Technically Qualified bidders.